



STAFF REPORT

MEETING DATE: June 13, 2023

TITLE:

Consider action to approve Resolution R 2023-89 approving appointment of Jacob Dannen, JD as Associate Municipal Judge, Bastrop Municipal Court, City of Bastrop and approving a contract to provide services, attached as Exhibit A; providing for a repealing clause; and establishing an effective date.

AGENDA ITEM SUBMITTED BY:

Submitted by: Sylvia Carrillo, ICMA-CM, CPM, City Manager

BACKGROUND/HISTORY:

Judge McClimon is currently serving as Presiding Municipal Court Judge since her appointment on March 10, 2023 and runs for a two-year term.

This appointment left the court with no appointed Associate Judge. This position is a backup to the Presiding Judge and assists with Jail Magistrates as well.

Finance issued a request for qualifications in March to provide recommendations for the Mayor to consider. No applications were received during that time period. The job description was further amended and again posted for consideration.

Judge McClimon also shared the information among legal circles and received an interested party who is named Jacob Dannen. Mr. Dannen meets the requirements of Associate Judge and would assist in the alleviation of the workload Judge McClimon has been carrying on her own. His application is attached. If approved, the council would authorize the City Manager to enter into an employment agreement similar to the one attached here.

FUNDING SOURCE

General Fund

RECOMMENDATION:

Recommend approval of Resolution No. R-2023-89 to appoint Jacob Dannen to serve as Associate Municipal Judge.

ATTACHMENTS:

1. Resolution No. R-2023-89
2. Resume – Jacob Dannen
3. Example Employment Agreement