

SEPTEMBER 19, 2023

The Bastrop City Council met in a regular meeting on Tuesday, September 19, 2023, at 5:00 p.m. at the Bastrop City Hall Council Chambers, located at 1311 Chestnut Street, Bastrop, Texas. Members present were: Mayor Nelson and Mayor Pro Tem Kirkland and Council Members Lee, Meyer, Plunkett, and Crouch. Officers present were: City Manager, Sylvia Carrillo; City Secretary, Ann Franklin; and City Attorney, Alan Bojorquez.

**CALL TO ORDER**

Mayor Nelson called the meeting to order at 5:00 p.m. with a quorum present.

**PLEDGE OF ALLEGIANCE**

Bastrop High School NJROTC Seniors, led the pledges.

Maddy Pickering, Commanding Officer c/LCDR

Shayla Tangen, Executive Officer c/Lieutenant

Connor Shaw, Senior Chief Petty Officer c/SCPO

**INVOCATION**

Bob Long, Police Chaplain, gave the invocation.

**PRESENTATIONS**

4A. Mayor's Report-**NONE**

4B. Council Members' Report-**NONE**

4C. City Manager's Report-**NONE**

4D. Proclamation of the City Council of the City of Bastrop, Texas recognizing October 3, 2023, as National Night Out.

Submitted by: Ann Franklin, City Secretary

**The presentation was made by Mayor Nelson and received by Chief Steffanic.**

4E. Proclamation of the City Council of the City of Bastrop, Texas recognizing the month of October as Domestic Violence Awareness Month.

Submitted by: Ann Franklin, City Secretary

**The presentation was made by Mayor Nelson and received by Pastor Bernie Jackson.**

**WORK SESSIONS/BRIEFINGS-NONE**

**STAFF AND BOARD REPORTS- NONE**

**CITIZEN COMMENTS - NONE**

**CONSENT AGENDA**

**A motion was made by Council Member Lee to approve Items 8A and 8C as listed on the Consent Agenda after being read into the record by City Secretary Ann Franklin. Seconded by Council Member Plunkett, motion was approved on a 5-0 vote.**

- 8A. Consider action to approve City Council minutes from the September 12, 2023, Regular meeting.  
Submitted by: Ann Franklin, City Secretary
- 8C. Consider action to approve the second reading of Ordinance No. 2023-32 of the City Council of the City of Bastrop, Texas ("City") to amend Article 4.04 - Peddlers, Solicitors and Vendors and adopt Division 4 – Requirements Applicable for Mobile Food Vendors in the Bastrop, Texas Code of Ordinances; providing for findings of fact, purpose, adoption and amendment, repealer, severability, enforcement, effective date, and property notice and meeting.  
Submitted by: Andres Rosales, Fire Chief

**PULLED FROM AGENDA**

- 8B. Consider action to approve the second reading of Ordinance No. 2023-36 approving the Burleson Crossing East Zoning Concept Scheme, changing the zoning for 19.81 acres out of the Nancy Blakey Survey from P5 Core to a Planned Development District (PDD) with a P5 Core base zoning, as shown in attached as Attachment 2, located at the northeast corner of State Highway 71 and Edward Burleson Drive, within the city limits of Bastrop, Texas.  
Submitted by: Sylvia Carrillo, City Manager, ICMA-CM, CPM  
**This item was pulled from the agenda and placed on the September 26, 2023, agenda.**

**ITEMS FOR INDIVIDUAL CONSIDERATION**

- 9A. Consider action to approve the first reading of Ordinance No. 2023-38, of the City Council of the City of Bastrop, Texas, establishing and adopting transportation impact fees; amending the Bastrop Code of Ordinances, Chapter 13, Article 13.12, by enacting sections 13.12.094 - 13.12.099 providing for definitions; providing for assessment of said impact fees; providing for the general administration of said impact fees; providing a severability clause; providing an effective date and an open meetings clause, providing adoption, repealer, severability, filing and enforcement; establishing an effective date; providing for proper notice and meeting; and move to include on the September 26, 2023, meeting for second reading.  
Submitted by: Sylvia Carrillo, ICMA-CM, CPM, City Manager  
**Presentation was made by Sylvia Carrillo, ICMA-CM, CPM, City Manager and Jake Gutekunst, Kimley-Horn.**

**Public Hearing Opened.**

**A motion was made by Mayor Pro Tem Kirkland to table this item for further discussion and keep the public hearing open, seconded by Council Member Crouch, motion was approved on a 5-0 vote.**

- 9B. Consider action to approve the first reading of Ordinance No. 2023-37 of the City Council of the City of Bastrop, Texas, amending the Bastrop Code of Ordinances, Appendix A, Fee Schedule, Article A13.02.004 Water Service Charge, as attached in Exhibit A; providing for: findings of fact, enactment, repealer, severability, providing for an effective date, codification, proper notice and meeting, and move to include on the October 12, 2023 agenda for a second reading.

Submitted by: Laura Allen, Senior Accountant

**Presentation was made by Laura Allen, Senior Accountant.**

**A motion was made by Council Member Lee to approve the first reading of Ordinance No. 2023-37 and move to include on the October 10, 2023, agenda for second reading, seconded by Council Member Crouch, motion was approved on a 5-0 vote.**

- 9C. Consider action to approve the second reading of Ordinance No. 2023-33 of the City Council of the City of Bastrop, Texas adopting a budget for the Fiscal Year 2023-2024 (October 1, 2023 through September 30, 2024) attached as Exhibit A; making certain appropriations; and providing that expenditures for said Fiscal Year be made in accordance with said budget; updating the Master Fee Schedule; providing a distribution; severability; repealer; an effective date; and proper notice of meeting.

Submitted by: Sylvia Carrillo, City Manager, and Laura Allen, Senior Accountant

**Presentation was made by Laura Allen, Senior Accountant.**

**Public hearing opened**

**Public hearing closed**

**A motion was made by Council Member Meyer to approve the second reading of Ordinance No. 2023-33, seconded by Council Member Plunkett, motion was approved on a 5-0 vote.**

<b>Mayor Pro Tem Kirkland</b>	Yea <u> X </u>	Nay _____	Abstain _____	Absent _____
<b>Council Member Lee</b>	Yea <u> X </u>	Nay _____	Abstain _____	Absent _____
<b>Council Member Plunkett</b>	Yea <u> X </u>	Nay _____	Abstain _____	Absent _____
<b>Council Member Crouch</b>	Yea <u> X </u>	Nay _____	Abstain _____	Absent _____
<b>Council Member Meyer</b>	Yea <u> X </u>	Nay _____	Abstain _____	Absent _____

- 9D. Consider action to approve Resolution No. R-2023-127 ratifying that the adoption of the Fiscal Year 2023-2024 budget will require raising more revenues from property taxes than in the previous year.

Submitted by: Sylvia Carrillo, City Manager, and Laura Allen, Senior Accountant

**Presentation was made by Laura Allen, Senior Accountant.**

**A motion was made by Council Member Plunkett to approve Resolution No. R-2023-127 to ratify the vote just taken to approve the Fiscal Year 2023-2024 budget which will raise more revenues from ad valorem taxes than the previous fiscal year, seconded by Council Member Crouch, motion was approved on a 5-0 vote.**

- 9E. Consider action to approve the second reading of Ordinance No. 2023-34 of the City Council of the City of Bastrop, Texas, adopting the tax roll, adopting the tax rate, and levying ad valorem taxes for the Fiscal Year 2023-2024 to provide revenue for the

payment of budgeted municipal expenditures; and providing for tax assessment; records; severability; an effective date; and proper notice and meeting.

Submitted by: Sylvia Carrillo, City Manager, and Laura Allen, Senior Accountant  
**Presentation was made by Laura Allen, Senior Accountant.**

**A motion was made by Council Member Lee Meyer to approve the second reading of Ordinance No. 2023-34 to increase the property tax rate by the adoption of a tax rate of \$0.4994 per \$100 valuation, which is effectively a 1.6 percent increase in the tax rate, seconded by Council Member Plunkett, motion was approved on a 5-0 vote.**

Mayor Pro Tem Kirkland	Yea <u> X </u>	Nay _____	Abstain _____	Absent _____
Council Member Lee	Yea <u> X </u>	Nay _____	Abstain _____	Absent _____
Council Member Plunkett	Yea <u> X </u>	Nay _____	Abstain _____	Absent _____
Council Member Crouch	Yea <u> X </u>	Nay _____	Abstain _____	Absent _____
Council Member Meyer	Yea <u> X </u>	Nay _____	Abstain _____	Absent _____

- 9F. Consider action to approve the second reading of Ordinance No. 2023-31, of the City Council of the City of Bastrop, Texas, amending the Bastrop Code of Ordinances Chapter 14, the Bastrop Building Block (B3) Technical Manual, Article 4.1 Plat Submission; and providing for findings of fact, repealer, severability, codification, effective date, proper notice and meeting.

Submitted by: Sylvia Carrillo, ICMA-CM, CPM, City Manager  
**Presentation was made by Sylvia Carrillo, ICMA-CM, CPM, City Manager.**

**A motion was made by Council Member Mayor Pro Tem Kirkland to approve the second reading of Ordinance No. 2023-31, seconded by Council Member Meyer, motion was approved on a 5-0 vote.**

- 9G. Consider action to approve the second reading of Ordinance No. 2023-24 of the City Council of the City of Bastrop, Texas, annexing a tract of land described as 104.6+/- acres of land out of the Nancy Blakey survey, Abstract No. A98, located west of farm-to-market road 969, as shown in Exhibit A; providing for findings of fact, adoption, repealer, severability, filing and enforcement; establishing an effective date; providing for proper notice and meeting.

Submitted by: Sylvia Carrillo, ICMA-CM, CPM, City Manager  
**Presentation was made by Sylvia Carrillo, ICMA-CM, CPM, City Manager.**

**A motion was made by Council Member Plunkett to approve the second reading of Ordinance No. 2023-24, seconded by Mayor Pro Tem Kirkland, motion was approved on a 5-0 vote.**

**EXECUTIVE SESSION**

**The City Council did not meet in a closed/executive session pursuant to the Texas Government Code, Chapter 551, et seq, to discuss the following:**

- 10A. City Council shall convene into closed executive session pursuant to Texas Government Code sections 551.071 and 551.072 to seek the advice of legal counsel and discuss the potential acquisition of real estate relating to the Transfer Lift Station and Force Main project.

**TAKE ANY NECESSARY OR APPROPRIATE ACTION ON MATTERS POSTED FOR CONSIDERATION IN CLOSED/EXECUTIVE SESSION**

No Action

**Adjourned at 6:50 p.m. without objection.**

**APPROVED:**

**ATTEST:**

\_\_\_\_\_  
Mayor Lyle Nelson

\_\_\_\_\_  
City Secretary Ann Franklin

**The Minutes were approved on September 26, 2023, by Council Member **Name**'s motion, Council Member **Name**'s second. The motion was approved on a **5-0** vote.**