

**MINUTES OF DIVERSITY, EQUITY, AND INCLUSION BOARD MEETING  
FEBRUARY 28<sup>th</sup>, 2024**

The Bastrop Diversity, Equity, and Inclusion Board met in a Regular Meeting on Wednesday, February 28<sup>th</sup>, 2024 at 5:30 p.m. at Bastrop City Hall, located at 1311 Chestnut Street, Bastrop, Texas. Members present were: Sheila Lowe, Nancy Wood, George Martinez, Mary Moody, Carly Barteo & (virtually) Anthony Vasquez. City Manager Sylvia Carrillo, City Secretary Ann Franklin, Mayor Lyle Nelson, HR Director Tanya Cantrell were also present.

**1. CALL TO ORDER:**

At 5:33pm Chair Sheila Lowe called the meeting to order with a quorum being present.

**2. CITIZEN COMMENTS: none**

**3. APPROVAL OF MINUTES:**

George moved to approve minutes from the November 27<sup>th</sup>, 2023 meeting, Carly seconded. Vote passed.

**4. ANNOUNCEMENTS:**

4a. Introduction of new member, Mary Moody

4b. Reminder from Sheila that communication about meetings will come through email from Ann Franklin, City Secretary. Each member is sent a blind copy of the communication, so as not to create a quorum or the appearance of one. Each month the City Secretary or her representative will send the agenda and minutes from the previous meeting for each board member to review. It is the responsibility of the board member to read the minutes and to make themselves aware of changes or additions to the minutes and any actions that may be taken at the upcoming meeting. Any questions may be directed to the City Secretary for clarification.

**5. REPORTS: none**

**6. PRESENTATIONS:**

Presentation on Racial Profiling Report by Herb Goldsmith. Received input from BPD Chief Stefanic regarding the requirements by TCOL to collect and report data to the state and city of Bastrop. Discussed findings in the report and possible action items.

**7. WORKSHOP: none**

**8. ITEMS FOR INDIVIDUAL CONSIDERATION:**

8a. Update on monthly HR report. Direction to staff to post City job openings on the National Society of Black Engineers as well as the Hispanic Society of Engineers websites. Board to bring additional sites to the next meeting. Direction to staff to bring a full list of posting sites to the next meeting.

8b. Nancy moved to vote on adopting the new logo, George seconded. Vote passed.

8c. Discussed changes to DEI webpage within the City's website. Addition of: email, meeting minutes, meeting times, resolution, board formation history, implementation from the task force, board members & terms, mission statement, link to job postings, link to special events, workforce link, community resources link. Collin & Rick to implement changes. George moved to vote on these additions, Mary seconded. Vote passed.

8d. Continued discussion on work plan and focus for 2024. "Work Plan Party " planned for all boards and commissions to share work plans and find places of intersection to work together. Nancy to drop the current work plan into template from Ann.

8e. Received update on high density mineral bond project. Reviewed maps and impacted areas.

8f. Received update on Delgado Park mural. Cheryl Lee securing an artist contract.

**9. ADJOURNMENT:**

**Chair Sheila Lowe** adjourned the meeting at **8:14pm** without objection.

APPROVED:

ATTEST:

\_\_\_\_\_  
Insert name and title of signer

\_\_\_\_\_  
Insert name of person attesting