

HISTORIC LANDMARK COMMISSION MEETING

Meeting Minutes

The City of Bastrop Historic Landmark Commission met Wednesday, April 20, 2022, at 6:00 p.m. in the Bastrop City Council Chambers, 1311 Chestnut Street, Bastrop, Texas.

1. CALL TO ORDER

The Chair called the meeting to order at 6:00 PM

Commissioners:

Blake Kaiser, Chair	Present
Pablo Serna, Vice-Chair	Present
Susan Long	Absent
Matt Lassen	Present
Janean Whitten	Present
Cheryl Long	Present
Sharah Johnson	Present

City Council Liaison:

Drusilla Rogers	Present
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Staff:

Jennifer Long	Present
Debra Adams	Present

2. CITIZEN COMMENTS

There were no citizen comments.

3. ITEMS FOR INDIVIDUAL CONSIDERATION

3A Consider action to approve meeting minutes from the March 16, 2022, Historic Landmark Commission Regular Meeting.

Sharah Johnson made a motion to approve the meeting minutes from the March 16, 2022, Historic Landmark Commission meeting. Janeen Whitten seconded the motion, and the motion carried unanimously.

3B. Consider action on a Certificate of Appropriateness for 0.48 acres of Building Block 2 West of Water Street, also known as the Richard Starke House, located at 703 Main Street to replace 22 windows with a prairie style window, designated on the National Register of Historic Places.

Jennifer Bills presented the item to the Commission. Photos were provided. Mike Kinslow, Owner, was present.

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Discussion commenced between Staff, Commission and Mr. Mike Kinslow.

No citizen comments were made.

Sharah Johnson made a motion to approve a Certificate of Appropriateness for 0.48 acres of Building Block 2 West of Water Street, also known as the Richard Starke House, located at 703 Main Street to replace 25 windows with a prairie style window, designated on the National Register of Historic Places. Matt Lassen seconded the motion, and (5) to (1) against, Pablo Serna.

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4. UPDATES

4A. Individual Requests from Historic Landmark Commissioners that items to be listed on future agendas (no group discussion allowed).

- Jennifer discussed disseminating information on the Historic Districts and Certificate of Appropriateness. Working on a one-page flyer. Will not go out with the utility bill. Updating City software on how we can flag historical houses and be able to point out more specifically.
- Building a specific web page so residents can review and see if their house is on the list.
- Blake asked if we could create a flyer that we can be delivered to homes introducing the Historical Commission.
- Deteriorating homes; what are we doing about these? Yearly inspection, check on rebates, not a designated structure falls under the safety code. We have no enforcement ability until it becomes unsafe. Deteriorate

5. ADJOURNMENT

Matt Lassen made a motion to adjourn, Cheryl Long seconded. Meeting adjourned by Chair at 6:25 pm.

Commission Chair

Commission Vice-Chair