

# BASTROP COUNTY AND CITY OF BASTROP

## INTERLOCAL AGREEMENT TO SUPPORT 9-1-1 GEOGRAPHIC INFORMATION SYSTEM DATABASE MANAGEMENT

This Interlocal Cooperation Agreement (“Agreement”) is between Bastrop County, a political subdivision of the State of Texas (“COUNTY”) and the **City of Bastrop**, a Home-Rule municipality and political subdivision of the State of Texas (“PUBLIC AGENCY”). The COUNTY and PUBLIC AGENCY may be referred to individually as “Party” and collectively as “Parties.”

**Whereas**, the COUNTY has entered into an Interlocal Agreement for 9-1-1 Geographic Information System Database Management with the Capital Area Council of Governments (“CAPCOG ILA”) to support the Strategic Plan of the Capital Area Emergency Communications District (“CAECD” or “District”); and

**Whereas**, CAPCOG desires to ensure the highest quality in its 9-1-1 Geographic Information System (GIS) data in order to ensure the success of the region’s transition to Next Generation 9-1-1 emergency communications service within the District; and

**Whereas**, in the CAPCOG ILA, the COUNTY agreed to perform several duties including entering into and maintaining agreements with all other local governments who have the authority to assign address points, street names and address ranges, alter public safety answering point boundaries, alter emergency service boundaries or alter city limit boundaries; and

**Whereas**, the Parties enter into this Agreement pursuant to the Interlocal Cooperation Act, Chapter 791 of the Government Code so PUBLIC AGENCY is authorized to provide address assignments, street names and address ranges, public safety answering point boundaries, emergency service boundaries and city limit boundaries to the COUNTY in a timely manner to help ensure efficient and accurate response to emergency calls and text messages county-wide.

**Now Therefore**, in consideration of the obligations described in this Agreement, and the benefits accrued to the citizens of the COUNTY and PUBLIC AGENCY, the Parties do agree as follows:

### **Section 1. Purpose**

The purpose of this Agreement is to ensure the exchange of data and information between the Parties in a timely manner for the maintenance of the District’s 9-1-1 GIS database to help ensure efficient and accurate response to emergency calls and text messages in PUBLIC AGENCY’s jurisdiction within the COUNTY’s provisioning boundary.

### **Section 2. Agreement Term**

This Agreement becomes effective on the date last signed by the Parties and **ends on September 30, 2025**. This Agreement automatically extends for two (2) 12-month extension periods unless either party terminates this Agreement in accordance with the provisions of this Agreement. The initial term or each extension term may be referred to as “Term” under this Agreement.

**Section 3. PUBLIC AGENCY Cost**

PUBLIC AGENCY is responsible for any and all costs incurred to perform its obligations under this Agreement. The COUNTY will not be responsible for this cost.

**Section 4. Project Representatives**

4.1 Each Party’s Project Representative is authorized to give and receive communications and directions on behalf of their Party. All communications must be addressed to the Party’s Project Representative or their designee. Each Party’s Project Representative may indicate a designee through email to the other Party’s Project Representative. The contact information of the Party’s Project Representative is as follows:

<p>COUNTY  Julie Sommerfeld, GIS Manager  804 Pecan Street, Bastrop TX 78602  512-581-4012  julie.sommerfeld@co.bastrop.tx.us</p>	<p>PUBLIC AGENCY  Robert Barron, GIS Analyst  1311 Chestnut Street, Bastrop, TX 78602  512-332-8840  rbarron@cityofbastrop.org</p>
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4.2 Should the identity of the Party’s Project Representative change, each Party will identify a qualified and competent replacement and promptly notify the other Party of the change. No formal amendment is otherwise required for this section.

**Section 5. COUNTY Duties**

The COUNTY agrees to carry out duties shown in Exhibit A.

**Section 6. PUBLIC AGENCY Duties**

PUBLIC AGENCY agrees to carry out the duties shown Exhibit B.

**Section 7. Confidential and Proprietary Information**

All material submitted to the COUNTY becomes public property and is subject to the Texas Public Information Act upon receipt, unless the disclosure is expressly prohibited by law. If PUBLIC AGENCY does not desire proprietary information to be disclosed, each page must be identified and marked proprietary at time of submittal. The COUNTY will, to the extent allowed by law, endeavor to protect such information from disclosure. The final decision as to what information must be disclosed, however, lies with the Texas Attorney General. If PUBLIC AGENCY fails to identify proprietary information, it agrees that by submission of the information that the material shall be deemed nonproprietary and available upon public request.

**Section 8. County Right to Audit**

PUBLIC AGENCY agrees representatives of the COUNTY shall have access to, and the right to audit, examine or reproduce, any and all documents of PUBLIC AGENCY related to PUBLIC AGENCY’s performance under this Agreement upon COUNTY’s advance written notice to PUBLIC AGENCY and scheduling between the Parties. In no event will the COUNTY have the right to inspect records PUBLIC AGENCY deems confidential or proprietary. Audits shall be at the COUNTY’s expense.

### **Section 9. PUBLIC AGENCY Right to Audit**

COUNTY agrees representatives of PUBLIC AGENCY shall have access to, and the right to audit, examine or reproduce, any and all documents of the COUNTY's performance under this Agreement upon PUBLIC AGENCY's advance written notice to COUNTY and scheduling between the Parties. In no event will PUBLIC AGENCY have the right to inspect records the COUNTY deems are confidential or proprietary. Audits shall be at PUBLIC AGENCY's expense.

### **Section 10. Independent Contractor**

This Agreement shall not be construed as creating an employer/employee relationship, a partnership, joint enterprise, or a joint venture between the parties. COUNTY and PUBLIC AGENCY are independent contractors. The Parties agree and understand that this Agreement does not grant unto the other Party any rights or privileges established for employees of either the COUNTY or PUBLIC AGENCY.

### **Section 11. Default**

A Party to this Agreement shall be in default ("Event of Default") under this Agreement if the Party (a) fails to fully, timely and faithfully perform any of its material obligations under this Agreement; or (b) fails to provide adequate assurance of performance under Section 12.

### **Section 12. Right to Assurance**

Whenever a Party to this Agreement in good faith has reason to question the other Party's intent to perform, demand may be made to the other Party for written assurance of the intent to perform. In the event that no assurance is given within ten working days after demand is made, the demanding Party may treat this failure as an anticipatory repudiation of the Agreement.

### **Section 13. Termination for Cause**

If either Party commits an Event of Default, the non-defaulting Party shall deliver written notice of such Event of Default to the defaulting Party. Such notice must specify the nature of the Event of Default and inform the defaulting Party that unless the Event of Default is cured within thirty (30) days of receipt of the notice, additional steps may be taken to terminate this Agreement. If the defaulting Party begins a good faith attempt to cure the Event of Default within thirty (30) days, then and in that instance, the thirty (30) day period may be extended by the non-defaulting Party, so long as the defaulting Party continues to prosecute a cure diligently to completion and continues to make a good faith attempt to cure the Event of Default. If, in the opinion of the non-defaulting party, the defaulting Party does not cure the breach within thirty (30) days or otherwise fails to make any diligent attempt to correct the Event of Default, the defaulting party shall be deemed to be in default and the non-defaulting Party may terminate this Agreement. The Parties' rights and remedies under the Agreement are cumulative and are not exclusive of any other right or remedy provided by law.

### **Section 14. Termination without Cause**

Either Party may terminate this Agreement without cause by providing thirty (30) days advance written notice to the other party.

### **Section 15. Dispute Resolution**

Both parties agree to waive the mediation process in case of a dispute. Should any dispute arise, the

Agreement may be terminated and any defined and established damages or debt to either party be paid out, which shall constitute the resolution of the dispute.

#### **Section 16. Survival of Obligations**

All provisions of this Agreement that impose continuing obligations on the parties, including but not limited agreement purpose, and confidentiality shall survive the expiration or termination of this Agreement.

#### **Section 17. Texas Public Information Act**

The Parties agree that this Agreement is subject to the Texas Public Information Act and the Act shall control to the extent of any conflict between the terms of this Agreement and the Act.

#### **Section 18. Current Revenues**

This Agreement is authorized by the Interlocal Cooperation Act of Chapter 791 of the Texas Government Code. This Agreement does not require payments from one party to the other. However, to the extent applicable, each party's monetary obligations hereunder are payable only and solely from the current revenues appropriated and available for the performance of such obligations.

#### **Section 19. Assignment**

A Party to this Agreement may not assign or transfer its interests under this Agreement.

#### **Section 20. Entirety of the Agreement**

This Agreement constitutes the entire Agreement and understanding between the Parties and supersedes all previous agreements, understandings, discussions, or representations concerning its subject matter. This Agreement may not be amended in whole or in part except in a written amendment executed by both Parties to this Agreement.

#### **Section 21. Jurisdiction and Venue**

The Parties agree that this Agreement is governed by the laws of the State of Texas and that venue for a dispute arising from this Agreement shall be either in Bastrop County, Texas or in the United States District Court, Western District of Texas, Austin, Texas.

#### **Section 22. Severability**

If a term or provision of this Agreement is determined to be void or unenforceable by a court of competent jurisdiction, the remainder of this Agreement remains effective to the extent permitted by law.

#### **Section 23. Notice to Parties**

23.1 Notice to be effective under this Agreement must be in writing and received by the Party against whom it is to operate. Notice is received by a party: A) when it is delivered to the Party personally; B) on the date shown on the return receipt if mailed registered or certified mail, return receipt requested, and signed for on behalf of the Party; or C) three business days after its deposit in the United States mail, with first-class postage affixed. Notices to Party's shall be addresses as follows:

COUNTY  
County Judge  
Bastrop County  
804 Pecan Street  
Bastrop, Texas 78602  
512-332-7201

PUBLIC AGENCY  
City Manager  
City of Bastrop  
1311 Chestnut Street  
Bastrop, Texas 78602  
512-332-8800

23.2 A Party may change its address by providing notice of the change in accordance with Section 23.1.

**Section 24. Governmental Immunity**

Nothing in this Agreement shall be deemed to waive, modify, or amend any legal defense available at law or equity to either of the Parties nor to create any legal rights or claims on behalf of any third party. Neither the COUNTY nor PUBLIC AGENCY waives, modifies, or alters to any extent whatsoever the availability of the defense of governmental immunity under the laws of the State of Texas.

**Section 25. Execution of this Agreement**

Parties to this Agreement shall submit certified documentation of approval by the governing body authorized to execute this Agreement. This Agreement may be executed (by original or facsimile) by the Parties in one or more counterparts, each of which shall be considered one and the same agreement.

**Section 26. Force Majeure**

Neither Party shall be liable for any default or delay in the performance of its obligations under this Agreement if, while and to the extent such default or delay is caused by acts of God, unusual weather conditions, fire, riots, sabotage, acts of domestic or foreign terrorism, or any other cause beyond the reasonable control of such Party ("Force Majeure"). Force Majeure does not include economic or market conditions, which affect a party's cost, but not its ability to perform. The Party invoking Force Majeure shall give prompt, timely and adequate notice to the other Party, by facsimile transmission or telephone confirmed promptly thereafter in writing, and shall use due diligence to remedy the event of Force Majeure, as soon as reasonably possible. In the event of default or delay in Agreement performance due to any of the foregoing causes, then the time for completion of the services will be extended by a mutually agreeable period of time reasonably necessary to overcome the effect of such failure to perform.

**Section 27. Exhibits**

**27.1** The following documents are incorporated into and made part of this Agreement:

- Exhibit A.....COUNTY DUTIES
- Exhibit B.....PUBLIC AGENCY DUTIES
- Exhibit C.....CAPCOG ILA
- Exhibit D.....USPS PUBLICATION 28 APPENDIX C
- Exhibit E.....ACRONYMS AND DEFINITIONS

**27.2** Upon Exhibit C being amended; supplemented; otherwise modified; superseded; or a new CAPCOG ILA is executed, the COUNTY will promptly provide the PUBLIC AGENCY’s Project Representative with a copy. No formal amendment to this Agreement is otherwise required.

**Section 28. Agreement and Signatures**

Each individual signing this Agreement on behalf of a Party warrants that he or she is legally authorized to do so and that the party is legally authorized to perform the obligations undertaken.

This Agreement states the entire agreement of the Parties, and an amendment to it is not effective unless in writing and signed by all Parties.

This Agreement is executed in duplicate originals. The Agreement is effective on the last date signed by the Parties.

**BASTROP COUNTY**

By: \_\_\_\_\_  
Gregory Klaus  
County Judge

Date: \_\_\_\_\_

Attest:

By: \_\_\_\_\_  
Krista Bartsch, County Clerk

**CITY OF BASTROP**

By: \_\_\_\_\_  
Sylvia Carrillo  
City Manager

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Ann Franklin, City Secretary

## Exhibit A

# COUNTY DUTIES

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### Scope of Work Overview

The goal of the COUNTY's scope of work is to facilitate the exchange of information between itself and the PUBLIC AGENCY to help ensure the efficient and accurate response to emergency calls and text messages in the PUBLIC AGENCY's jurisdiction within the COUNTY's provisioning boundary. Such work helps support the Capital Area Emergency Communications District's ("CAECD's" or "District's") Strategic Plan in accordance with the CAPCOG ILA, as shown in *Exhibit C of this Agreement*. County task's include:

### Section 1. Tasks

COUNTY agrees to the following tasks in PUBLIC AGENCY's jurisdiction within the COUNTY's provisioning boundary:

#### 1. Street Names

In regards to proposed street names COUNTY agrees to:

- 1.1 Review to identify duplicated and sound-alike names;
- 2.1 Provide written determination to PUBLIC AGENCY of its findings within 20 business days following receipt of proposed names; and
- 3.1 Place in reserved status for a period of 2 years proposed names approved by PUBLIC AGENCY and determined by COUNTY to be unique, including phonetically.

#### 2. 9-1-1 GIS Database Management

In regards to the maintenance of the 9-1-1 GIS database COUNTY agrees to:

- 1.2 Carry out the scope of work in accordance with the CAPCOG ILA, as outlined in *Exhibit C of this Agreement*.
- 2.2 Include in it's monthly updates to CAPCOG any valid 9-1-1 related information or data (refer to *Exhibit B of this Agreement*) received from the PUBLIC AGENCY by the 10th business day of the month.

#### 3. GIS Data

In regards to GIS data, COUNTY agrees to provide a copy upon written request by the PUBLIC AGENCY to the extent allowed by laws, rules, regulations and agreements.

#### 4. 9-1-1 Data

In regards to 9-1-1 data, COUNTY agrees to provide information upon written request by the PUBLIC AGENCY to the extent allowed by laws, rules, regulations and agreements.

## Exhibit B

# Public Agency Duties

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### Scope of Work Overview

The intent of this scope of work is to facilitate the exchange of information between the COUNTY and the PUBLIC AGENCY to help ensure that efficient and accurate response to emergency calls and text messages in the PUBLIC AGENCY's jurisdiction within the COUNTY's provisioning boundary. Such work is in accordance with the CAPCOG ILA, shown in *Exhibit C of this Agreement*, which supports the Capital Area Emergency Communications District's ("CAECD's" or "District's") Strategic Plan. In order to accomplish this:

1. Calls and texts must be routed to the correct public safety answering point (PSAP);
2. The correct emergency service provider must be dispatched to the appropriate location; and
3. The emergency responders must be able to know the most efficient route to reach that location.

### Section 1. Basic Work

Basic work involves information and data preparation needed for the 9-1-1 GIS database but does NOT involve updating the 9-1-1 GIS database directly.

PUBLIC AGENCY agrees to provide notification, information, and records that are essential for the maintenance of the 9-1-1 GIS database in its jurisdiction within the COUNTY's provisioning boundary within 30 days of approval, assignment or action, unless otherwise noted:

#### 1. Boundaries

In regards to boundaries the PUBLIC AGENCY agrees to:

##### 1.1. Annexations and Disannexations:

- (a) Inform the COUNTY of all proposed annexations and disannexations no later than twenty (20) business days prior to consideration by its governing body and provide the COUNTY a map and description of all subject areas;
- (b) Notify the COUNTY of all approved annexations and disannexations within 24 hours of approval and provide the COUNTY a copy of official documentation and maps; and
- (c) Provide the COUNTY a maintained and updated municipal boundary polygon in GIS format, as outlined in *Exhibit B, Section 2, of this Agreement*, as soon as possible following any annexation or disannexation.

##### 1.2. Public Safety Answering Points (PSAP):

- (a) Inform the COUNTY of any proposed change to alter the PSAP boundary no later than twenty (20) business days prior to consideration by its governing body and provide the COUNTY a map and description of all subject areas;
- (b) Coordinate all PSAP boundary changes with the COUNTY;
- (c) Inform the COUNTY of the desired effective date of any PSAP boundary change;
- (d) Notify the COUNTY of all approved PSAP boundary changes within 24 hours of approval and provide COUNTY official documentation and maps; and



- (e) Optionally, provide the COUNTY a maintained and updated PSAP polygon in GIS format, as outlined in *Exhibit B, Section 2, of this Agreement*.

### 1.3. Emergency Service Boundary (ESB):

- (a) Inform the COUNTY of any proposed changes to alter a law, fire, or emergency medical service ESB no later than twenty (20) business days prior to consideration by its governing body and provide the COUNTY a map and description of all subject area;
- (b) Coordinate all ESB changes with the COUNTY;
- (c) Inform the COUNTY of the desired effective date of all ESB changes;
- (d) Notify the COUNTY of all approved ESB changes within 24 hours of approval and provide COUNTY official documentation and maps; and
- (e) Optionally, provide the COUNTY maintained and updated law, fire, and emergency medical service ESB polygons in GIS format, as outlined in *Exhibit B, Section 2, of this Agreement*.

## 2. Public Safety Agencies

In regards to public safety agencies (PSA) the PUBLIC AGENCY agrees to:

### 2.1. First Responders

- (a) Inform the COUNTY of any proposed change in a PSA responsible for providing PSAP, law, fire, or emergency medical service no later than twenty (20) business days prior to consideration by its governing body;
- (b) Coordinate the change of any PSA with the COUNTY;
- (c) Inform the COUNTY of the desired effective date of a change to any PSA;
- (d) Notify the COUNTY of a change to any PSA within 24 hours of approval and provide COUNTY official documentation; and
- (e) Provide the County the name, contact information, and any other relative information of each PSA who provides services within the municipality's jurisdiction.

## 3. Streets

In regards streets PUBLIC AGENCY agrees to:

### 3.1. Names

- (a) **Proposed:**
  - (i) Provide the COUNTY with all proposed street names for their review and determination in accordance with *Exhibit A, Section 1, Subsection 1, of this Agreement*;
  - (ii) Prohibit the use of any street names deemed a duplication, including phonetically, within the same postal community and within the COUNTY's provisioning boundary; and
  - (iii) Cancel any nonessential street name held in reservation by the COUNTY.
- (b) **New/Approved:**
  - (i) Ensure any approved street name complies with *Exhibit B, Section 3.1(a), of this Agreement*;
  - (ii) Provide the COUNTY a layout or plat of named streets within 10 business days following the PUBLIC AGENCY's final approval; and
  - (iii) Optionally, provide the COUNTY a maintained and updated road centerlines in GIS format, as outlined in *Exhibit B, Section 2, of this Agreement*.

(c) **Renamed:**

- (i) Ensure any renamed street complies with *Exhibit B, Section 3.1(a), of this Agreement*;
- (ii) Coordinate the renaming of any street with the COUNTY;
- (iii) Inform the COUNTY the desired effective date of any renamed street;
- (iv) Provide the COUNTY documentation, including a layout or plat, of any renamed street within 10 business days following the PUBLIC AGENCY's final approval; and
- (v) Optionally, provide the COUNTY a maintained and updated road centerlines in GIS format, as outlined in *Exhibit B, Section 2, of this Agreement*.

**3.2. Layout:**

- (a) Supply the COUNTY with a map or plat of any street which is:
  - (i) Platted;
  - (ii) Official recognized and named;
  - (iii) Undergoing new construction; or
  - (iv) Altered to change its positional location, including extended or shorted; and
- (b) Provide the COUNTY with documentation, including a layout or plat, of any street which is permanently closed, abandoned, discontinued, or vacated within ten (10) business days following the PUBLIC AGENCY's final approval; and
- (c) Optionally, provide the COUNTY a maintained and updated road centerlines in GIS format, as outlined in *Exhibit B, Section 2, of this Agreement*.

**3.3. Address Ranges:**

- (a) Provide the COUNTY the address range for every named street segment, including:
  - (i) Low and high address numbers;
  - (ii) Address Parity (odd, even, both) for each side of the street (left, right); and
  - (iii) Direction in which address numbers increase; and
- (b) Provide the COUNTY a map or plat which displays the address range of each named street segment.

**3.4. Functional Classifications:**

- (a) Provide the COUNTY functional classification of each street; and
- (b) Notify the COUNTY when the functional classification of any street changes.

**3.5. Status**

- (a) Provide written notification frame to the COUNTY of any street which is:
  - (i) Approved; and
  - (ii) Accepted.

**3.6. Traffic Regulations**

- (a) Speed Limits:
  - (i) Provide the COUNTY with official documentation of any approved or altered speed limit within 24 hours of approval; and
  - (ii) Upon written request, supply the COUNTY detailed information on previously established speed limits.
- (b) Direction of Travel Flow:
  - (i) Provide the COUNTY with official documentation of any street designated for one-way traffic within 24 hours of approval; and

- (ii) Upon written request, supply the COUNTY detailed information on streets previously designated for one-way traffic.

#### 4. Addresses

In regards to address numbers PUBLIC AGENCY agrees to:

##### 4.1. New:

- (a) Ensure each assigned address complies with and validates against the street name and address range information provided to the COUNTY under *Exhibit B, Section 1, subsections 3.1(b) and 3.3(a), of this Agreement*;
- (b) Notify the COUNTY in writing of each address assignment within 10 business days of assignment. Include with each notice:
  - (i) The full and complete address, including all appropriated address characteristic;
  - (i) A map, or coordinates, with positional accuracy of the structure or designated site location within +/- 25 feet of its true location or intended designation; and
  - (ii) The effective date of the assignment;
- (c) Coordinate all mass address assignments with the COUNTY; and
- (d) Optionally, provide the COUNTY a maintained and updated site/structure address points in GIS format, as outlined in *Exhibit B, Section 2, of this Agreement*.

##### 4.2. Reassigned/Corrected:

- (a) Ensure each reassigned or corrected address complies with and validates against the street name and address range information provided to the COUNTY under *Exhibit B, Section 1, subsections 3.1(b) and 3.3(a), of this Agreement*;
- (b) Notify the COUNTY in writing of each address change or correction within 10 business days of its reassignment. Include with each notice:
  - (ii) The full and complete former address, including all appropriated address characteristic;
  - (iii) The full and complete new address, including all appropriated address characteristic;
  - (i) The effective date of the assignment;
- (c) Coordinate all mass address changes with the COUNTY; and
- (d) Optionally, provide the COUNTY a maintained and updated site/structure address points in GIS format, as outlined in *Exhibit B, Section 2, of this Agreement*.

##### 4.3. Relocation:

- (a) Notify the COUNTY in writing when the spatial location of any addressed structure or site occurs. Include with each notice:
  - (iv) The full and complete address, including all appropriated address characteristic;
  - (i) A map, or coordinates, with positional accuracy of the structure or designated site's new location within +/- 25 feet of its true location or intended designation; and
  - (ii) The effective date of the change;
- (b) Coordinate all mass address relocations with the COUNTY; and
- (c) Optionally, provide the COUNTY a maintained and updated site/structure address points in GIS format, as outlined in *Exhibit B, Section 2, of this Agreement*.

##### 4.4. Cancellation:

- (a) Notify COUNTY in writing of any address assignment which subsequently cancelled, voided or otherwise deemed invalid for use. The notice shall include:

- (v) The full and complete address, including all appropriated address characteristic;
- (i) The effective date; and
- (b) Coordinate all mass address cancellations with the COUNTY; and
- (c) Optionally, provide the COUNTY a maintained and updated site/structure address points in GIS format, as outlined in *Exhibit B, Section 2, of this Agreement*.

## 5. Subdivision

In regards to subdivisions PUBLIC AGENCY agrees to:

### 5.1. Plats:

- (a) Ensure all street names which appear on the plat were preapproved in accordance with *Exhibit A, Section 1, of this Agreement*;
- (b) Provide COUNTY a copy of all plats within 10 business days of approval;
- (c) Notify COUNTY of all streets undergoing construction prior to a plat's final approval; and
- (d) Furnish COUNTY a map or plat which prominently displayed street names and address numbers within 10 business of the finalization of address assignments.

## Section 2. Discrepancy and Error Resolution Work

Discrepancy and error resolution work involves researching and collecting information necessary to resolve any identified or reported inaccuracy associated with 9-1-1 database but does NOT involve updating the 9-1-1 database directly.

PUBLIC AGENCY agrees to expeditiously research and provide accurate information to the COUNTY that is necessary to resolve any discrepancies or errors identified or reported by an authorized stakeholder. Discrepancies and errors include, but are not limited to:

### 1. 9-1-1 call errors:

- 1.1. Incorrect Automatic Location Identifier (ALI);
- 1.2. Call Misroute; or
- 1.3. No Record Found (NRF).

### 2. Telephone Number (TN) Database errors:

- 2.1. Incorrect ALI;
- 2.2. Missing Master Street Address Guide (MSAG) record; or
- 2.3. Incorrect MSAG record.

### 3. Master Street Address Guide (MSAG) Database errors:

- 3.1. Missing MSAG records;
- 3.2. Incorrect MSAG records;

### 4. 9-1-1 GIS database errors:

- 4.1. Geometry, such as
  - (a) Duplicate Features;
  - (b) Feature Outside Provisioning Boundary;

- (c) Feature Gap or Overlap; or
- (d) Road Centerline (RCL) Disconnect;
- 4.2. Attribute, such as:
  - (a) Mismatch compared to another layer;
  - (b) RCL Parity Issue;
  - (c) Missing Critical Field Value;
  - (d) Unmatched Site/Structure Address Point (SSAP) to ALI Record;
  - (e) Unmatched RCL to MSAG Record;
  - (f) Duplicate Globally Unique Identifications (GUIDs); or
  - (g) Missing Routing Uniform Resource Identifier (URI).

**5. Address errors:**

- 5.1. Any address reported by a property owner, resident, member of the public, service provider, government entity, etc. for which no 9-1-1 address point exists.
- 5.2. Any reported address which cannot be validated against a RCL or MSAG Record.

**Section 3. GIS Work**

GIS work is optional and involves maintaining and updating GIS data related to the 9-1-1 GIS database in the PUBLIC AGENCY’s jurisdiction within the COUNTY’s provisioning boundary. GIS work does NOT involve updating the 9-1-1 GIS database directly.

When conducting GIS work related to this *Agreement* PUBLIC AGENCY agrees to:

**1. Maintenance**

Create and maintain current GIS data related to one or more 9-1-1 GIS data layers:

- (a) Site/Structure Address Points (SSAPs);
- (b) Road Centerlines (RCLs);
- (c) Municipal Boundaries;
- (d) PSAP Boundaries;
- (e) Emergency Service Zones (ESZ);
- (f) Law Emergency Service Boundary (ESB);
- (g) Fire ESB; and
- (h) Emergency Medical Service (EMS) ESB.

**2. Data Requirement**

Follow the GIS data requirements outlined the *CAPCOG NG9-1-1 Transitional GIS Data Requirements*, in accordance with *Exhibit C, Attachment B, of this Agreement*.

**3. Quality**

Perform quality assurance/quality control measure to ensure GIS data provided to the COUNTY is high quality.

**4. Format**

Provide GIS data to the COUNTY in ESRI file geodatabase or shapefile format.

**5. Coordinate System**

Submit GIS data to the COUNTY in a common projected coordinate system.

**6. Metadata**

Include metadata with all GIS data provided to the COUNTY that includes, at a minimum:

- (a) A description of the data (Summary and Description);
- (b) Definitions of the attributes and the attribute values;
- (c) Time period covered by the data;
- (d) Restrictions to access and/or use of the data;
- (e) Contact information; and
- (f) Keywords that enable users to search and find data.

**7. Timely Submittal**

Submit GIS data to the COUNTY by the 10th business day of each month.

**8. Non-geospatial Data and Information**

Continue to submit to the COUNTY all notification, information, and records that are essential for the maintenance of the 9-1-1 GIS database in its jurisdiction within COUNTY's provisioning boundary as outlined in *Exhibit B, Section 1, of this Agreement*.