



STAFF REPORT

MEETING DATE: August 27, 2024

TITLE:

Consider and act on Resolution No. R-2024-108, of the City of Bastrop, Texas, regarding a Community Services and Offsite Improvements Agreement between the City of Bastrop and Bastrop County Emergency Food Pantry for the reimbursement of construction funds for the offsite improvements in the public right-of-way related to the construction of the new Food Pantry facility to be located at 1201 Pine Street, Bastrop, Texas, and the remodel of the existing Food Pantry facility located at 806 Fayette Street, Bastrop, Texas, in the amount of Fifty Nine Thousand Sixty and 70/100 (\$59,060.70) based on the in-kind donation cost estimate in Exhibit A; authorizing the execution of all necessary documents; upon request and providing for findings of fact, repealer, severability, effective date, proper notice, and meeting.

AGENDA ITEM SUBMITTED BY:

Submitted by: Andres Rosales, Assistant City Manager

BACKGROUND/HISTORY:

The Bastrop County Emergency Food Pantry (BCEFP) has requested support from the City of Bastrop to assist with the development of a new 9,217-square-foot food pantry located at 1201 Pine Street, Bastrop, Texas and the remodel of the existing facility at 806 Fayette Street. BCEFP has requested consideration for providing an in-kind donation of the cost associated with the offsite construction improvement for the project.

The proposed improvements are to be located in the public right-of-way and in a public access easement that will serve not only the Bastrop County Emergency Food Pantry’s site, but also the community at large by improving the condition of the roadway, the installation of a sidewalk for walkability, and improving the drainage in the right-of-way at this location.

BCEFP OFFSITE COST ESTIMATE					
Category	Description	Quantity	Unit	Unit Cost	Total Cost
Roadway	4" Hot Mix Asphalt (HMA) Type D	223	SY	\$ 36.00	\$ 8,040.00
	8" Crushed Limestone Base	136	TN	\$ 22.00	\$ 2,997.13
	8" Stabilized Subgrade	223	SY	\$ 18.00	\$ 4,020.00
	6" Curb & Gutter	140	LF	\$ 35.00	\$ 4,900.00
Site + Drainage	5' Concrete Sidewalk	880	SF	\$ 30.00	\$ 26,400.00
	Signing & Stripping	1	LP	\$ 5,000.00	\$ 5,000.00
				15% Contingency	\$ 7,703.57
				Offsite Civil Construction Total	\$ 59,060.70

FISCAL IMPACT:

The offsite improvement costs (\$59,060.70) will be reimbursed out of the streets and drainage fund since the proposed improvements are located in the public right-of-way and will benefit both the BCEFP and the community at large.

RECOMMENDATION:

Act on Resolution No. R-2024-108, of the City of Bastrop, Texas, regarding a Community Services and Offsite Improvements Agreement between the City of Bastrop and Bastrop County Emergency Food Pantry for the reimbursement of construction funds for the offsite improvements in the public right-of-way related to the construction of the new Food Pantry facility to be located at 1201 Pine Street, Bastrop, Texas, and the remodel of the existing Food Pantry facility located at 806 Fayette Street, Bastrop, Texas, in the amount of Fifty Nine Thousand Sixty and 70/100 (\$59,060.70) based on the in-kind donation cost estimate in Exhibit A.

ATTACHMENTS:

1. Resolution No. R-2024-93
2. Request letter from Bastrop County Emergency Food Pantry