



STAFF REPORT

MEETING DATE: August 27, 2024

TITLE:

Consider and act on Resolution R-2024-106, of the City Council of the City of Bastrop, Texas, for the creation of a Public Services Policy for the Bastrop Public Library, shown attached as Exhibit A; upon request and providing for finding of fact, repealer, severability, effective date, proper notice, and meeting.

AGENDA ITEM SUBMITTED BY:

Submitted by: Bonnie Pierson, Library Director

BACKGROUND/HISTORY:

The Public Service Policy has been created to highlight the informational and technical support services the Bastrop Public Library provides to the public. This policy is to be reviewed and approved by the City Council of Bastrop, Texas regularly to ensure the services outlined in this policy are relevant and accurate.

This new policy addresses one of the foundational aspects of library service, assistance to information seekers. This assistance can take a variety of forms including but not limited to informational searches, technological support, and instructional interactions to foster self-reliance. All services presented in this policy are available without a library card and require no fee.

This policy is intended to provide guidance and clarification about specific customer service interactions. Other library services including meeting spaces, collection management, and circulation of materials are addressed in separate policies.

This policy was created to address the needs of the City of Bastrop community. A review period is established to ensure the policy is continually examined and updated regularly.

FISCAL IMPACT:

N/A

RECOMMENDATION:

Bonnie Pierson, Library Director recommends approval of Resolution R-2024-106 approving the City of Bastrop Public Library Public Services Policy, which is attached as Exhibit A.

ATTACHMENTS:

- Bastrop Public Library Public Services Policy
- Resolution R-2024-106