



STAFF REPORT

MEETING DATE: January 10, 2023

TITLE:

Consider action to approve Resolution No. R-2023-01 of the City Council of the City of Bastrop, Texas, approving the City of Bastrop Public Library Circulation Policy, attached as Exhibit A; providing for bi-annual review; providing for a repealing clause; and establishing an effective date.

AGENDA ITEM SUBMITTED BY:

Submitted by: Bonnie Pierson, Library Director

BACKGROUND/HISTORY:

This policy was previously reviewed on December 5, 2016. This policy is to be reviewed and approved by City Council regularly to provide equal access to resources and ensure quality of service.

This policy has been substantially updated to include the non-resident membership fee adopted in fiscal year 2020, the fiscal year 2023 City of Bastrop Municipal Code Fee Schedule which eliminates fines for all materials excluding electronic devices, increased checkout limits and extended loan period started in June of 2022, and the loan of electronic devices and nontraditional items. Circulation rules are included for participation in the Texas State Library and Archives Commission's TexShare Program and Interlibrary Loan System. A statement addressing digital materials and eResource circulation is also included. A bi-annual review is established to ensure the policy is continually examined for changes and updated regularly.

FISCAL IMPACT:

N/A

RECOMMENDATION:

Bonnie Pierson, Library Director recommends approval of Resolution No. R-2023-01 of the City Council of the City of Bastrop, Texas, approving the City of Bastrop Public Library Circulation Policy, attached as Exhibit A; providing for bi-annual review; providing for a repealing clause; and establishing an effective date.

ATTACHMENTS:

- Resolution R-2023-01
- Bastrop Public Library Circulation Policy