

APRIL 25, 2023

The Bastrop City Council met in a regular meeting on Tuesday, April 25, 2023, at 6:30 p.m. at the Bastrop City Hall Council Chambers, located at 1311 Chestnut Street, Bastrop, Texas. Members present were: Mayor Schroeder and Mayor Pro Tem Rogers and Council Members Plunkett, Crouch, and Kirkland. Officers present were: Assistant City Manager, Trey Job; City Secretary, Ann Franklin; and City Attorney, Alan Bojorquez.

CALL TO ORDER

Mayor Schroeder called the meeting to order at 6:30 p.m. with a quorum present. Council Member Lee was absent.

PLEDGE OF ALLEGIANCE

Juan Ramirez and Arwyn Ayala, Bastrop High School YAC, YAB, Robotics & Band led the pledges.

INVOCATION

Ketrich Steger, Police Chaplain & Pastor for The Refuge, gave the invocation.

PRESENTATIONS

4A. Mayor's Report

4B. Council Members' Report

4C. City Manager's Report

4D. A proclamation of the City Council of the City of Bastrop, Texas, recognizing May 4, 2023, as Firefighter Day.

Submitted by: Ann Franklin, City Secretary

The proclamation was read into record by Mayor Schroeder received by Chief Rosales; Lieutenant Morgan Lebaron; Firefighter Nate Tomlin; and Firefighter Gilbert Demieville.

CITIZEN COMMENTS-NONE

CONSENT AGENDA

A motion was made by Mayor Pro Tem Rogers to approve Items 8A, 8B, 8D, 8E, 8F, 8G, 8H, 8I, 8J, 8K, and 8L as listed on the Consent Agenda after being read into the record by City Secretary Ann Franklin. Seconded by Council Member Plunkett, motion was approved on a 4-0 vote. Council Member Lee was absent.

8A. Consider action to approve City Council minutes from the April 11, 2023, Regular Meeting; April 17, 2023, Joint Council and BEDC Meeting; and April 19, 2023, Pre-Budget Planning Workshop.
Submitted by: Ann Franklin, City Secretary

8B. Consider action to approve the second reading of Ordinance No. 2023-09 of the City Council of the City of Bastrop, Texas amending the City of Bastrop, Texas Code of Ordinances, Chapter 3 Building Regulations, Article 3.17 Flood Damage Prevention;

repealing conflicting provisions; providing for severability; proper notice and meeting; and establishing for an effective date.

Submitted by: Fabiola de Carvalho, AMP MIAM, Director of Engineering and Capital Project Management.

- 8D. Consider action to approve Resolution No. R-2023-59 of the City Council of the City of Bastrop, Texas approving a Public Improvement Plan Agreement with 71 Retail Partners LP for Bastrop Grove Section 3, Lots 9-19 as attached in Exhibit A; authorizing the City Manager to execute all necessary documents; providing for a repealing clause; and establishing an effective date.
Submitted by: Trey Job, Assistant City Manager
- 8E. Consider action to approve Resolution No. R-2023-60 of the City Council of the City of Bastrop, Texas approving a Public Improvement Plan Agreement with MC Bastrop 71, LP for Bastrop Grove Section 5, as attached in Exhibit A; authorizing the City Manager to execute all necessary documents; providing for a repealing clause; and establishing an effective date.
Submitted by: Trey Job, Assistant City Manager
- 8F. Consider action to approve Resolution No. R-2023-58 of the City Council of the City of Bastrop, Texas approving a Public Improvement Plan Agreement with Hunt Communities Bastrop, LLC for Colony MUD 1F Section 3 as attached in Exhibit A; authorizing the City Manager to execute all necessary documents; providing for a repealing clause; and establishing an effective date.
Submitted by: Trey Job, Assistant City Manager
- 8G. Consider action to approve Resolution No. R-2023-57 of the City Council of the City of Bastrop, Texas approving a Public Improvement Plan Agreement with Hunt Communities Bastrop, LLC for Colony MUD 1D Section 5 as attached in Exhibit A; authorizing the City Manager to execute all necessary documents; providing for a repealing clause; and establishing an effective date.
Submitted by: Trey Job, Assistant City Manager
- 8H. Consider action to approve Resolution No. R-2023-66 of the City Council of the City of Bastrop, Texas, awarding a contract for the update to the 2016 Comprehensive Plan to Halff Associates, Inc. in an amount not to exceed One Hundred Eighteen Thousand, Two Hundred Forty Dollars (118,240.00) hereby attached as Exhibit A; authorizing the City Manager to execute all necessary documents; providing for a repealing clause; and establishing an effective date.
Submitted by Trey Job, Assistant City Manager
- 8I. Consider action to approve the second reading of Ordinance No. 2023-12, of the City Council of the City of Bastrop, Texas, amending Chapter 1, Subdivision, Article 1.3 Platting Procedures, SEC. 1.3.006 Lots of Record of the City of Bastrop B3 Development Code by adding a section for existing lots of record who can receive administrative approval outside of the normal platting procedure.
Submitted by: Sylvia Carrillo, City Manager

- 8J. Consider action to approve Resolution No. R-2023-70 of the City Council of the City of Bastrop, Texas, approving a temporary compensation increase for the City Manager while serving as interim director of the Bastrop Economic Development Corporation and authorizing the Mayor to execute an addendum to the City Manager's Employment Agreement on behalf of the City of Bastrop.
Submitted by: Sylvia Carrillo, City Manager
- 8K. Consider action to approve the second reading of Ordinance No. 2023-10, of the City Council of the City of Bastrop, Texas, amending Article 2.4 Administration Sec. 2.4.001 Nonconforming Uses and Structures by adding that the intent of the provisions will not create a disparate impact to residents.
Submitted by: Sylvia Carrillo, City Manager
- 8L. Consider action to approve Resolution No. R-2023-68 of the City Council of the City of Bastrop, Texas, approving an Interlocal Agreement between the City of Bastrop and Bastrop County, as attached in Exhibit A, authorizing the City Manager to execute all necessary documents; providing for a repealing clause; and establishing an effective date.
Submitted by: Trey Job, Assistant City Manager

DISCUSSION ITEM

- 8C. Consider action to approve Resolution No. R-2023-65 of the City Council of the City of Bastrop, Texas confirming appointment by the Mayor of Kevin Mawby to Place 1 and Ron Castaneda to Place 9 of the Main Street Board, as required in Section 3.08 of the City's Charter, and establishing an effective date.
Submitted by: Ann Franklin, City Secretary
A motion was made by Mayor Pro Tem Rogers to approve Resolution No. R-2023-65, seconded by Council Member Plunkett, motion was approved on a 4-0 vote. Council Member Lee was absent.

ITEMS FOR INDIVIDUAL CONSIDERATION

- 9A. Consider action to approve Resolution No. R-2023-63 of the City Council of the City of Bastrop, Texas, approving a contract with PHI Health, LLC dba PHI Air Medical for annual membership for emergency air medical transport in an amount of Thirty-Two Thousand Three Hundred Thirty Four Dollars (\$32,334), authorizing the City Manager to execute all necessary documents, and providing for an effective date.
Submitted by: Tracy Waldron, Chief Financial Officer
Presentation was made by Tracy Waldron, Chief Financial Officer

A motion was made by Mayor Pro Tem Rogers to approve Resolution No. R-2023-63, seconded by Council Member Kirkland, motion was approved on a 4-0 vote. Council Member Lee was absent.

WORK SESSIONS/BRIEFINGS - NONE

STAFF AND BOARD REPORTS

- 6A. Receive presentation of Visit Bastrop mid-year report.
The presentation was made by Susan Smith, President/CEO Visit Bastrop.

ITEMS FOR INDIVIDUAL CONSIDERATION CONTINUED

- 9F. Hold a public hearing and consider action to approve Resolution No. R-2023-67 of the City Council of the City of Bastrop, Texas, consenting to the creation and division of Wildwood Municipal Utility District, providing for an open meetings clause, and providing for an effective date.

Submitted by: Trey Job, Assistant City Manager

Presentation was made by Trey Job, Assistant City Manager

Public hearing opened.

Public hearing closed.

A motion was made by Council Member Plunkett to approve Resolution No. R-2023-67, seconded by Council Member Crouch, motion was approved on a 4-0 vote. Council Member Lee was absent.

STAFF AND BOARD REPORTS CONTINUED

- 6B. Receive presentation on the unaudited Monthly Financial Report and the Investment Report for the period ending March 31, 2023.

Submitted by: Tracy Waldron, Chief Financial Officer

The presentation was made by Tracy Waldron, Chief Financial Officer.

ITEMS FOR INDIVIDUAL CONSIDERATION CONTINUED

- 9B. Consider action to approve Resolution No. R-2023-50 of the City Council of the City of Bastrop, Texas, approving the Financial Procedures Manual, which is attached as Exhibit A; providing for a repealing clause and establishing an effective date.

Submitted by: Tracy Waldron, Chief Financial Officer

Presentation was made by Tracy Waldron, Chief Financial Officer

A motion was made by Mayor Pro Tem Rogers to approve Resolution No. R-2023-50, seconded by Council Member Kirkland, motion was approved on a 4-0 vote. Council Member Lee was absent.

- 9C. Consider action to approve Resolution No. R-2023-64 of the City Council of the City of Bastrop, Texas supporting the City of Bastrop’s Application to the Texas Department of Transportation’s 2023 Transportation Alternatives set-aside (TA) call for projects requesting a grant in the amount of Twelve Million Two Hundred Thirty-Two Thousand Five Hundred Thirteen Dollars and Sixty Cents (\$12,232,513.60) to rehabilitate the Old Iron Bridge; authorizing the City Manager to execute all necessary documents, providing for a repealing clause and establishing an effective date.

Submitted by: Tracy Waldron, Chief Financial Officer

Presentation was made by Tracy Waldron, Chief Financial Officer

A motion was made by Council Member Plunkett to approve Resolution No. R-2023-64, seconded by Council Member Kirkland, motion was approved on a 4-0 vote. Council Member Lee was absent.

- 9D. Consider action to approve the first reading of Ordinance No. 2023-14, of the City Council of the City of Bastrop, Texas, authorizing Pro Rata Reimbursement & Cost Sharing Agreements for water and wastewater infrastructure; and move to include on the May 9, 2023, consent agenda for a second reading.

Submitted by: Sylvia Carrillo, City Manager & Interim Director of the Bastrop Economic Development Corporation (BEDC)

Presentation was made by Alan Bojorquez, City Attorney.

A motion was made by Council Member Plunkett to approve the first reading of Ordinance No. 2023-14, if possible, bring back for second reading on May 9th, if there are minor changes place on consent or if further discussion is needed place in the individual consideration section, seconded by Council Member Crouch, motion was approved on a 4-0 vote. Council Member Lee was absent.

- 9E. Hold a public hearing and consider action to approve the first reading of Ordinance No. 2023-13 of the City Council of the City of Bastrop, Texas, continuing the curfew, for minors, as established in Ordinance 2020-09, Article 8.05, and providing an effective date and move to include on May 9, 2023, consent agenda for a second reading.

Submitted by: Vicky Steffanic, Chief of Police

Presentation was made by Vicky Steffanic, Chief of Police

Public hearing opened.

Public hearing closed.

A motion was made by Mayor Pro Tem Rogers to approve the first reading of Ordinance No. 2023-13 removing section 8.05.002C and to include on the May 9, 2023, consent agenda for a second reading, seconded by Council Member Plunkett, motion was approved on a 4-0 vote. Council Member Lee was absent.

EXECUTIVE SESSION

The City Council met at 8:29 p.m. in a closed/executive session pursuant to the Texas Government Code, Chapter 551, et seq, to discuss the following:

- 10A. City Council shall convene into closed executive session pursuant to Section 551.074 of the Texas Government Code to discuss Interview Process for an Associate Judge.

Mayor Schroeder recessed the Executive Session at 8:49 p.m.

TAKE ANY NECESSARY OR APPROPRIATE ACTION ON MATTERS POSTED FOR CONSIDERATION IN CLOSED/EXECUTIVE SESSION

No action taken.

Adjourned at 8:49 p.m. without objection.

APPROVED:

ATTEST:

REGULAR COUNCIL MINUTES

APRIL 25, 2023

Mayor Connie Schroeder

City Secretary Ann Franklin

The Minutes were approved on May 9, 2023, by Council Member Name's motion, Council Member Name's second. The motion was approved on a 5-0 vote.