



# STAFF REPORT

**MEETING DATE:** September 12, 2023

**TITLE:**

Consider action to approve the first reading of Ordinance No. 2023-31, of the City Council of the City of Bastrop, Texas, amending the Bastrop Code of Ordinances Chapter 14, the Bastrop Building Block (B3) Technical Manual, Article 4.1 Plat Submission; and providing for findings of fact, repealer, severability, codification, effective date, proper notice and meeting; and move to include on the September 19, 2023, agenda for second reading.

**AGENDA ITEM SUBMITTED BY:**

Sylvia Carrillo, ICMA-CM, CPM, City Manager

**BACKGROUND/HISTORY:**

As the City of Bastrop continues to grow and develop, staying current with development impacts is an important part of staff workload and training. Increasingly, the City Manager is working towards an end goal of all information contained in a geospatial format that makes it easy to read and understand what is happening in our town and county. To this end, we are relying more and more on geospatial information systems (GIS) to give us a “picture” of what is happening around us.

A subdivision of property, or a plat, is one of the foundational steps of development. This agenda item seeks to add a requirement of a shapefile that can be easily dropped into the City’s GIS system to keep us up to date with each submittal. The shapefile would be a part of the process at intake and can quickly be updated by our GIS staffer or our Sr. Planner.

The rationale for requiring anything above four lots is due to Chapter 212 of the Local Government Code which grants exemptions for certain smaller developments.

**FISCAL IMPACT:**

None

**RECOMMENDATION:**

Amend Article 4.1 of the B3 Technical Manual requiring a shapefile for preliminary and final plat for subdivisions of more than four (4) lots.

**ATTACHMENTS:**

1. Ordinance.