

PLANNING & ZONING MEETING
MEETING MINUTES
January 25, 2024, at 6:00 P.M.

The City of Bastrop Planning and Zoning Commission met Thursday, January 25, 2024, at 6:00 PM in the Council Chambers located at 1311 Chestnut Street, Bastrop, Texas 78602.

1. CALL TO ORDER

Chairman Ishmael Harris called the meeting to order at 6:00 pm.

Ishmael Harris	Present
Judah Ross	Present
Ashleigh Henson	Present
David Barrow	Present
Gary Moss	Present
Jordan Scott	Absent
Patrice Parsons	Present

2. CITIZEN COMMENTS

There were no citizen comments at this time.

3. ITEMS FOR INDIVIDUAL CONSIDERATION

- 3A. Consider action to approve meeting minutes from the December 21, 2023, Planning and Zoning Commission Meeting.

Commission Harris noted on behalf of Commission Moss that Commission Scott was present for the roll call in the minutes of the December 21, 2023, meeting and requested the minutes be amended to reflect his attendance.

Commissioner Ross made a motion to approve the minutes with the requested amendment. Commissioner Parson seconded the motion. The motion passed unanimously.

- 3B. Public hearing and consider action to recommend approval to adopt the 2024 Schedule of Uniform Submittal Dates for Site Development Plans, Zoning Concept Schemes, Plats, Public Improvement Plans, and Neighborhood Regulating Plans in accordance with the Bastrop Building Block (B3) Code Section 2.3.004 Annual Adoption of Schedule of Uniform Submittal Dates, and the Bastrop Building Block (B3) Technical Manual Section 1.2.002 Uniform Submittal Dates, as shown in Exhibit A, and forward to the February 13, 2024 City Council Meeting.

Presentation was made by Sylvia Carrillo, City Manager.

No public hearing was called. Discussion commenced between Commissioners and staff regarding the Schedule of Uniform Submittal Dates for clarification as to the need for the Schedule of Uniform Submittal Dates and if any changes were applicable.

Commission Moss made a motion to accept the Schedule of Uniform Submittal Dates as presented. Commission Ross seconded the motion. The motion passed unanimously.

4. UPDATES

4A. Future Development related items.

City Manager, Sylvia Carrillo presented information regarding the Code Rodeo taking place on Saturday, January 27, 2024. The Commissioners were invited to attend even in the event they had not RSVP'd previously.

Sylvia Carrillo announced that the Sign Ordinance would be a subject of review and discussion moving forward. Discussion commenced between the Commissioners and Staff regarding the primary concerns that would be discussed for the Sign Ordinance and Commissioners requested the upkeep of the signs be included in the discussions.

Sylvia Carrillo shared that the Fairview Cemetery Rezoning was approved by City Council.

4B. Development Services Department Monthly Project Volume Report.

Sylvia Carrillo presented the Monthly Project Volume Report for Development Services, showing the continued volume of permitting and applications being submitted to Development Services.

4C. Individual Requests from Planning & Zoning Commissioners that particular items to be listed on future agendas (no group discussion allowed).

Commissioner Parsons requested the Mayor make a presentation to Planning and Zoning regarding the B3 Code. She also requested a tour for the Commissioners as previously discussed in prior meetings.

5. ADJOURNMENT

Commissioner Gary Moss made a motion to adjourn the meeting at 6:23 p.m. Commissioner Judah Ross seconded the motion. The motion passed unanimously.

Ishmael Harris, Chair

Judah Ross, Vice-Chair