



STAFF REPORT

MEETING DATE: December 10, 2024

TITLE:

Consider Action to approve Resolution No. R-2024-167, approving a construction contract with 304 Construction, LLC for a not-to-exceed amount of Four Hundred Ninety-Four Thousand, Two Hundred Sixty-Five Dollars and Zero Cents (\$494,265.00) for the construction of the Fairview Cemetery Columbaria Project; as attached in Exhibit A; authorizing the City Manager to execute all necessary documents; providing for a repealing clause; and establishing an effective date.

AGENDA ITEM SUBMITTED BY:

Elizabeth Wick, CFM, Project Manager

BACKGROUND/HISTORY:

On July 25, 2023, City Council passed Resolution No. R-2023-105 entering into a professional services contract with Luck Design Team LLC for the design and construction phase services for the City of Bastrop Fairview Cemetery Improvements, Section 9 Development.

The Fairview Cemetery Columbaria project includes a new shelter, a columbarium, and concrete and paving improvements in Block 9. This project will deliver a viable alternative to in-ground burials.

On October 14, 2024, the City published an Invitation to Bid (ITB) for construction services for the Fairview Cemetery Columbaria project. The competitive sealed bids were opened on November 4, 2024. The City of Bastrop received 5 bids for this project. After Luck Design Team evaluation of the bids, Luck Design Team provided a Recommendation to Award the construction contract for this project to 304 Construction, LLC, the lowest responsible bidder.

A bid summary table is provided below:

| Rank | Contractor | Base Bid Total | Base + Alt |
|------|--------------------------------|----------------|----------------|
| 1 | 304 Construction, LLC | \$405,245.00 | \$494,265.00 |
| 2 | Sullivan Contracting Services | \$647,075.00 | \$690,595.00 |
| 3 | Southwest Corporation | \$760,773.34 | \$806,059.22 |
| 4 | Estus, LLC | \$934,616.19 | \$1,040,848.53 |
| 5 | Noble General Contractors, LLC | \$934,832.45 | \$1,007,000.45 |

Luck Design Team's opinion of probable construction cost was approximately \$580K.

FISCAL IMPACT:

\$494,265.00 loan from FY 2025 General Fund to be reimbursed by the Cemetery Operating Fund FY25. A loan amortization schedule will be provided when the project is complete. This item was included in the adopted budget.

RECOMMENDATION:

Approve Resolution No. R-2024-167, approving a construction contract with 304 Construction, LLC for a not-to-exceed amount of Four Hundred Ninety-Four Thousand, Two Hundred Sixty-Five Dollars and Zero Cents (\$494,265.00) for the construction of the Fairview Cemetery Columbaria Project; as attached in Exhibit A; authorizing the City Manager to execute all necessary documents; providing for a repealing clause; and establishing an effective date.

ATTACHMENTS:

- Resolution No. R-2024-167
- Exhibit A: Construction Contract
- Exhibit B: Recommendation to Award
- Exhibit C: Bid Tabulation