



STAFF REPORT

MEETING DATE: December 10, 2024

TITLE:

Consider and act on Resolution No. R-2024-181, approving and authorizing an engagement letter with the Chapman Firm for legal services pertaining to the construction of public works projects, as attached in Exhibit A; authorizing the City Manager to execute all necessary documents; upon request and providing for findings of fact, repealer, severability, effective date, proper notice, and meeting.

AGENDA ITEM SUBMITTED BY:

Andres Rosales, Assistant City Manager

BACKGROUND/HISTORY:

On September 8, 2021, the City of Bastrop authorized an engagement letter with the Chapman Firm for legal services pertaining to the construction of public works projects. The engagement letter was signed by Alan Bojorquez acting as City Attorney at the time of the letter's execution.

On December 10, 2024, the Bojorquez Law Firm presented a letter of resignation as City Attorney to the City Council, effective December 31, 2024. The City of Bastrop desires to continue utilizing the Chapman Firm for legal services regarding ongoing construction of public works projects and upon Council's approval, will execute a renewed engagement letter with the Chapman Firm with updated signatory information.

FISCAL IMPACT:

- General Fund (Legal Services)

RECOMMENDATION:

Consider and act on Resolution No. R-2024-181, approving and authorizing an engagement letter with the Chapman Firm for legal services pertaining to the construction of public works projects, as attached in Exhibit A; authorizing the City Manager to execute all necessary documents; upon request and providing for findings of fact, repealer, severability, effective date, proper notice, and meeting.

ATTACHMENTS:

- Exhibit A: Resolution No. R-2024-181 – Engagement Letter – Chapman Firm
- Exhibit B: Updated Engagement Letter with the Chapman Firm