



# STAFF REPORT

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**MEETING DATE:** April 17, 2023

**TITLE:** Discussion and possible action regarding an Interim Executive Director Services Agreement Between the City of Bastrop and The Bastrop Economic Development Corporation.

**AGENDA ITEM SUBMITTED BY:** Sylvia Carrillo, City Manager & Interim Director of the Bastrop Economic Development Corporation (BEDC)

**BACKGROUND/HISTORY:** On March 13, the BEDC director was relieved of duty. At that time, the City Manager was appointed as a temporary stop gap measure until such time as a path forward could be resolved. On March 27, 2023, the BEDC formally appointed the City Manager as the Interim Director of the BEDC.

Subsequently, a shared services agreement outlining the conditions of employment has been drafted. It is attached here for reference.

The salary proposed in the shared services agreement is 25% of the prior director's base salary.

**FISCAL IMPACT:** Budget amendment in the amount of \$ \_\_\_\_ which amounts to the salary plus benefits (retirement and federal taxes) which must be paid.

**RECOMMENDATION:** Approve the agreement as presented.

**ATTACHMENTS:** Shared Services Agreement drafted by both Charlie Zech (BEDC Attorney) and Alan Borquez (City of Bastrop Attorney)