

JULY 25, 2023

The Bastrop City Council met in a regular meeting on Tuesday, July 25, 2023, at 5:00 p.m. at the Bastrop City Hall Council Chambers, located at 1311 Chestnut Street, Bastrop, Texas. Members present were: Mayor Nelson and Mayor Pro Tem Kirkland and Council Members Lee, Meyer, Plunkett, and Crouch. Officers present were: City Manager, Sylvia Carrillo; City Secretary, Ann Franklin; and City Attorney, Alan Bojorquez.

CALL TO ORDER - Community Partner Funding

Mayor Nelson called the meeting to order at 5:00 p.m. with a quorum present.

COMMUNITY PARTNER FUNDING

- 1A. Receive presentation from Organizations applying for FY 2024 Community Support Funding.
Submitted by: Elisha Perkins, Executive Administrative Assistant to the Assistant City Manager

CALL TO ORDER REGULAR MEETING

Mayor Nelson called the regular meeting to order at 6:30 p.m. with a quorum present.

PLEDGE OF ALLEGIANCE

Eli and Elizabeth Chavez led the pledges.

INVOCATION

Dale Burk, gave the invocation.

PRESENTATIONS

- 7A. Mayor's Report
- 7B. Council Members' Report
- 7C. City Manager's Report

WORK SESSIONS/BRIEFINGS - NONE

STAFF AND BOARD REPORTS

- 7A. Receive presentation of the Proposed FY2024 Budget and announce that the Public Hearing on the FY2024 budget will be held on September 12, 2023, at 6:30 pm at City Hall 1311 Chestnut Street.
Submitted by: Sylvia Carrillo, City Manager, ICMA-CM, CPM and Tracy Waldron, Chief Financial Officer
Presentation was made by Tracy Waldron, Chief Financial Officer
- 7B. Receive presentation on the unaudited Monthly Financial Report and Investment Report for the period ending June 30, 2023.
Submitted by: Tracy Waldron, Chief Financial Officer
Presentation was made by Tracy Waldron, Chief Financial Officer

CITIZEN COMMENTS - NONE

CONSENT AGENDA

A motion was made by Council Member Plunkett to approve Items 9A, 9B, 9C, and 9D as listed on the Consent Agenda after being read into the record by Assistant City Secretary Victoria Psencik. Seconded by Council Member Crouch, motion was approved on a 5-0 vote.

- 9A. Consider action to approve City Council minutes from the July 11, 2023, Regular meeting.
Submitted by: Ann Franklin, City Secretary

- 9B. Consider action to approve the second reading of Ordinance No. 2023-21 of the City Council of the City of Bastrop, Texas approving a Natural Gas Franchise Agreement to Universal Natural Gas, LLC (d/b/a Universal Natural Gas, Inc.) and its successors and assigns, for a period of ten (10) years from the effective date of this ordinance, a non-exclusive franchise and right to enter the public ways of the City of Bastrop, Texas for the transportation, distribution, and/or sale of gas to customers and the public generally in the City; defining the words and phrases therein; providing assignment, sale or lease or lease of the franchise; providing for use and repair of the public ways; providing for regulation of service; establishing depth of pipelines; providing for indemnification of the City of Bastrop; providing for inspection of Grantee's records; requiring Grantee to pay a Franchise Fee; providing for conditions of the Franchise; providing for construction of this ordinance upon invalidity of any part thereof; providing for acceptance of this Franchise by Grantee and both an effective and operative date thereof; repealing all other ordinances directly in conflict herewith; providing for severability; and providing for publication.
Submitted by: Tracy Waldron, Chief Financial Officer

- 9C. Consider action to approve the second reading of Ordinance No. 2023-22 of the City Council of the City of Bastrop, Texas, amending the Bastrop Code of Ordinances Chapter 14, the Bastrop Building Block (B3) Code, Article 3.1 Place Type Zoning Districts, and adding Article 3.4 Planned Development Districts; establishing standards and procedures; and providing for findings of fact, repealer, severability, codification, effective date, proper notice, and meeting.
Submitted by: Sylvia Carrillo, City Manager, ICMA-CM, CPM

- 9D. Consider action to approve Resolution No. R-2023-106 of the City Council of the City of Bastrop, approving the Certification of Additional Sales and Use Tax to Pay Debt Services; providing for a repealing clause; and providing for an effective date.
Submitted by: Tracy Waldron, Chief Financial Officer

ITEMS FOR INDIVIDUAL CONSIDERATION

- 10A. Consider action to approve Resolution No. R-2023-104 of the City Council of the City of Bastrop, Texas awarding a contract for the City of Bastrop Police & Court building roof to Horizon Roofing Specialists, in the amount of One Hundred Twenty-One Thousand Six Hundred Fifty-Seven Dollars and Zero Cents (\$121,657.00) as attached in Exhibit A; authorizing the City Manager to execute all necessary documents; providing for a repealing clause; and establishing an effective date.

Submitted by: Curtis Hancock, Director of Public Works

Presentation was made by Curtis Hancock, Director of Public Works.

A motion was made by Council Member Plunkett to approve Resolution No. R-2023-104, seconded by Mayor Pro Tem Kirkland, motion was approved on a 5-0 vote.

- 10B. Consider action to approve Resolution No. R-2023-105 of the City Council of the City of Bastrop, Texas to approve a professional services contract with Luck Design Team LLC, for the City of Bastrop Fairview Cemetery Improvements, Section 9 Development for a not to exceed amount of One Hundred and Twelve Thousand, Two Hundred and Ninety Nine Dollars (\$112,299.00); authorizing the City Manager to execute all necessary documents; providing a repealing clause; and establishing an effective date.

Submitted by: Artiss Powell, Project Manager

Presentation was made by Artiss Powell, Project Manager.

A motion was made by Council Member Plunkett to approve Resolution No. R-2023-105, seconded by Council Member Lee, motion was approved on a 5-0 vote.

- 10C. Consider action to approve the first reading of Resolution No. R-2023-110 of the City Council of the City of Bastrop, Texas, approving a Revolving Loan Fund Program and the expenditure of Bastrop Economic Development Corporation funds in the amount of Thirty Thousand Dollars (\$30,000.00) for the program; repealing all resolutions in conflict; providing an effective date; and move to include on the August 8, 2023, Consent Agenda for second reading.

Submitted by: Sylvia Carrillo, ICMA-CM, CPM, City Manager & Interim Executive Director Bastrop Economic Development Corporation

Presentation was made by Sylvia Carrillo, City Manager & Interim Executive Director Bastrop Economic Development Corporation, ICMA-CM, CPM.

A motion was made by Council Member Meyer to approve the first reading of Resolution No. R-2023-110, seconded by Council Member Crouch, motion was approved on a 5-0 vote.

- 10E. Consider action to approve Resolution No. R-2023-102 of the City Council of the City of Bastrop, Texas, approving the posting of a notice for a public hearing to consider adoption of roadway impact fees.
Submitted by: Trey Job CPM, Assistant City Manager
Presentation was made by Trey Job, Assistant City Manager.

A motion was made by Mayor Pro Tem Kirkland to approve Resolution No. R-2023-102, seconded by Council Member Meyer, motion was approved on a 5-0 vote.

- 10G. Consider action to approve Resolution No. R-2023-111 of the City Council of the City of Bastrop, Texas approving a Public Improvement Plan Agreement with Culzean Enterprises, LLC for River Terrace Subdivision as attached in Exhibit A; authorizing the City Manager to execute all necessary documents; providing for a repealing clause; and establishing an effective date.
Submitted by: Trey Job CPM, Assistant City Manager
Presentation was made by Trey Job, Assistant City Manager, CPM.

A motion was made by Council Member Plunkett to approve Resolution No. R-2023-111, seconded by Council Member Lee, motion was approved on a 5-0 vote.

EXECUTIVE SESSION

The City Council met at 7:41 p.m. in a closed/executive session pursuant to the Texas Government Code, Chapter 551, et seq, to discuss the following:

City Council convened into closed executive session pursuant to Texas Government Code section 551.071 consultation with attorney and 551.072 real estate matters related to items 10D and 10F.

- 11A. City Council shall convene into closed executive session pursuant to Texas Government Code section 551.071 and 551.072 to seek the advice of legal counsel related to acquisitions of real property interests and related matters for the Westside Wastewater Collection System Improvements and Wastewater Treatment Plant No. 3.
- 11B. City Council shall convene into closed executive session pursuant to Texas Government Code section 551.071 and 551.072 to seek the advice of legal counsel regarding Economic Development expenditures, incentives, sales taxes, certain real estate projects, and a possible hotel expansion.
- 11C. City Council shall convene into closed executive session pursuant to Texas Government Code Section 551.071 and 551.072 to seek the advice of legal counsel and discuss the potential real estate transaction relating to the Bastrop Fire Station.

Mayor Nelson recessed the Executive Session at 9:14 p.m.

TAKE ANY NECESSARY OR APPROPRIATE ACTION ON MATTERS POSTED FOR CONSIDERATION IN CLOSED/EXECUTIVE SESSION

No action taken.

ITEMS FOR INDIVIDUAL CONSIDERATION CONTINUED

10D. Consider action to approve Resolution R-2023-108 of the city council of the city of Bastrop, Texas, authorizing the city manager to execute all necessary documents related and to sell real property described as being a 25.01 acre tract of land out of the Stephen F. Austin survey, abstract number 2, Bastrop county, Texas, and being all of a called 25.000 acre tract, described to the city of Bastrop in volume 435, page 360 of the deed records of Bastrop county, Texas; said 25.01 acre tract being further described by metes and bounds as shown in exhibit a; providing for a repealing clause; and establishing an effective date.

Submitted by: Trey Job, Assistant City Manager

A motion was made by Council Member Crouch to approve Resolution No. R-2023-108, seconded by Mayor Pro Tem Kirkland, motion was approved on a 5-0 vote.

10F. Consider action to approve Resolution No. R-2023-107 of the City Council of the City of Bastrop, Texas, approving certain contracts with the Capstick Development Group, Ltd, including a Purchase and Sale Agreement, Nondisclosure Agreement, and Professional Services Agreement, all related to the Pine Forest Unit 6 real estate project, and authorizing the City Manager to execute all necessary documents.

Submitted by: Trey Job CPM, Assistant City Manager

Presentation was made by Trey Job, Assistant City Manager.

A motion was made by Council Member Crouch to approve Resolution No. R-2023-107, seconded by Council Member Lee, motion was approved on a 5-0 vote.

Adjourned at 9:41 p.m. without objection.

APPROVED:

ATTEST:

Mayor Lyle Nelson

Assistant City Secretary Victoria Psencik

The Minutes were approved on August 8, 2023, by Council Member Name's motion, Council Member Name's second. The motion was approved on a 5-0 vote.