



# DIRECTOR'S REPORT

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**MEETING DATE:** February 24, 2025

**TITLE:**

Director's Report

**AGENDA ITEM SUBMITTED BY:**

Sylvia Carrillo-Trevino, ICMA-CM, CPM, Interim BEDC Director and City Manager

**BACKGROUND/HISTORY:**

A. Lights, Camera, Bastrop

At the January BEDC meeting, the Board awarded Lights, Camera, Bastrop with a grant of \$10,000 for advertising and marketing. After the meeting, some questions arose that required attention.

The BEDC attorney, Interim Director, Board member Finn, and Mark Anthony Baca discussed outstanding questions, and resolution is forthcoming. The payment was withheld until this was cleared. I do not anticipate holding payment any further.

B. BEDC Policies and Procedures Review

One of the pillars of success for the annual strategic plan was to review the Policies and Procedures of the Board, as well as Industrial Park Covenants and Bylaws.

The executive committee will review the Policies and Procedures at its next meeting and intend to bring any recommended amendments to the full board in the March/April timeframe.

For the board's information, we will include a copy of the existing document when the agenda email is sent out.

**FISCAL IMPACT:**

None

**RECOMMENDATION:**

Direct staff to bring amendments as needed to remaining policies and procedures after review by the executive committee. NO ACTION is needed at this time.

**ATTACHMENT:**

1. BEDC Policies and Procedures