



# STAFF REPORT

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**MEETING DATE:** February 24, 2025

**TITLE:**

Consider and act on Resolution R-2025-0004 of the Bastrop Economic Development Corporation approving a Professional Services Agreement with Community Action Inc. of Central Texas.

**AGENDA ITEM SUBMITTED BY:**

Sylvia Carrillo-Trevino, ICMA-CM, CPM, Interim Executive Director and City Manager

**BACKGROUND/HISTORY:**

Community Action Inc. of Central Texas is a nonprofit organization that “develops opportunities for people and communities to realize their potential by providing resources and comprehensive services to empower Central Texans of all ages to become self-sufficient.” They have been serving Bastrop for about 20 years, and are the current recipient of the WIOA Title II grant from the Texas Workforce Commission to provide adult literacy and education services to the nine counties in the Rural Capital Workforce area.

The money the BEDC is providing will help provide skill-building activities, High School Equivalency (HSE) (GED® or HiSET) exam preparation services in both English and Spanish, and career certification training (IET) programs. These IET programs in Bastrop have included certified nursing assistant, bookkeeping, Emergency Medical Technician and Microsoft Office Specialist. All classes and services are free to participants.

**FISCAL IMPACT:**

\$25,000 included in the FY2025 budget

**RECOMMENDATION:**

Approve Resolution R-2025-0004.

**ATTACHMENT:**

- 1) Draft Resolution R-2025-0004
- 2) Draft Professional Services Agreement between the BEDC and Community Action Inc. of Central Texas