



# STAFF REPORT

**MEETING DATE:** October 25, 2022

**TITLE:**

Consider action to approve Resolution No. 2022-106 amending the Christmas Light Installation Contract with Décor IQ to allow for this Contract to be renewed for an additional three (3) years; authorizing the City Manager to execute all necessary documents with the Contractor; providing for findings of fact, repealer, and severability; establishing an effective date; and proper notice and meeting.

**AGENDA ITEM SUBMITTED BY:**

Rebecca Gleason, Assistant City Manager

**BACKGROUND/HISTORY:**

In 2018, the City of Bastrop posted a Request for Proposal for holiday lighting and decoration lease, installation, maintenance, and removal. On August 14, 2018, City Council awarded the contract to Décor IQ, LLC for one season with an option to renew of (1) year periods for a maximum of three (3) years. This amendment would allow for an additional option to renew in (1) year periods for a maximum of three (3) years at which time the City would once again review posting an RFP for award.

**FUNDING SOURCE:**

These funds were appropriated by Council for FY2023 from the General Fund.

**RECOMMENDATION:**

The Assistant City Manager recommends approval of Resolution No. No. 2022-106 amending the Christmas Light Installation Contract with Décor IQ to allow for this Contract to be renewed for an additional three (3) years; authorizing the City Manager to execute all necessary documents with the Contractor; providing for findings of fact, repealer, and severability; establishing an effective date; and proper notice and meeting.

**ATTACHMENTS:**

- Resolution
- First Amendment to the Christmas Light Installation Contract
- Holiday Lighting Contract with Décor IQ