



STAFF REPORT

MEETING DATE: October 25, 2022

TITLE:

Consider action to approve Resolution No. R-2022-84 of the City Council of the City of Bastrop, Texas to award a Professional Services contract with Stantec Consulting Services Inc. to provide professional services for the Parks & Recreation Master Plan project in an amount not to exceed Two Hundred Ninety Thousand Dollars and no cents (\$290,000.00) as attached Exhibit A; authorizing the City Manager to execute all necessary documents; providing for a repealing clause; and establishing an effective date.

STAFF REPRESENTATIVE:

Submitted by: Rebecca Gleason, Assistant City Manager

BACKGROUND/HISTORY:

The City of Bastrop Parks & Recreation Plan was written in 2008 and updated in 2015. Since that time, the city has grown substantially, and we have seen large shifts in our demographics as more families move to the area. Texas Parks and Wildlife recommends that a community updates its master plan every 5 years and rewrites it every 10 years, so it is time to get an accurate representation of our community's needs and City assets. The City having an adopted current Master Plan puts the City in a strategic position in apply for later grants through Texas Parks and Wildlife and the St. David's Foundation which would allow us to implement recommendations from the plan.

For the City of Bastrop, this Master Plan is a necessary step in ongoing efforts to create a robust recreation program as well as investing in raising the quality of life for our citizens through our parks. It is also an opportunity, through the creation and implementation of a vigorous community engagement plan, to begin building and improving relationships in our community with special focus paid to historically underserved groups, Bastrop area youth, and those new to the City of Bastrop.

This Parks and Recreation Master Plan will encompass a comprehensive analysis of the City's parks and recreation assets, an extensive community needs assessment, provide recommendations to development, recreation, policies, land acquisition, and prioritize needs based on the community's short and long-term parks and recreation needs. The Master Plan will also include Sports Complex Feasibility Study paid for through Type B (BEDC) funding of \$50,000.

FUNDING SOURCE:

The funding for this project will be from a \$250,000 St. David's Foundation Grant and \$50,000 Type B Funds.

RECOMMENDATION:

The Parks and Recreation Master Plan committee, including the Director of Public Works, Recreation Manager, Director of Planning, Director of Engineering and CIP, and the Assistant City Managers for Community Development and Community Engagement, recommend City Council to authorize the approval of Resolution No. R-2022-84 of the City Council of the City of Bastrop, Texas awarding a contract to provide professional services for the Parks & Recreation Master Plan project, with Stantec Consulting Services, Inc. in an amount not to exceed Two Hundred Ninety Thousand Dollars and Zero Cents (\$290,000.00); authorizing the City Manager to execute all necessary documents; providing for a repealing clause; and establishing an effective date.

ATTACHMENTS:

- Resolution No. R-2022-84
- Exhibit A: Professional Services Contract with Stantec Consulting Services, Inc.

