



STAFF REPORT

MEETING DATE: March 11, 2025

TITLE:

Consider and act on Resolution No. 2025-56, approving the Bastrop Public Library Public Information Policy.

AGENDA ITEM SUBMITTED BY:

Submitted by: Bonnie Pierson, Library Director

BACKGROUND/HISTORY:

The Bastrop Public Library's Bulletin Board and Flyer Policy (2016), Display and Flyer Policy (2016), and Social Media Policy (2018) have not been reviewed since their creation. After review, it was found that these policies repeated similar information about how the library shares content with the public. As a result, they were streamlined into a single Public Information Policy. This new policy combines the previous ones to provide a unified approach for sharing both internal and external information, while better addressing the needs of the Bastrop community. A mapping document outlining the policy's structure is attached.

The Public Information Policy has been revised to eliminate repetition, remove procedural details, and improve readability. A review period has also been established to ensure the policy is regularly updated.

FISCAL IMPACT:

N/A

RECOMMENDATION:

Bonnie Pierson, Library Director recommends approval of Resolution No. 2025-56 for the Bastrop Public Library Public Information Policy.

ATTACHMENTS:

- Resolution No. 2025-56
- Bastrop Public Library Public Information Policy
- Bastrop Public Library Public Information Mapping Document
- Bastrop Public Library Bulletin Board and Flyer Policy (2016)
- Bastrop Public Library Display and Flyer Policy (2016)
- Bastrop Public Library Social Media Policy (2018)