

**MINUTES OF DIVERSITY, EQUITY, AND INCLUSION BOARD MEETING
November 27th, 2023**

The Bastrop Diversity, Equity, and Inclusion Board met in a Regular Meeting on Monday November 27th, 2023, at 5:30 p.m. at Bastrop City Hall, located at 1311 Chestnut Street, Bastrop, Texas. Members present were: **Sheila Lowe, Carly Bartee, Nancy Wood, Anthony Vasquez, City Manager Sylvia Carrillo. Mayor Lyle Nelson, Michelle Lia & Council Member John Kirkland also present.**

1. CALL TO ORDER:

At 5:30p.m. **Chair Sheila Lowe** called the meeting to order with a quorum being present.

2. CITIZEN COMMENTS: None

3. APPROVAL OF MINUTES:

Nancy moved to approve minutes from the October 25th, 2023 meeting, Carly seconded.

4. ANNOUNCEMENTS: None

5. PRESENTATIONS: None

6. WORKSHOP: None

7. ITEMS FOR INDIVIDUAL CONSIDERATION:

7a. HR Report: data needs updating and correcting. Gather information on where job seekers are coming to us from. Want to continue receiving a monthly report. Additional information needed for applications submitted and results of who is hired. What information and follow up happens with applicants after applying?

7b. Motion to approve moving future meetings to 12:00pm on the 4th Wednesday of every month by Nancy, Carly seconded, passed.

7c. 2024 calendar: Sheila will look at community support calendars and events, will bring suggestions to January meeting for '24 events to participate in.

7d. DEI City of Bastrop web page: Nancy and Sheila to work on mock up. Topic ideas: financial literacy/education, home ownership, employment opportunities, HR monthly survey.

8. ADJOURNMENT:

Chair Sheila Lowe adjourned the meeting at **6:29 p.m.** without objection.

APPROVED:

ATTEST:

Insert name and title of signer

Insert name of person attesting