



# STAFF REPORT

**MEETING DATE:** May 14, 2024

**TITLE:**

Consider action to approve Resolution No. R-2024-06 of the City Council of the City of Bastrop, Texas authorizing a license to encroach agreement with Zavodny Food Court to encroach into the Public Utility Easement to place mobile food trailers closer to Cedar Street, as attached in Exhibit B of the License Agreement; authorizing the City Manager to execute necessary documents; providing for a repealing clause; and establishing an effective date.

**AGENDA ITEM SUBMITTED BY:**

Kennedy Higgins – Senior Planner, Development Services

**BACKGROUND/HISTORY:**

The applicant is requesting a license to encroach in the Public Utility Easement on the portion along Cedar Street to allow vendor spaces to be closer to Cedar Street. The mobile food truck court will serve eight mobile food vendors and provide an outdoor dining area on-site along with a permanent restroom facility as shown on Exhibit B of the License Agreement. The agreement is for a period of one year with an automatic one-year renewal beginning on the effective date.

**POLICY EXPLANATION:**

A License to Encroach Agreement is reviewed and approved by Council.

**FUNDING SOURCE:**

N/A

**RECOMMENDATION:**

Consider action to approve Resolution No. R-2024-06 of the City Council of the City of Bastrop, Texas authorizing a license to encroach agreement with Zavodny Food Court to encroach into the Public Utility Easement to place mobile food trailers closer to Cedar Street, as attached in Exhibit A; authorizing the City Manager to execute necessary documents; providing for a repealing clause; and establishing an effective date.

**ATTACHMENTS:**

- Attachment 1 – Location Map
- Attachment 2 - Resolution R-2024-06
- Attachment 3 – License to Encroachment Agreement