



STAFF REPORT

MEETING DATE: April 25, 2023

TITLE:

Consider action to approve Resolution No. R-2023-66 of the City Council of the City of Bastrop, Texas, awarding a contract for the update to the 2016 Comprehensive Plan to Halff Associates, Inc. in an amount not to exceed One Hundred Eighteen Thousand, Two Hundred Forty Dollars (118,240.00) hereby attached as Exhibit A; authorizing the City Manager to execute all necessary documents; providing for a repealing clause; and establishing an effective date.

SUBMITTED BY:

Trey Job CPM, Assistant City Manager for Community Development

BACKGROUND/HISTORY:

The Bastrop Comprehensive Plan (2016-2036) was an update to the City's previous comprehensive Plan - originally adopted in 2001. This plan is a visionary policy document that guides long-term operations.

The 2016 comp plan helped to guide issues such as how to facilitate orderly growth, it identified what is shaping the community, it helped build consensus and commitment between citizens, city staff and the elected and appointed officials. It also provided a list of implementation actions.

It has now been just over five years and it is time to review the plan for completion of the items that were in the implementation list, and get necessary guidance from the community stakeholders to ensure the community goals are the same.

The scope of work provided by Halff Associates will consist of the following tasks.

Phase 1; Discovery
Phase 2: Outreach
Phase 3: Alignment
Phase 4: Conclusions

More information can be found in the standard contract attached as exhibit A-2 scope of work.

FUNDING SOURCE:

As one of the FY 23 capital improvement projects, the Comprehensive Plan update had a proposed budget of \$118,240.00.

RECOMMENDATION:

Assistant City Manager Job recommends approval of resolution R-2023-66

ATTACHMENTS:

- Resolution R-2023-66
- Draft Standard Contract.