

FEBRUARY 13, 2024

The Bastrop City Council met in a regular meeting on Tuesday, February 13, 2024, at 6:30 p.m. at the Bastrop City Hall Council Chambers, located at 1311 Chestnut Street, Bastrop, Texas. Members present were: Mayor Nelson and Mayor Pro Tem Kirkland and Council Members Lee, Meyer, Crouch, and Plunkett. Officers present were: City Manager, Sylvia Carrillo; City Secretary, Ann Franklin; and City Attorney, Alan Bojorquez.

CALL TO ORDER

Mayor Nelson called the meeting to order at 6:30 p.m. with a quorum present.

PLEDGE OF ALLEGIANCE

Drew Krcmar and Michael Tuttle, Gifted and Talent Program, Mina Elementary led the pledges.

INVOCATION

Bob Long, Police Chaplain, gave the invocation.

PRESENTATIONS

4A. Mayor's Report

4B. Council Members' Report

4C. City Manager's Report

4D. Proclamation of the City Council of the City of Bastrop, pledging to join the National Wildlife Foundation Mayors' Monarch Pledge, striving to make Bastrop a destination for Monarchs and other pollinators.

Proclamation was read into record by Mayor Nelson and accepted by Terry Moore, Parks & Recreation Director.

4E. Proclamation of the City Council of the City of Bastrop, welcoming the Best Warrior Competition to the City of Bastrop.

Proclamation was read into record by Mayor Nelson.

WORK SESSIONS/BRIEFINGS - NONE

STAFF AND BOARD REPORTS

6A. Receive presentation on the unaudited Monthly Financial Report for the period ending November 30, 2023.

Submitted by: Laura Allen, Assistant Finance Director

Presentation was made by Laura Allen, Assistant Finance Director.

CITIZEN COMMENTS

SPEAKER(S)

**Charles Barrow
906 Pine Street
Bastrop, TX 78602
254-744-8449**

CONSENT AGENDA

A motion was made by Council Member Lee to approve Items 8A, 8B, 8C, and 8D. as listed on the Consent Agenda after being read into the record by City Secretary Ann Franklin. Seconded by Council Member Plunkett, motion was approved on a 5-0 vote.

- 8A. Consider action to approve City Council minutes from the January 23, 2024, Regular meeting.
Submitted by: Ann Franklin, City Secretary
- 8B. Consider action to approve the second reading of Ordinance No. 2024-01 of the City Council of the City of Bastrop, Texas, approving the Zoning change for 1.08 +/- acres out of farm lot 67, east of Main Street, located at the northeast corner of State Highway 95 and Farm Street, within the City limits of Bastrop, Texas from P4 Mix to P-CS Civic Space; providing for findings of fact; providing for repealer; providing for severability; providing for enforcement; providing for proper notice and meeting; and establishing an effective date.
Submitted by: Kennedy Higgins – Senior Planner, Development Services
- 8C. Consider action to approve the first reading of Ordinance No. 2024-06 of the City Council of the City of Bastrop, Texas to adopt the 2024 Schedule of Uniform Submittal Dates for Site Development Plans, Zoning Concept Schemes, Plats, Public Improvement Plans, and Neighborhood Regulating Plans in accordance with the Bastrop Building Block (B³) Code Section 2.3.004 Annual Adoption of Schedule of Uniform Submittal Dates, and the Bastrop Building Block (B³) Technical Manual Section 1.2.002 Uniform Submittal Dates, as shown in Exhibit A, establishing a repealing clause, providing severability, providing an effective date, and move to include on the February 27, 2024, Consent Agenda for the second reading.
Submitted by: Kennedy Higgins, Senior Planner, Development Services
- 8D. Consider action to approve Resolution No. R-2024-21 of the City Council of the City of Bastrop, Texas accepting a donation from Mayor Pro Tem Kirkland and family for \$1,300 for the creation of a mural in Delgado Park honoring Minerva Delgado; authorizing the City Manager to execute all necessary documents; providing for a repealing clause; and establishing an effective date.
Submitted by: Sylvia Carrillo, ICMA-CM, CPM, City Manager

ITEMS FOR INDIVIDUAL CONSIDERATION

- 9A. Consider action to approve Resolution No. R-2024-18 of the City Council of the City of Bastrop, Texas, approving an Interlocal Agreement between the City, Bastrop County, and West Bastrop Village Municipal Utility District to support Road Maintenance for a certain development of property commonly known as Adelton and more accurately described in the Interlocal Agreement as attached in Exhibit A; authorizing the execution of all necessary documents; providing for a severability and repealing clause; and establishing an effective date.
Submitted by: Andres Rosales, Interim Assistant City Manager
Presentation was made by James Cowey, Development Services.

A motion was made by Council Member Plunkett to approve Resolution No. R-2024-18, seconded by Council Member Crouch, motion was approved on a 5-0 vote.

- 9B. Consider Action to approve the first reading of Ordinance No. 2024-03 of the City Council of the City of Bastrop, Texas, amending the Bastrop Code of Ordinances, Chapter 13, Article 13.04 on-site sewage facilities and amending the B3 Technical Manual, Chapter 3, Article 3.2 Infrastructure requirements to align with the state requirements for septic systems on one-half acre lots; and providing for findings of fact, repealer, severability, codification, effective date, proper notice and meeting, and move to include on the February 27, 2024, Consent Agenda for the second reading.

Submitted by: Andres Rosales, Interim Assistant City Manager

Presentation was made by James Cowey, Development Services.

A motion was made by Council Member Lee to approve the first reading of Ordinance No. 2024-03 and include on the February 27, 2024, consent agenda for second reading, seconded by Council Member Crouch, motion was approved on a 5-0 vote.

- 9C. Consider action to approve Resolution No. R-2024-19 of the City Council of the City of Bastrop, Texas confirming appointment by the Mayor of Keith Ahlborn, to the Zoning Board of Adjustment Place 1, as required in Section 3.08 of the City's Charter, and establishing an effective date.

Submitted by: Ann Franklin, City Secretary

A motion was made by Council Member Crouch to approve Resolution No. R-2024-19, seconded by Council Member Plunkett, motion was approved on a 5-0 vote.

- 9D. Consider Action to approve the first reading of Ordinance No. 2024-04 of the City Council of the City of Bastrop, Texas amending the Code of Ordinances, related to Chapter 12 Titled "Traffic and Vehicles," Article 12.05 Titled "Speed Limits," adding Section 12.05.011 titled "FM 969 speed limits." Zoning for traffic and rate of speed therein, on FM 969 in the city limits of the City of Bastrop; defining speeding and fixing a penalty therefore; declaring what may be a sufficient complaint in prosecutions hereunder; repealing all prior ordinances that are in conflict herewith; and providing for findings of fact, enactment, codification, effective date, repealer, severability, proper notice and meeting as shown in Exhibit A, and move to include on the February 27, 2024 Consent Agenda for the second reading.

Submitted by: Kennedy Higgins, Senior Planner

Presentation was made by James Cowey, Development Services.

SPEAKER(S)

Skip Connett

156 Howard Lane

Bastrop, Tx 78602

512-949-9830

A motion was made by Council Member Plunkett to approve the first reading of Ordinance No. 2024-04 and include on the February 27, 2024, consent agenda for second reading, seconded by Council Member Meyer, motion was approved on a 5-0 vote.

- 9E. Consider action to approve Resolution No. R-2024-22 of the City Council of the City of Bastrop, Texas, appointing Mayor Lyle Nelson as the City of Bastrop's Clean Air Coalition representative, as required in Article II of the Clean Air Coalition of the Capital Area Council of Governments by-laws; and establishing an effective date.
Submitted by: Sylvia Carrillo, ICMA-CM, CPM, City Manager
A motion was made by Council Member Couch to approve Resolution No. R-2024-22, seconded by Council Member Lee, motion was approved on a 5-0 vote.

EXECUTIVE SESSION

The City Council met at 7:30 p.m. in a closed/executive session pursuant to the Texas Government Code, Chapter 551, et seq, to discuss the following:

- 10A. City Council shall convene into closed executive session pursuant to Texas Government Code section 551.071 to seek the advice of legal counsel regarding an amendment to the XS Ranch Consent Agreement.
- 10B. City Council shall convene into closed executive session pursuant to Texas Government Code sections 551.071 and 551.072 to seek the advice of legal counsel and discuss the potential acquisition of real estate relating to the Transfer Lift Station and Force Main project.

Mayor Nelson recessed the Executive Session at 8:13 p.m.

TAKE ANY NECESSARY OR APPROPRIATE ACTION ON MATTERS POSTED FOR CONSIDERATION IN CLOSED/EXECUTIVE SESSION.

- 10A. City Council shall convene into closed executive session pursuant to Texas Government Code section 551.071 to seek the advice of legal counsel regarding an amendment to the XS Ranch Consent Agreement.
A motion was made by Council Member Plunkett to approve the amendment to the XS Ranch consent agreement and authorize the City Manager to execute on the City's behalf, seconded by Council Member Crouch, motion was approved on a 5-0 vote.
- 10B. City Council shall convene into closed executive session pursuant to Texas Government Code sections 551.071 and 551.072 to seek the advice of legal counsel and discuss the potential acquisition of real estate relating to the Transfer Lift Station and Force Main project.
A motion was made by Council Member Lee to accept the owner's counter- offer and authorize the City Manager to execute agreements authorizing acquisition of temporary and permanent easements in a form approved by the City Attorney, seconded by Council Member Crouch, motion was approved on a 5-0 vote.

Adjourned at 8:15 p.m. without objection.

APPROVED:

ATTEST:

Mayor Lyle Nelson

City Secretary Ann Franklin

The Minutes were approved on February 27, 2024, by Council Member **Name's motion, Council Member **Name**'s second. The motion was approved on a **5-0** vote.**