



STAFF REPORT

MEETING DATE: September 10, 2024

TITLE:

Consider action to approve the first reading of Ordinance No. 2024-23 of the City Council of the City of Bastrop, Texas approving the Fiscal Year 2025 Annual Service Plan Update, including provisions related to assessments for the Hunters Crossing Public Improvement District; approving a Fiscal Year 2025 assessment roll for the District; and containing other provisions related to the Hunters Crossing Public Improvement District and the Hunters Crossing Local Government Corporation; and move to include on the September 17, 2024 City Council Agenda for a second reading.

AGENDA ITEM SUBMITTED BY:

Sylvia Carrillo-Trevino, ICMA-CM, CPM, City Manager

BACKGROUND/HISTORY:

The Hunters Crossing Public Improvement District (the "PID") was created by the City of Bastrop, Texas and is operating under the authority of Chapter 372, Texas Local Government Code. The City previously determined the estimated cost of certain public improvements for the PID and the method of assessment for the costs of such Public Improvements and adopted a Service and Assessment Plan for the PID.

Texas Local Government Code Section 372.013 requires the ongoing service plan to be presented to the governing body of the municipality for review and approval, which was done in 2003. The statute further requires the ongoing service plan be reviewed and updated annually to determine the annual budget for improvements.

City Staff has prepared a proposed Fiscal Year 2025 Budget and Proposed Assessments for the Operations and Maintenance Project Costs for Fiscal Year 2025 based on the updated service plan and presented it to the public and the Hunters Crossing Local Government Corporation (LGC) for consideration. The LGC on July 18, 2024, by Resolution of the Board, recommended approval of its proposed service plan, assessment levy and annual budget for Fiscal Year 2025. The LGC recommended that the assessment roll is incorporated into the Ordinance for City Council adoption as required by law.

The updated Service & Assessment Plan reflects no increase for all property assessments, but continues with the \$221,566.54 of the prior year.

Texas Local Government Code section 372.016-.017 requires the governing body to prepare an assessment roll and adopt it by ordinance or order. The required procedure provided by law is:

- 1) Give proper notice;
- 2) Conduct a public hearing;

- 3) At the close of the hearing, hear and pass on any objection to the proposed assessments;
- 4) Amend any proposed assessment if warranted; and
- 5) Pass the ordinance to levy the assessment.

FISCAL IMPACT:

PID Assessments for FY2025

RECOMMENDATION:

At the last council meeting, the City Council was made aware of issues related to the Hunter's Crossing PID and what is seemingly no end in sight to the residents.

Council has the option to reduce the O&M levy of \$221,566.54 to an amount equal to the debt and required expenses to Legal and P3 Consultants which is approximately \$98,400. However, this option places the responsibility on Parks crews and Drainage crews for the maintenance. The prior \$88,000 that was included in the budget covers a 3rd party mowing contract to BrightView services. That contract will be out for RFP in January of 2025.

Due to the timing in the budget and the need to get the assessments to the tax assessor/collector, the City Manager recommends approval of the first reading of Ordinance No. 2024-23 of the City Council of the City of Bastrop, Texas approving the Fiscal Year 2025 Annual Service Plan Update, including provisions related to assessments for the Hunters Crossing Public Improvement District; approving a Fiscal Year 2025 assessment roll for the District; and containing other provisions related to the Hunters Crossing Public Improvement District and the Hunters Crossing Local Government Corporation; and move to include on the September 17, 2024 City Council Agenda for a second reading.

However, staff will continue to review the situation with the PID Board, Legal, and the property owners in the affected area to reach an amicable resolution to all involved prior to next budget year.

ATTACHMENTS:

- Ordinance 2024-23
- Exhibit A, FY 2025 Annual Service and Assessment Plan (prior)
- Exhibit B, FY 2025 Annual Service and Assessment (revised with minimal cost)