

**ORDINANCE NO. 2024-06**

**A ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS TO ADOPT THE 2024 SCHEDULE OF UNIFORM SUBMITTAL DATES FOR SITE DEVELOPMENT PLANS, ZONING CONCEPT SCHEMES, PLATS, PUBLIC IMPROVEMENT PLANS, AND NEIGHBORHOOD REGULATING PLANS IN ACCORDANCE WITH THE BASTROP BUILDING BLOCK (B<sup>3</sup>) CODE SECTION 2.3.004 ANNUAL ADOPTION OF SCHEDULE OF UNIFORM SUBMITTAL DATES, AND THE BASTROP BUILDING BLOCK (B<sup>3</sup>) TECHNICAL MANUAL SECTION 1.2.002 UNIFORM SUBMITTAL DATES, AS SHOWN IN EXHIBIT A, ESTABLISHING A REPEALING CLAUSE, PROVIDING SEVERABILITY, AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, House Bill 3167 of the 86th Session of the Texas Legislature requires that a subdivision development plan, subdivision construction plan, site plan, land development application, site development plan, preliminary plat, general plan, final plat, and replat be approved, approved with conditions, or disapproved by staff and Planning & Zoning Commission within 30 days of submission or it is deemed approved by inaction which was amended by House Bill 3699 of the 88th Session of the Texas Legislature to exempt plans from this requirement; and

**WHEREAS**, Texas Local Government Code Chapter 212, Subchapter A. Regulation of Subdivisions, Section 212.002. Rules, grants authority to a governing body of a municipality, after conducting a public hearing on the matter, to adopt rules governing plats and subdivisions of land within the municipality's jurisdiction to promote the health, safety, morals, or general welfare of the municipality and the safe, orderly, and healthful development of the municipality; and

**WHEREAS**, City Council will annually adopt a Schedule of Uniform Submittal Dates to comply with Texas Local Government Code Chapters 211 and 212 for Zoning Concept Scheme applications, Public Improvement Plan applications, Plat applications, and Site Plan applications. The Schedules of Uniform Submittal Dates will include dates applications will be accepted, when review for completeness checks will occur, when recommendations or approvals are made, and dates of any required Planning & Zoning Commission and/or City Council meetings.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BASTROP, TEXAS THAT:**

**Section 1:** The City Council hereby adopts the 2024 Schedule of Uniform Submittal Dates, in accordance with B<sup>3</sup> Code Section 2.3.004 Annual Adoption of Schedule of Uniform Submittal Dates for Site Plans, and Place Type Zoning Changes and B<sup>3</sup> Technical Manual Section 1.2.002 Uniform Submittal Dates, as attached in Exhibit A.

**Section 2:** In the case of any conflict between the other provisions of this Ordinance and any existing Ordinance of the City, the provisions of this Ordinance will control.

**Section 3:** If any provision of this Ordinance or the application thereof to any person or circumstances is held invalid, that invalidity or the unenforceability will not affect any other provisions or applications of this Ordinance that can be given effect without the invalid provision.

**Section 4:** This Ordinance shall take effect immediately upon passage.

**READ and APPROVED** on First Reading on the 13<sup>th</sup> day of February, 2024.

**READ and ADOPTED** on Second Reading on the 27<sup>th</sup> day of February, 2024.

**APPROVED:**

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Lyle Nelson, Mayor

**ATTEST:**

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Ann Franklin, City Secretary

**APPROVED AS TO FORM:**

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Alan Bojorquez, City Attorney

## 2024 Schedule of Uniform Submittal Dates

### Plats Requiring Planning & Zoning Commission Approval



Preliminary, Final, Residential Replat

Submittal Dates	Submittal Check Date	Comments Issued Date	Planning & Zoning Commission Meeting Date	Resubmittal Date	Plat Recommendation	Planning & Zoning Commission Packet Published	Planning & Zoning Commission Meeting Date
Must be received by 4:00 pm CDT (Monday unless City holiday)	All submissions must have all required items to enter review	Approved, Approved with Conditions, or Denied (Thursday)		For projects that were Approved with Conditions (Monday)		(Friday)	(Thursday)
<b>1/2/2024</b>	<b>1/2/2024</b>	1/11/2024	1/25/2024	2/5/2024	2/15/2024	2/23/2024	2/29/2024
2/5/2024	2/6/2024	2/15/2024	2/29/2024	3/11/2024	3/21/2024	3/22/2024	3/28/2024
3/4/2024	3/5/2024	3/14/2024	3/28/2024	4/8/2024	4/18/2024	4/19/2024	4/25/2024
4/1/2024	4/2/2024	4/11/2024	4/25/2024	5/13/2024	5/23/2024	5/24/2024	5/30/2024
5/6/2024	5/7/2024	5/16/2024	5/30/2024	6/10/2024	6/20/2024	6/21/2024	6/27/2024
6/3/2024	6/4/2024	6/13/2024	6/27/2024	7/15/2024	7/25/2024	7/19/2024	7/25/2024
7/1/2024	7/2/2024	7/11/2024	7/25/2024	8/12/2024	8/22/2024	8/23/2024	8/29/2024
8/5/2024	8/6/2024	8/15/2024	8/29/2024	9/16/2024	9/12/2024	9/20/2024	9/26/2024
<b>9/3/2024</b>	<b>9/3/2024</b>	9/12/2024	9/26/2024	10/14/2024	10/24/2024	10/18/2024	<b>10/24/2024</b>
10/7/2024	10/8/2024	10/17/2024	<b>10/24/2024</b>	11/11/2024	<b>11/21/2024</b>	<b>12/13/2024</b>	<b>12/19/2024</b>
11/4/2024	11/5/2024	11/14/2024	11/21/2024	12/9/2024	<b>12/19/2024</b>	<b>1/24/2025</b>	<b>1/30/2025</b>
12/2/2024	12/3/2024	12/12/2024	12/19/2024	1/13/2025	1/23/2025	1/24/2025	1/30/2025
1/6/2025	1/7/2025	1/16/2025	1/30/2025	2/10/2025	2/20/2025	2/21/2025	2/27/2025

# 2024 Schedule of Uniform Submittal Dates

## Plats Administratively Approved

Amending, Minor, Non-Residential Replat



Submittal Dates	Submittal Check Date	First Administrative Decision Date	Resubmittal Date	Final Administrative Decision Date
Must be received by 4:00 pm CDT (Monday unless City holiday)	All submissions must have all required items to enter review	Approved, Approved with Conditions, Denied (Thursday)	For projects that were Approved with Conditions (Monday unless City holiday)	Verify conditions have been met for Approved with Conditions projects
<b>1/2/2024</b>	<b>1/2/2024</b>	1/11/2024	<b>1/16/2024</b>	1/25/2024
2/5/2024	2/6/2024	2/15/2024	2/19/2024	2/29/2024
3/4/2024	3/5/2024	3/14/2024	3/18/2024	3/28/2024
4/1/2024	4/2/2024	4/11/2024	4/15/2024	4/25/2024
5/6/2024	5/7/2024	5/16/2024	5/20/2024	5/30/2024
6/3/2024	6/4/2024	6/13/2024	6/17/2024	6/27/2024
7/1/2024	7/2/2024	7/11/2024	7/15/2024	7/25/2024
8/5/2024	8/6/2024	8/15/2024	8/19/2024	8/29/2024
<b>9/3/2024</b>	<b>9/3/2024</b>	9/12/2024	9/16/2024	9/26/2024
10/7/2024	10/8/2024	10/17/2024	10/21/2024	10/31/2024
11/4/2024	11/5/2024	11/14/2024	11/18/2024	12/5/2024
12/2/2024	12/3/2024	12/12/2024	12/16/2024	1/2/2025
1/6/2025	1/7/2025	1/16/2025	<b>1/21/2025</b>	1/30/2025

# 2024 Schedule of Uniform Submittal Dates

## Zoning Concept Schemes and Neighborhood Regulating Plans



Submittal/Resubmittal Dates	Submittal Check Date	Planning Director Recommendation	Planning & Zoning Commission Meeting Date	City Council Meeting Date	City Council Meeting Date
Must be received by 4:00 pm CDT (Monday unless City holiday)	All submissions must have all required items to enter review	(Thursday)	Public Hearing (Thursday)	Public Hearing First Reading (Tuesday)	Second Reading (Tuesday)
1/8/2024	1/9/2024	1/18/2024	2/29/2024	3/26/2024	4/9/2024
2/12/2024	2/13/2024	2/22/2024	3/28/2024	4/23/2024	5/14/2024
3/11/2024	3/12/2024	3/21/2024	4/25/2024	5/28/2024	6/11/2024
4/8/2024	4/9/2024	4/18/2024	5/30/2024	6/25/2024	7/9/2024
5/13/2024	5/14/2024	5/23/2024	6/27/2024	7/23/2024	8/13/2024
6/10/2024	6/11/2024	6/20/2024	7/25/2024	8/27/2024	9/10/2024
7/8/2024	7/9/2024	7/18/2024	8/29/2024	9/17/2024	10/1/2024
8/12/2024	8/13/2024	8/22/2024	9/26/2024	10/22/2024	11/12/2024
9/9/2024	9/10/2024	9/19/2024	<b>10/24/2024</b>	<b>11/12/2024</b>	12/10/2024
10/14/2024	10/15/2024	10/24/2024	<b>11/21/2024</b>	12/10/2024	1/14/2025
11/12/2024	11/13/2024	11/21/2024	<b>12/19/2024</b>	1/14/2025	1/28/2025
12/9/2024	12/10/2024	12/19/2024	1/30/2025	2/25/2025	3/11/2024
1/13/2025	1/14/2025	1/23/2025	2/27/2025	3/25/2025	4/8/2025

## 2024 Schedule of Uniform Submittal Dates

### Site Development Plans & Public Improvement Plans (PIPs)



Submittal Dates	Submittal Check Date	First Administrative Decision Date	Resubmittal Date	Final Administrative Decision Date
Must be received by 4:00 pm CDT (Monday unless City holiday)	All submissions must have all required items to enter review	Approved, Approved with Conditions, Denied (Thursday)	For projects that were Approved with Conditions (Monday unless City holiday)	Verify conditions have been met for Approved with Conditions projects
<b>1/16/2024</b>	<b>1/16/2024</b>	1/25/2024	1/29/2024	2/8/2024
2/19/2024	2/20/2024	2/29/2024	3/4/2024	3/14/2024
3/18/2024	3/19/2024	3/28/2024	4/1/2024	4/11/2024
4/15/2024	4/16/2024	4/25/2024	4/29/2024	5/9/2024
5/20/2024	5/21/2024	5/30/2024	6/3/2024	6/13/2024
6/17/2024	6/18/2024	6/27/2024	7/1/2024	7/11/2024
7/15/2024	7/16/2024	7/25/2024	7/29/2024	8/8/2024
8/19/2024	8/20/2024	8/29/2024	<b>9/3/2024</b>	9/12/2024
9/16/2024	9/17/2024	9/26/2024	9/30/2024	10/10/2024
10/21/2024	10/22/2024	10/31/2024	11/4/2024	11/14/2024
11/18/2024	11/19/2024	12/5/2024	12/9/2024	12/19/2024
12/16/2024	12/17/2024	1/2/2025	1/6/2025	1/16/2025
<b>1/21/2025</b>	<b>1/21/2025</b>	1/30/2025	2/3/2025	2/13/2025