

JANUARY 23, 2024

The Bastrop City Council met in a regular meeting on Tuesday, January 23, 2024, at 6:30 p.m. at the Bastrop City Hall Council Chambers, located at 1311 Chestnut Street, Bastrop, Texas. Members present were: Mayor Nelson and Mayor Pro Tem Kirkland and Council Members Lee, Meyer, Crouch, and Plunkett. Officers present were: City Manager, Sylvia Carrillo; City Secretary, Ann Franklin; and City Attorney, Alan Bojorquez.

**CALL TO ORDER**

Mayor Nelson called the meeting to order at 6:30 p.m. with a quorum present.

**PLEDGE OF ALLEGIANCE**

Eva Mariyam, Cedar Creek Middle School Student Council led the pledges.

**INVOCATION**

Dale Burke, Police Chaplain, gave the invocation.

**PRESENTATIONS**

4C. City Manager's Report

**EXECUTIVE SESSION**

**The City Council met at 6:41 p.m. in a closed/executive session pursuant to the Texas Government Code, Chapter 551, et seq, to discuss the following:**

10A. City Council shall convene into closed executive session pursuant to Texas Government Code sections 551.071 and 551.072 to seek the advice of legal counsel regarding possible real estate acquisitions related to the African American Cultural Center and Freedom Colonies Museum.

**Mayor Nelson recessed the Executive Session at 6:58 p.m.**

**TAKE ANY NECESSARY OR APPROPRIATE ACTION ON MATTERS POSTED FOR CONSIDERATION IN CLOSED/EXECUTIVE SESSION.**

10A. City Council shall convene into closed executive session pursuant to Texas Government Code sections 551.071 and 551.072 to seek the advice of legal counsel regarding possible real estate acquisitions related to the African American Cultural Center and Freedom Colonies Museum.

**A motion was made by Mayor Pro Tem Kirkland to direct staff to work on a comprehensive master plan and lease agreement for the Bastrop County African American Cultural Center and Freedom Colonies Museum, seconded by Council Member Meyer, motion was approved on a 5-0 vote.**

**PRESENTATIONS CONTINUED**

4A. Mayor's Report

4B. Council Members' Report

- 4D. Proclamation of the City Council of the City of Bastrop, Texas recognizing the month of February 2024 as Black History Month.  
Submitted by: Ann Franklin, City Secretary  
**Proclamation was read into record by Mayor Nelson and accepted by Doris Williams, President, Board of Directors, Bastrop County African American Cultural Center & Freedom Colonies Museum.**

**WORK SESSIONS/BRIEFINGS**

- 5A. Presentation by the Capital Area Metro Planning Organization regarding the Loop 150 Corridor Study.  
Presented by: CAMPO  
**This item was pulled from the agenda.**

**STAFF AND BOARD REPORTS**

- 6A. Receive presentation on the unaudited Monthly Financial Report for the period ending September 30, 2023.  
Submitted by: Edi McIlwain, Chief Financial Officer and Laura Allen, Assistant Finance Director  
**Presentation was made by Laura Allen, Assistant Finance Director.**
- 6B. Receive presentation of the Strategic Budget Planning Calendar for Fiscal Year 2024-2025.  
Submitted by: Laura Allen, Assistant Finance Director  
**Presentation was made by Laura Allen, Assistant Finance Director.**
- 6C. Receive presentation on the unaudited Monthly Financial Report for the period ending October 31, 2023.  
Submitted by: Laura Allen, Assistant Finance Director  
**Presentation was made by Laura Allen, Assistant Finance Director.**

**CITIZEN COMMENTS**

**SPEAKER(S)**

**Kirk Harrison  
Bulverde, TX  
210-872-1708**

**Elise Dinozzo  
313 Cedar St.  
Bastrop, TX**

**Shirley Baugh  
185 Hasler Shores Dr.  
512-304-5526**

**Anne Herrington  
110 Big Horn Pass**

**Bastrop, TX 7862  
512-694-4804**

**Stacy Neef  
1253 Hwy. 304  
Bastrop, TX 78602**

**Dax Havrilak  
779 Peach Creek Rd.  
Rosanky, Tx  
214-364-0085**

**Monica Carson  
108 Nichols Ln.  
Bastrop**

**CONSENT AGENDA**

**A motion was made by Council Member Lee to approve Items 8A, 8B, 8C, and 8D. as listed on the Consent Agenda after being read into the record by City Secretary Ann Franklin. Seconded by Council Member Plunkett, motion was approved on a 5-0 vote.**

- 8A. Consider action to approve City Council minutes from the January 9, 2024, Regular meeting.  
Submitted by: Ann Franklin, City Secretary
- 8B. Consider action to approve Resolution No. R-2024-11 of the City Council of the City of Bastrop, Texas, calling for and establishing the procedures for a May 4, 2024, General Election for Bastrop, Texas; and providing an effective date.  
Submitted by: Ann Franklin, City Secretary
- 8C. Consider action to approve Resolution No. R-2024-12 of the City Council of the City of Bastrop, Texas, approving a contract for election services between the Elections Administrator of Bastrop County and the City of Bastrop for the May 4, 2024, General Election for Bastrop, Texas, attached as Exhibit A; authorizing the City Manager to execute all necessary documents; and providing an effective date.  
Submitted by: Ann Franklin, City Secretary
- 8D. Consider Action to Approve Resolution No. R-2024-10 of the City Council of The City of Bastrop on City Staff's Recommendation Regarding the Bids Received for the Bastrop Power & Light Project No. 001, Regarding the 12.47 KV Overhead Electrical Distribution Line Improvements from the 2014-2019 System Study Projects 5 And 11, Providing for a Repealing Clause, and Establishing an Effective Date.  
Submitted by: Gregory S. McCaffery, P.E., CFM, Assistant Director of Engineering and Capital Project Management

**ITEMS FOR INDIVIDUAL CONSIDERATION**

- 9A. Hold public hearing and consider action to approve the first reading of Ordinance No. 2024-01, of the Bastrop City Council of the City of Bastrop, Texas, approving the Zoning Concept Scheme from P4 Mix to P-CS Civic Space for the area described as 1.08 +/-acres of land out of the Farm Lot 67 east of Main Street located at the northeast corner of State Highway 95 and Farm Street, within the city limits of Bastrop, Texas and move to include on the February 13, 2024 Regular Agenda for second reading. Submitted by: Kennedy Higgins – Planner, Development Services  
**Presentation was made James Cowey, Development Services.**

**Public hearing was opened.**

**Public hearing was closed.**

**A motion was made by Council Member Plunkett to approve the first reading of Ordinance No. 2024-01, seconded by Council Member Lee, motion was approved on a 5-0 vote.**

- 9B. Consider action to approve Resolution R-2024-09 of the City Council of the City of Bastrop, Texas, approving the City of Bastrop, Texas Library User Responsibility and Conduct Policy, which is attached as Exhibit A; providing for a repealing clause; and establishing an effective date. Submitted by: Bonnie Pierson, Library Director  
**Presentation was made by Bonnie Pierson, Library Director.**

**A motion was made by Council Member Meyer to approve Resolution No. R-2024-09, seconded by Council Member Crouch, motion was approved on a 5-0 vote.**

- 9C. Consider action to approve Resolution No. R-2024-13 of the City Council of the City of Bastrop, Texas confirming appointment by the Mayor of Gary Moss, to the Historic Landmark Commission Place 5, as representative of the Planning and Zoning Commission, as required in Section 3.08 of the City's Charter, and establishing an effective date. Submitted by: Ann Franklin, City Secretary  
**A motion was made by Mayor Pro Tem Kirkland to approve Resolution No. R-2024-13, seconded by Council Member Plunkett, motion was approved on a 5-0 vote.**

- 9G. Consider and act to accept \$1,200 from St. David's Hospital to the City of Bastrop for the creation of a mural in Delgado Park honoring Minerva Delgado.  
Submitted by: Sylvia Carrillo, ICMA-CM, CPM, City Manager  
**Presentation was made by Sylvia Carrillo, ICMA-CM, CPM, City Manager.**

**SPEAKER**

**Kerry Fossler  
1903 Main St.  
Bastrop, TX**

**Mayor Pro Tem Kirkland and family made a donation of \$1,300 to the City of Bastrop for the creation of a mural in Delgado Park honoring Minerva Delgado.**

**A motion was made by Council Member Lee to accept \$1,200 from St. David's Hospital to the City of Bastrop for the creation of a mural in Delgado Park honoring Minerva Delgado, seconded by Council Member Plunkett, motion was approved on a 5-0 vote.**

- 9D. Consider action to approve Resolution No. R-2024-14 of the City Council of the City of Bastrop, Texas appointing Lyle Nelson and Krystal Grimes as the City's liaisons to the newly created Bastrop County Public Health Department Task Force, as authorized by Section 3.01 of the City's Charter, and establishing an effective date.  
Submitted by: Ann Franklin, City Secretary  
**A motion was made by Council Member Meyer to approve Resolution No. R-2024-14, seconded by Council Member Lee, motion was approved on a 5-0 vote.**

- 9E. Consider and act to amend the Hotel Occupancy Tax fund budget by increasing it by an amount not to exceed \$225,000 to cover emergency repair expenses to the Visitor Center and Museum located at 904 Main, Bastrop, Texas.  
Submitted by: Sylvia Carrillo, ICMA-CM, CPM, City Manager  
**Presentation was made by Sylvia Carrillo, ICMA-CM, CPM, City Manager.**

**A motion was made by Council Member Plunkett to amend the Hotel Occupancy Tax fund budget by increasing it by an amount not to exceed \$225,000, seconded by Council Member Meyer, motion was approved on a 5-0 vote.**

- 9F. Consider action to approve Resolution No. R-2024-15, of the City Council of the City of Bastrop, Texas, authorizing execution of a Master Agreement between Aqua Water Supply Corporation, and the City of Bastrop, regarding consent to transfer portions of its certificated retail water service area to the City; providing for severability; providing for repeal; and providing an effective date.  
Submitted by: Sylvia Carrillo, ICMA-CM, CPM, City Manager  
**Presentation was made by Sylvia Carrillo, ICMA-CM, CPM, City Manager.**

**A motion was made by Council Member Lee to approve Resolution No. R-2024-15, seconded by Council Member Crouch, motion was approved on a 5-0 vote.**

- 9H. Consider action to approve Resolution No. R-2024-16 of the City Council of the City of Bastrop, Texas, approving an interlocal agreement with the City of Hurst for the purchase of various goods and services; authorizing the negotiation and execution of all necessary documents; providing for repeal; and providing an effective date.

Submitted by: Andres Rosales, Interim Assistant City Manager

**Presentation was made by Andres Rosales, Interim Assistant City Manager.**

**A motion was made by Mayor Pro Tem Kirkland to approve Resolution No. R-2024-16, seconded by Council Member Plunkett, motion was approved on a 5-0 vote.**

- 9I. Consider action to authorize the City Manager to negotiate and execute a contract with Holbrook Asphalt Company in the amount not to exceed \$1,300,000.00 for the purchase of high-density mineral bond seal (“HA5”) treatment for asphalt pavement and traffic control through use of the City of Hurst Interlocal Purchasing Agreement.

Submitted by: Andres Rosales, Interim Assistant City Manager

**Presentation was made by Andres Rosales, Interim Assistant City Manager .**

**A motion was made by Council Member Plunkett to approve authorize the City Manager to negotiate and execute a contract with Holbrook Asphalt Company in the amount not to exceed \$1,300,000.00, seconded by Council Member Lee, motion was approved on a 5-0 vote.**

Adjourned at 8:45 p.m. without objection.

APPROVED:

ATTEST:

\_\_\_\_\_  
Mayor Lyle Nelson

\_\_\_\_\_  
City Secretary Ann Franklin

The Minutes were approved on February 13, 2024, by Council Member **Name**'s motion, Council Member **Name**'s second. The motion was approved on a **5-0** vote.