MEMORANDUM

To: Honorable Mayor & City Council

From: Earl Heidelberg City Marshal, Toni Kunz City Administrator

Date: September 15, 2026

Agenda Item: Marshal's Department Annual Report

Action Requested:

Overview and Background:

Staffing: Marshal, 4 Deputy Marshals, 4 Reservists allow full-time 24/7 coverage with backup for vacations and events

Coverage: Sheriff's Department is our backup but due to the size of our county and the number of deputies on duty at any given time, response time can be an issue, Marshals backup Sheriffs when calls come out within ETJ, especially emergency situations

Salaries: Merit, licensed/certifications, and longevity based

Events: Major events within city limits and preparation for the holidays. We incur extra expenses, such as when we order port-a-potty service for parades that we now limit to only Cowboy Mardi Gras.

Q4:

- July — Independence Day Parade, National Day of the American Cowboy
- September — Labor Day Parade
- September/October — Cross Country meets and bonfire in the park
- Monthly — Vendor market in front of courthouse

Q1:

- October — Frogs for Freedom, Rumble on the River, Nightmare on Maple
- November — Hunter's Weekend, Veterans' Day Parade
- December — Shopper's Jubilee/Christmas Night Parade
- October - January — Christmas lights on Main St, Cowboy Christmas in the Park, Trail of Lights, and Lighting on the Courthouse Lawn
- Monthly — Vendor market in front of courthouse

Surplus Assets: Blue Tahoe, Red F150

Code Compliance: Marshal Heidelberg is currently the only licensed Code Enforcement Officer and has been supporting that department. Marshals are watchful about violations and reporting back while they are patrolling, to include short-term rental activities.

Highlights: Grant received from the Peterson Foundation for $50,000 to put toward 4 in-car cameras and 6 body cameras.

Statistics:

Call Type Description	Number of Calls
ASSIST OTHER LAW ENFORCEMENT AGENCY	30
WELFARE CONCERN	26
ACCIDENT-CAUSING DAMAGE (Crash)	25
DISTURBANCE	25
ASSIST CITIZEN	21
SUSPICIOUS PERSON	19
ALARM	18
911 CALL	17
ASSIST EMS/FIRE	15
TRAFFIC HAZARD	15
CRIMINAL TRESPASS	13
SELECT	13
ANIMAL	10
INTOXICATED PEDESTRIAN	9
SUSPICIOUS CIRCUMSTANCE	9
RECKLESS DRIVING	8
CIVIL MATTER	7
CRASH	7
ASSAULT	6
FIRE	6
SUSPICIOUS CIRCUMSTANCES	6
THEFT	6
NOISE COMPLAINT	5
DISORDERLY CONDUCT	4
FOUND PROPERTY	4
SUICIDAL SUBJECT	4
WARRANT SERVICE	4
INFORMATION	3
CRIMINAL MISCHIEF	2
DEATH INVESTIGATION	2
DRUG	2
FRAUD	2
UNAUTHORIZED USE OF M/VEH	2
CREDIT CARD ABUSE	1
DRIVING WHILE LICENSE INVALID	1
FORGERY	1
HARASSMENT	1
ILLEGAL DUMPING	1
LITTER ABATEMENT	1
LOST PROPERTY	1
MISCELLANEOUS	1
RECOVERED PROPERTY	1
RECOVERED STOLEN VEHICLE	1
RUNAWAY JUVENILE	1
SEXUAL ABUSE OF CHILD	1
SHOTS FIRED	1
VIOLATION CITY ORDINANCE	1
OTHER	9