MEMORANDUM

To: Honorable Mayor & City Council

From: Toni Kunz, City Administrator

Date: October 9, 2026

Agenda Item: FY2026 Labor Day Longhorn Cattle Drive funding

Action Requested: Discussion and consideration of action

Overview and Background:

On September 29th, Council awarded Bandera Pro Rodeo $6081.55 reimbursement toward the $9000 requested for the FY Memorial Day and Labor Day Rodeo events.

On behalf of the Labor Day Parade, hosted by Bandera Chamber of Commerce, the Bandera Pro Rodeo assisted with the procurement of the Longhorn Cattle Drive of $8500 and requested HOT Funds for this traditional piece of our Labor Day parade. The City Council awarded full amount that was requested from HOT funds. The vendor could not bring a chuckwagon to lead the cattle, which reduced the invoice to $7000. Invoice was paid in full by the Bandera Pro Rodeo; however, now the question is what to do with the $1500 that was not paid out as expected.

For the sake of transparency, I felt like this needed to be brought back to council for discussion and consideration.

Email from Lisa Kellman, that cannot attend the meeting:

> Toni,
> Thank you for the memo ~ it looks good to me! Would you please tell everyone we say Thank You!! For supporting the Longhorn Parade, it felt like we were asking "at the last moment", for assistance to keep this tradition going and the city of Bandera stepped in. Thank you! Going forward, this request will need to be handled by the Chamber of Commerce.
> Warm Regards to all,
> Eric & Lisa Kellmann
> Bandera ProRodeo Association

Staff Recommendation:

Approve an increased amount of HOT funds reimbursed to the Bandera Pro Rodeo Association from $6081.55 to $7581.55 and not require repayment. This amount is still below the receipts/information provided with their application for $9000 in expenses that qualified for reimbursement.