

**§ 3.05.001. Public necessity.**

Firefighters, emergency vehicles, and personnel may need to find your home quickly should an emergency occur. It is difficult for emergency vehicles, utility trucks, and postal and delivery trucks to find homes and businesses with address numbers that are not properly posted. The placement and maintenance of a visible house number in conformance with this article is declared to be a public necessity.

( Ordinance 342 adopted 1/18/18 ; 2009 Code, sec. 3.07.001)

**§ 3.05.002. Penalty.**

Any person violating any of the provisions of this article shall be deemed guilty of a class C misdemeanor upon conviction and shall be fined, except as otherwise provided herein, in a sum in accordance with the general penalty provided in section 1.01.009 for each offense, and a separate offense shall be deemed committed upon each day during or on which a violation occurs or continues.

( Ordinance 342 adopted 1/18/18 ; 2009 Code, sec. 3.07.009; Ordinance adopting 2023 Code)

**§ 3.05.003. Placement required.**

It shall be the duty of the owner of any house situated in the city to place or permit to be placed thereon in some conspicuous place on such house an official street number, so that the number may be plainly seen and observed from the street. In case the owner is a nonresident of the city it shall be the duty of the agent of the owner or the occupant of such house, when such agent or occupant is notified by the city administrator or designee, to place such official number on such house; provided that such agent or occupant so notified shall be allowed five (5) days' time from the date of the receipt of the notice to place such official number on such house.

( Ordinance 342 adopted 1/18/18 ; 2009 Code, sec. 3.07.002)

**§ 3.05.004. Placement by city authorized.**

The city council may, if they deem it advisable, officially number the houses within the city and for such purpose may employ such persons as they deem suitable to perform such work, and prescribe the compensation to be paid such persons. It shall be the duty of all persons owning or occupying any house to permit such persons to freely enter thereon for the purpose of performing such work of officially numbering any house.

( Ordinance 342 adopted 1/18/18 ; 2009 Code, sec. 3.07.003)

**§ 3.05.005. Charge for numbers when placed by city.**

In case the city council determines to do the work of officially numbering houses in the city, the official numbers shall be furnished free of charge, and it shall be unlawful for any person to charge any tenant, occupant or owner of any house compensation for any such official number.

( Ordinance 342 adopted 1/18/18 ; 2009 Code, sec. 3.07.004)

**§ 3.05.006. Numbering method.**

All houses shall be considered officially numbered when numbered in strict accordance and

compliance with the terms of this article and in accordance with article VI of the county 911 addressing guidelines and method of numbering houses as adopted and amended, and on file and of record in the office of the city secretary.

( Ordinance 342 adopted 1/18/18 ; 2009 Code, sec. 3.07.005)

**§ 3.05.007. Obtaining correct number.**

It shall be the duty of the city administrator or designee, upon application, to give the proper number for houses to persons requesting the same. Such persons shall be required to state the street upon which the house to be numbered is situated and the direction and distance the same is situated from the nearest cross street.

( Ordinance 342 adopted 1/18/18 ; 2009 Code, sec. 3.07.006)

**§ 3.05.008. Alteration, removal, etc., of numbers placed by city.**

In the event the city council shall determine to do the work of officially numbering the houses within the city, each official number shall be placed on each house in the manner provided by this article and it shall thereafter be unlawful for any person to willfully deface, injure or remove any such number; provided that a person shall have the right to remove such number when altering or changing the house and then shall place such number temporarily at some other part of such house where it will show conspicuously from the street.

( Ordinance 342 adopted 1/18/18 ; 2009 Code, sec. 3.07.007)

**§ 3.05.009. Specifications for numbers.**

- (a) House numbers must be no less than 3" tall.
- (b) House numbers must be in a contrasting color to the color scheme of the structure.
- (c) House numbers must be visible from up to 150 feet, from all angles.
- (d) House numbers must be visible at night.
- (e) House number visibility must be kept clear of obstruction throughout the year. Plant and tree growth during certain seasons can hide numbers. Low-hanging limbs can obstruct the view for a large emergency response vehicle that would normally be visible to others.

( Ordinance 342 adopted 1/18/18 ; 2009 Code, sec. 3.07.008)