

ORDINANCE NO. 450

AN ORDINANCE OF THE CITY OF BANDERA, TEXAS, AMENDING CHAPTER 1 GENERAL PROVISIONS, PART III ORDER OF BUISNESS, SECTION 1.03.092 PLACEMENT OF ITEM ON AGENDA; PROVIDING FOR A SEVERABILITY CLAUSE; AND AN EFFECTIVE DATE.

WHEREAS, the City of Bandera has procedures for the placement of items on agendas in § 1.03.092 in the City's Code of Ordinances; and

WHEREAS, the procedures in § 1.03.092 reference a deadline for submission of agenda items but do not establish one; and

WHEREAS, the City Council desires to establish a deadline for the submission of agenda items and believe 12 days prior to the Council meeting the item is requested for is in the best interest of administrative efficiency.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BANDERA, TEXAS:

SECTION 1. The findings set forth above are found to be true and correct and are incorporated into the body of this Ordinance as if fully set forth herein.

SECTION 2. That the City Code of Ordinances of the City of Bandera is hereby amended as set forth in Exhibit A, deletions as ~~striketroughs~~ and additions as underlines.

SECTION 3. The provisions of this ordinance shall be cumulative of all ordinances not repealed by this ordinance and ordinances governing or regulating the same subject matter as that covered herein. This ordinance shall not be construed to require or allow any act which is prohibited by any other ordinance.

SECTION 4. It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs, and sections of this ordinance be severable, and, if any phrase, clause, sentence, paragraph, or section of this ordinance shall be declared invalid by judgment or decree of any court of competent jurisdiction, such invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs, or sections of this ordinance and the remainder of this ordinance shall be enforced as written.

SECTION 5. It is hereby officially found and determined that the meeting at which this Ordinance was passed was open to the public and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code.

SECTION 6. This ordinance shall take effect immediately from and after its passage and publication as may be required by governing law.

PASSED AND APPROVED ON THIS THE 11 DAY OF FEBRUARY 2025.

Denise Griffin, Mayor

Attest:

Jill Shelton, City Secretary

Exhibit A

§ 1.03.092 Placement of item on agenda.

- (a) All items for placement on an agenda shall be coordinated through the mayor and city administrator. The city administrator shall be responsible for coordinating items and supporting documentation for the agenda for timely submission to the city secretary.
- (b) Members of the city council wishing to place any item on an agenda may do so at the end of a council meeting during the section provided for “items for future agendas.”
- (c) Should a city council member need an item placed on the agenda before the council convenes in a council meeting and the item has already been removed from the agenda by the mayor, the councilmember shall obtain a signed statement from one (1) additional city council member explaining the item they wish to appear on the next agenda, prepare an agenda item request form and submit the completed agenda item request form 12 days prior to the Council meeting the item is being requested ~~for deadline for agenda items~~. The city secretary will provide the necessary statement form. This form may be submitted to the city administrator or the city secretary.
- (d) The mayor, city administrator or appropriate city council member shall be listed as the sponsor for each agenda item that has been individually requested.