



Bandera Central Appraisal District

1206 Main Street – P.O. Box 1119

Bandera, TX 78003

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Phone: (830) 796-3039 Fax: (830) 460-3672

January 30, 2026

City of Bandera
Attn: Mayor Denise Griffin
P.O. Box 896
Bandera, TX 78003

Re: Notice of Vacancy on the Bandera Central Appraisal District Board of Directors

Mayor Griffin,

This letter is to formally notify you that a vacancy has occurred on Bandera Central Appraisal District Board of Directors

In accordance with 6.03(1) of the Texas Property Tax Code, the taxing entities that participate in the selection of the Appraisal District Board of Directors may nominate a candidate.

Each participating taxing unit may submit **one nominee**, by resolution, to fill the vacant position.

Nominations must be submitted to the Bandera Central Appraisal District Chief Appraiser no later than **March 16, 2026**.

After the nomination period closes the chief appraiser, within five days, will deliver to the Board of Directors a list of nominees. The Board of Directors shall elect, by majority vote of it's members, one of the nominees to fill the vacancy.

Please feel free to contact the Bandera Central Appraisal District should you have any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Denise Griffin". The signature is written in a cursive style with large, looping letters.

Bandera Central Appraisal District Board of Directors Secretary

**RESOLUTION FOR THE NOMINATION OF CANDIDATE TO FILL VACANCY ON
THE BOARD OF DIRECTORS OF THE BANDERA CENTRAL APPRAISAL DISTRICT**

WHEREAS, City of Bandera has been notified by, Don Giles, Secretary for the Bandera Central Appraisal District Board of Directors of a vacancy of the Board of Directors;

and

WHEREAS, Pursuant to section 6.03(l), the units entitled to vote in the appointment of appraisal district directors may nominate by resolution a candidate to fill vacancy.

and

WHEREAS, the presiding officer of the governing body of the taxing unit shall submit the name of the unit's nominee to the Chief Appraiser **March 16, 2026**;

THEREFORE, be it resolved that _____
_____ nominates the following individual as a candidate for the Board of Directors:

1. _____

ACTION TAKEN this _____ day of _____, 2026 in _____ session of the governing body of the above-mentioned taxing unit, as authorized under the Texas Property Tax Code, Sec. 6.03.

ATTEST:

Signature

Printed Name

Signature

Printed Name

Signature

Printed Name