

MEMORANDUM

To: Honorable Mayor & City Council

From: Stephanie Biggs, Admin Assistant, Toni Kunz, City Administrator

Date: June 23, 2026

Agenda Item 3.A. & Caption: Presentation from Jerri Conrado.

Action Requested: Determine the Resilient Communities Grant (RCG) community stakeholders.

Overview and Background:

Goal is to choose 6–8 key community stakeholders to be a part of the RCG planning team. These individuals are typically selected by city staff and council and may include representatives such as:

- City Council members
- Public Works staff
- Community leaders and influencers
- School representatives
- Chamber of Commerce representatives
- Major employers or business leaders

Once the stakeholders have been identified, the grant representative invites them to participate in the discovery session scheduled from 4:00 – 6:00 pm on 28-Jul-2026 prior to the city council meeting.

It's typical for the first stakeholder meeting to be held before a city council meeting where the grant and project are formally introduced to the community at Public Meeting # 1.

Public Meeting #1 – RCP Kickoff

- Introduction of the RCP Grant
- Overview of the Scope of Work
- Project Timeline