



CITY OF BANDERA CITY COUNCIL REGULAR MEETING

Bandera City Hall, 511 Main Street, Bandera, Texas
Tuesday, May 26, 2026 at 6:30 PM

511 Main St. • PO Box 896 • Bandera, Texas 78003 • P: (830) 796-3765 • F: (830) 796-4247

MINUTES

1. Call to order.

Mayor Griffin called the meeting to order at 6:31PM.

PRESENT

Mayor Denise Griffin, Councilmember DeAnna McCabe, Councilmember Jeff Flowers, Councilmember Tammy Morrow, Councilmember Lynn Palmer, Councilmember Debbie Breen

2. Invocation and Pledge.

Councilmember Flowers offered the invocation, and all stood for the pledges.

3. Visitors to be heard (shall not exceed 30 minutes total).

There were 6 visitors to be heard.

4. Discussion and possible action on the following items:

A. Discussion and possible action regarding City of Bandera legal representation.

Councilmember McCabe made a motion to go out for RFQ's for legal representation for the City of Bandera. Seconded by Breen.

Voting Yea: Councilmember McCabe, Councilmember Morrow, Councilmember Breen
Councilmember Flowers, Councilmember Palmer

Motion Passes

B. Approval of Resolution 2026-003 for the CDBG-MIT Resilient Communities Grant.

Council had more questions about the grant and wanted more information before approval.

Councilmember Breen made a motion to table till the June 2, 2026 meeting. Seconded by Morrow.

Voting Yea: Councilmember McCabe, Councilmember Morrow, Councilmember Breen
Councilmember Flowers, Councilmember Palmer

Motion Passes

C. Ammendment to the Ordinance 453 Signs to add grandfathered protruding signs.

Councilmember Palmer moved to ammend Ordinance 453 to add grandfathered protruding signs and to include protruding signs in our sign Ordinance and that the two signs on the agenda tonight will be able to put up their signs, Seconded by Breen, all in favor, motion passes.

The sign Ordinance will need to come back for official changes.

D. Discussion and possible action on the Flock invoice.

There was more discussion on the flock cameras, how many are on the invoice and conflicting information. The Mayor tried to explain that the two work as a unit on the same pole that one is

a video camera and one is the LPR. Breen does not understand why the invoice was paid. There were questions about if the cameras were validated and that the invoice is not what they approved.

They would like the City Attorney to look into the reimbursement options from Flock.

Councilmember Palmer made a motion that we have our City Attorney write a letter to whoever it needs to be written to and try and get a reimbursement for the cameras, Seconded by McCabe, all in favor, motion passes.

E. Discussion and possible action to review and/or revise the City of Bandera Organizational Chart

Councilmember Breen made a motion to table until the City Administrator starts. Second by Morrow.

Voting Yea: Councilmember McCabe, Councilmember Morrow, Councilmember Breen Councilmember Flowers, Councilmember Palmer. Motion Passes

F. Discussion and possible action concerning how the City will handle the positions of Treasurer and Inspector/Code Enforcement Officer until these positions can be filled.

Breen asked for an update on what was going on. Shelton explained that her and the mayor are in the process of hiring a new Code Enforcement Officer. She also explains that she has reached out to many other cities to get help with an interim treasurer that could work remotely.

Councilmember Palmer made a motion that we hire an interim treasurer as a temporary contract employee until the position is filled to take care of the stuff that needs to be taken care of right now. Seconded by Breen.

Motion withdrawn to take it into closed session.

Councilmember Morrow made a motion to hire the treasurer Jill was speaking about as a part-time temporary employee, Seconded by McCabe.

Voting Yea: Councilmember McCabe, Councilmember Morrow, Councilmember Breen Councilmember Flowers, Councilmember Palmer

Motion Passes

G. Discussion and possible action concerning the City's cross training plan along with measurable data for percentage of complete.

There was much discussion about who was crossed trained and who is not and what the expectations are from Council.

H. Discussion and possible action on scheduling a town hall for the TA (sidewalk) grant.

Shelton read a letter that was just received from TXDOT regarding the next stage in the grant process, being design and community input which will occur starting in June. The Council just wants to make sure that the businesses or people who will be affected are notified during the process.

I. Discussion and possible action on adding payables/bills bi-monthly to the consent agenda.

Breen would like to mirror the county, the attorney updated Council on the difference between the City and County. Morrow would like to see all bills that are paid from the City.

Councilmember Morrow moved to table until a treasurer is on board, Seconded by McCabe.

Voting Yea: Councilmember McCabe, Councilmember Morrow, Councilmember Breen Councilmember Flowers, Councilmember Palmer. All in favor, none opposed.

Motion Passes

5. **Closed Session.** The Mayor closed the meeting at 7:48PM.

A. The City Council will meet in closed session pursuant to Texas Government Code Section 551.074, personnel, to review applicants for the City Administrator position.

B. The City Council will meet in closed session pursuant to Texas Government Code Section §551.072 to deliberate the purchase, exchange, lease, or value of real property.

1.) Waste Water Treatment Plant

C. The City Council will meet in closed session pursuant to Texas Government Code §551.071 (Consultations with Attorney),

1.) Cedar Street Market.

2.) Texas State Board of Plumbing Examiners, Case #2026-00857

3.) Main Street Shops and Lofts Agreements and Invoices

6. **Action following Closed Session.**

The Mayor opened the meeting at 8:40.

Councilmember Palmer made a motion to appoint Jill Shelton as City Administrator, Seconded by Councilmember Flowers. Motion dies.

Councilmember Palmer made a motion to appoint Jillian Roden as City Administrator. Motion dies.

Councilmember Morrow made a motion to appoint Tony Kunz as City Administrator, Seconded by Councilmember McCabe.

The Mayor calls for a vote.

Voting Yea: Councilmember McCabe, Councilmember Morrow, Councilmember Breen

Voting Nay: Councilmember Flowers, Councilmember Palmer. Motion passes.

The item was reopend to discuss salary.

Councilmember Morrow made a motion to appoint Toni Kunz as City Administrator at \$100,000.00, Seconded by Councilmember McCabe.

Voting Yea: Councilmember McCabe, Councilmember Morrow, Councilmember Breen

Voting Nay: Councilmember Flowers, Councilmember Palmer

Motion passes.

7. **Requests and Announcements.**

A. Requests by Council to place items on an agenda.

Discussion and possible action on the Longhorn funding item and where it is being paid from.

Discussion and possible action on sanctions of a Councilmember.

Dicsussion and possible action on City park fees for the Summer.

B. Announcements by Council.

No annoucments.

8. **Adjourn.**

The meeting was adjourned at 8:49PM.

/s/ Jill Shelton

Jill Shelton, City Secretary