



**Finance and Administration Committee
Meeting Minutes**

July 25, 2022

6:00 PM 1 GOVERNMENT CTR. BALLWIN, MO 63011

The Finance and Administration Committee meeting was called to order at 6:00 by Chairman Fleming. Members in attendance included Aldermen Siegel, Stallmann, Finley, Utt, Leahy and Bullington, Mayor Pogue, City Administrator Sterman, Finance Officer Keller, Public Works Director Link and Police Chief Schaeffler.

Finance Officer Keller made a power point presentation showing the financial impact Covid has had on the City. It was noted that Parks and Recreation was most impacted. Thus far, 2022 is exceeding expectations. Ms. Keller also shared details about recreation and personnel expenses. There was discussion about open positions and the impact those have made at areas such as North Pointe and employee turnover, particularly at the Police Department and in Public Works. Ms. Keller shared a slide on contractual slab replacement to show how costs have increased. Alderman Fleming asked about grants, etc., which could possibly help. City Administrator Sterman stated we will be applying for grants, though these are not always readily available for neighborhood streets.

Mr. Sterman gave an update on police station change orders. The first formal change order has been approved. Mr. Sterman gave highlights and stated the change order was well within the contingency allowance. He also stated steel had been delivered the previous week.

Mr. Sterman discussed different aspects of the purchasing policy and talked about the Board being able to waive criteria if a purchase would be beneficial to the City. There was discussion of being more active in reaching out to vendors and the use of local vendors.

The Planning Directives Draft will be distributed to the Board. Board members are asked to give their thoughts and comments over the next few months. The 2023 budget calendar was also discussed. It is proposed that two, 6 p.m. work sessions be held; one before the September 26 Board Meeting and one before the October 10 Board Meeting. Mr. Sterman stated both of these documents would be emailed after this meeting

Alderman Fleming thanked Ms. Keller and Mr. Sterman for putting together the information for the meeting. A motion was made by Alderman Finley and seconded by Alderman Stallmann to adjourn; there was a unanimous affirmative voice vote and the meeting was adjourned at 6:50.