



Consent Item

RE: Facility Usage Policy

Department/Program: Administration

Explanation: As discussed at the 11/27 Board of Aldermen meeting, the City's facility usage policy has been updated with the following changes:

- Revised the building room usage portion to reflect the facilities at the current government center and police station
- Added the Parks Board to the list of groups that get a discount at parks facilities
- Removed deceased members of the honorary pass list

Recommendation:

Adopt the revised facility usage policy

Submitted By: Eric Sterman

Date: 12/1/23

FACILITY USAGE – SECTION 3

CITY OF BALLWIN OFFICIAL POLICY

POLICE STATION TRAINING ROOM USAGE

Approved: 1994
Revised by Voice Vote: October 11, 2010

TRAINING ROOM:

Free use of the Training Room at the Ballwin Police Department shall be restricted to Ballwin subdivision meetings, community information groups, and/or official City commissions, committees or functions such as Municipal Court. Under no circumstances shall use of the Training Room be permitted for private, for-profit, or non-profit purposes in which any political advertising is distributed.

OTHER FACILITIES:

With prior approval by the Board of Aldermen and/or City Administrator, other City facilities may be used by civic and community based groups subject to availability notwithstanding standard procedures and commitments. Such usage shall be considered on a case-by-case basis. Free use for professional or official groups (i.e. Ballwin Days Committee) shall be permitted when sponsored and/or attended by City employees or the Board of Aldermen as a group.

CITY OF BALLWIN OFFICIAL POLICY

RECREATIONAL FACILITIES - USE OF

Approved by Ordinance # 2537: August 12, 1996
Revised by Voice Vote: October 11, 2010

THE POINTE AT BALLWIN COMMONS & NORTH POINTE AQUATIC CENTER

City staff, elected officials, members of the Planning & Zoning Commission, Board of Adjustment, and Parks Board will be entitled to free use of The Pointe At Ballwin Commons and the outdoor pool. Family members of full-time and benefit eligible part-time employees, Planning & Zoning Commission, Board of Adjustment, and Parks Board may purchase a season pass at one-half off the price of a resident adult Pointe Plus membership.

**CITY OF BALLWIN
OFFICIAL POLICY**

RECREATIONAL FACILITIES - COMPLIMENTARY USE

Approved by Ordinance # 2537: August 12, 1996
Revised by Voice Vote: October 11, 2010
Golf: Revised by Voice Vote: March 9, 2015
Revised by Voice Vote: October 8, 2018

GOLF

The Mayor, Board of Aldermen, and City Administrator, showing current identification, shall receive unlimited complimentary golf and riding cart privileges for themselves and a guest (exclusive and non-transferable). Upon the completion of 10 years of elected service, this will become permanent.

Full-time and part-time (part-time: working a minimum of 20 hours per week) employees, members of the Planning & Zoning Commission, Board of Adjustment, and Parks Board will receive complimentary golf for themselves. Immediate family members of full-time and benefit eligible part-time employees, Planning & Zoning Commission, Board of Adjustment, and Parks Board can play golf at a reduced rate by purchasing the discounted season pass.

Aldermen and Mayor currently receive 4 free 9-hole golf passes for guest use per year. After 4 free passes per year, additional passes will be provided at cost of the prevailing resident rate with no free golf cart.

HONORARY RECREATION PASSES

Honorary Recreation Passes have been issued only with the approval of the Board of Aldermen. Said passes shall entitle the recipient and his/her spouse to lifetime use of the City recreation facilities (golf course and pool only) at no charge. This benefit shall also include free use of a riding or pull cart.

ELIGIBILITY REQUIREMENTS

Honorary Recreation Passes are restricted to the following:

CURRENT HONORARY PASSES

Mr. Don Mertz	Mr. and Mrs. Gary Kramer
Mrs. Bob Ferris	Mr. and Mrs. Linda Bruer
Mr. and Mrs. Lionel Lucchesi	Mr. and Mrs. Bob Kuntz plus one companion
Mr. and Mrs. Jerry Klein	
Mr. and Mrs. Tom Aiken	

Upon the death of any of the above holders of Honorary Passes, the name will automatically be removed.