



STAFF REPORT

RE: Vlasis Park Playground Site Plan

Department/Program: Parks and Recreation

Explanation: As part of the 2023 Vlasis Park Playground Improvements Phase 1 (funded by a Municipal Park Grant), the city has budgeted \$31,000 for professional services for the project. This includes, among other things, site plan and construction documents. These documents will lay out the general playground design as well as make sure it properly interacts with the hillside and slope play planned for Phase 2.

Staff solicited vendors through an RFQ (Request for Qualifications) process. The City received two responses, Planning Design Studio and Gateway Design Studio. After a review of the qualifications of each firm, staff determined that Gateway Design Studio was the best fit based on meeting the selection criteria as specified in the RFQ as well as references. They have done a number of comparable projects in the St. Louis area.

Recommendation: After contract negotiations I am recommending entering into a contract with Gateway Design Studio for \$23,000, which will be covered 100% by the Municipal Park Grant. This amount is under budget, leaving some grant funding available for other services needed for the project, such as a topographical survey.

Submitted By: Chris Conway, CPRP Director of Parks and Recreation

Date: February 27, 2023