



## **Staff Report**

**RE:** Utility Vehicle Purchase

**Department/Program:** Parks and Recreation

**Explanation:**

The city budgeted \$75,000 for replacement of service truck in the 2024 Operating Budget. The current vehicle is showing some heavy rust and the hoist is in poor condition. To save money we solicited bids for work vans. We have two other work vans and they work well for our operation. The few time throughout the year we need a hoist we'll borrow one from the public works department.

No work vans are currently listed on the state bid, so bids were solicited from local dealers. RFP's were sent to twelve dealerships. Only one, Elco, submitted a bid. We were told by other dealers they are no longer producing 2024 models, so the only way they can bid is if the vehicle is actually on their lot.

**Recommendation:**

Staff recommends purchasing the one bidder, Elco a 2024 work van for \$48,976.

**Submitted By:** Chris Conway, CPRP, Director of Parks and Recreation

**Date:** May 13, 2024