



**BOARD OF ALDERMEN
Meeting Minutes**

AUGUST 12, 2024

7:00 PM 1 GOVERNMENT CTR. BALLWIN, MO 63011

THE MINUTES ARE PREPARED IN SUMMARY TO REFLECT THE OVERALL DISCUSSIONS, NOT VERBATIM QUOTES.

The meeting was called to order by Mayor Pogue at 7:00 p.m.

ROLL CALL

Present

Absent

- Mayor Tim Pogue
- Alderman Mike Utt
- Alderman Michael Finley
- Alderman Pamela Haug
- Alderman Mark Stallmann
- Alderman Frank Fleming
- Alderman Mark Weaver

Alderman David Siegel

- City Administrator Eric Sterman
- City Attorney Robert Jones

The Pledge of Allegiance was recited.

MINUTES

The minutes from the July 8, 2024 Board of Aldermen meeting were submitted for approval.

A motion to approve as submitted was made by Alderman Frank Fleming and seconded by Alderman Michael Finley. A voice vote was taken with unanimous affirmative result and the motion passed.

The minutes from the July 8, 2024 Board of Aldermen Closed Session meeting were submitted for approval.

A motion to approve as submitted was made by Alderman Frank Fleming and seconded by Alderman Michael Finley. A voice vote was taken with unanimous affirmative result and the motion passed.



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CITIZEN COMMENTS

Guy Parasch of 212 Cedar Tree Lane spoke to the Board of Aldermen about his oldest son’s neighbors that have bees. He noted there is bee damage in their house because of the neighbor’s bees. Mayor Tim Pogue directed City Attorney Bob Jones to look into any changes in law recently regarding liability for those who have bees.

Sally Hanson of 302 Claymont Drive spoke to the Board of Aldermen concerning the timing and positioning of the lights on the pickleball courts at Holloway Park. She noted she’s not a fan of the lights being on until 11 p.m. and says they’re facing directly into her house. Parks Director Chris Conway noted he will look into the issue of shields on the lights, but the park hours are codified and Holloway closes at 11 p.m.

Joe Pereles of 13456 Maple Ridge Court noted he’s running for Missouri State Senate and thanked the Board of Aldermen for their public service.

PRESENTATIONS

Newly appointed Ballwin Police Department Captain Curt Saitta was presented to the Board of Aldermen.

LEGISLATION

Bill 4197- AN ORDINANCE GRANTING A SPECIAL USE EXCEPTION TO MOHAMMAD AND OMAR AYYASH FOR MELT N DIP, FOR OPERATION OF A RESTAURANT WITH FRONT YARD PARKING AND OUTSIDE SEATING.

A motion was made by Alderman Frank Fleming and seconded by Alderman Michael Finley for a first reading of Bill 4197, title only. A voice vote was taken with unanimous affirmative result and the motion passed. Bill 4197 was read for the first time, title only.

Discussion:

Mayor Tim Pogue noted the Planning & Zoning Commission unanimously recommended the SUE.

A motion was made by Alderman Frank Fleming and seconded by Alderman Michael Finley for a second reading of Bill 4197, title only. A voice vote was taken with unanimous affirmative result and the motion passed. Bill 4197 was read for the second time, title only.

A roll call vote was taken for passage and approval of Bill 4197 with the following results:

Aye: Aldermen Utt, Finley, Haug, Stallmann, Fleming, Weaver

Nay: None

Bill No. 4197 was approved and became Ordinance No. 24-13.



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Bill 4198 - AN ORDINANCE AMENDING THE IDENTIFICATION AND DUTIES OF THE RECORD CUSTODIAN IN THE CITY OF BALLWIN.

A motion was made by Alderman Michael Finley and seconded by Alderman Frank Fleming for a first reading of Bill 4198, title only. A voice vote was taken with unanimous affirmative result and the motion passed. Bill 4198 was read for the first time, title only.

Discussion:

City Administrator Eric Sterman noted this section of ordinance clarifies current code regarding the Custodian of Records and appoints the City Clerk as the Custodian of Records, removes a reference to a Microsoft Exchange Server that is now obsolete. It also names the Police Records Clerk as the Assistant City Clerk.

A motion was made by Alderman Mark Stallmann and seconded by Alderman Mike Utt for a second reading of Bill 4198, title only. A voice vote was taken with unanimous affirmative result and the motion passed. Bill 4198 was read for the second time, title only.

A roll call vote was taken for passage and approval of Bill 4198 with the following results:

Aye: Aldermen Utt, Finley, Haug, Stallmann, Fleming, Weaver

Nay: None

Bill No. 4198 was approved and became Ordinance No. 24-14.

CONSENT ITEMS

Administration – Personnel Manual Sick Leave Clarification

Staff recommends accepting changes to the personnel manual to clarify current conversion of sick/medical leave to vacation leave.

A motion was made by Alderman Frank Fleming and seconded by Alderman Mark Stallmann to accept staff's recommendation. A voice vote was taken with unanimous affirmative result and the motion passed.

Administration – Six Month Cash Financial Statement

Staff recommends the Board approve the semi-annual statement of revenues and expenditures. This is a yearly consent item.

A motion was made by Alderman Frank Fleming and seconded by Alderman Mark Stallmann to accept staff's recommendation. A voice vote was taken with unanimous affirmative result and the motion passed.



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Administration – Craft Beer Festival Liquor License

Staff recommends approving the liquor license for the Craft Beer Festival on September 7th.

A motion was made by Alderman Frank Fleming and seconded by Alderman Mark Stallmann to accept staff’s recommendation. A voice vote was taken with unanimous affirmative result and the motion passed.

Administration – Destruction of Records

Staff recommends approval of these records which have been kept per the Missouri Secretary of State Local Records Retention Schedule.

A motion was made by Alderman Frank Fleming and seconded by Alderman Mark Stallmann to accept staff’s recommendation. A voice vote was taken with unanimous affirmative result and the motion passed.

Administration – Dunkin’ Donuts SUE Extension

Staff recommends approving a one-year extension to the SUE for Dunkin’ Donuts to allow for completion of work.

A motion was made by Alderman Frank Fleming and seconded by Alderman Mark Stallmann to accept staff’s recommendation. A voice vote was taken with unanimous affirmative result and the motion passed.

MAYOR’S REPORT

None.

CITY ADMINISTRATOR’S REPORT

City Administrator Eric Serman noted the Public Works Department received the final permit to demolish the former Police Station and work will begin after Ballwin Days. He also noted Ballwin Days starts Thursday and invited everyone to come out and enjoy the festival.

CITY ATTORNEY’S REPORT

None.

ALDERMANIC COMMENTS

None.



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CLOSED SESSION

A motion was made by Alderman Mike Utt and seconded by Alderman Michael Finley to move to closed session to discuss legal, personnel and real estate matters under Section 610.021 (1), (2) and (3)

A roll call vote was taken on the move to closed session with the following results:

Aye: Aldermen Utt, Finley, Haug, Stallmann, Fleming, Weaver

Nay: None

The meeting moved to closed session at 7:27 p.m.

ADJOURNMENT

When the Board returned to the chambers, a motion was made by Alderman Frank Fleming to reconvene. The motion was seconded by Alderman Mark Stallmann and passed by a unanimous voice vote. The Board reconvened in open session at 8:26 p.m.

A motion was made by Alderman Frank Fleming and seconded by Alderman Michael Finley to adjourn. The motion was passed by unanimous affirmative voice vote and the meeting adjourned at 8:27 p.m.

_____ TIM POGUE, MAYOR

ATTEST:

_____ MEGAN FREEMAN, CITY CLERK