



Consent Item

RE: Recreational Facility Use Policy Update

Department/Program: Administration/Parks

Explanation:

As discussed at the June Board of Aldermen meeting, the City's policy on employee and Board/Committee officials using the City's facilities needed an update. A draft of the revised policy was submitted at the June meeting for consideration; that draft is before the Board for approval.

Updates to the policy include:

- Expanding the free benefit to the immediate families of employees and the Board of Aldermen
- Updating the language on discounted passes for families of other Boards and Committees to align with our current membership offerings
- Making a lifetime pass automatic after set number of years for retired employees and Aldermen
- Removing the list of lifetime passes and incorporating it by reference going forward, requiring less frequent updating of the policy

Allowing wider access to the City's recreation facilities to both current and retired employees as well as current and former Board/Committee members should come at negligible cost to the City. There are other net benefits, such as providing an incentive for people to work for the City and participate in Boards and Committees.

Recommendation:

Approve the updated Recreational Facility Use Policy

Submitted By: Eric Sterman

Date: 7/6/26

FACILITY USAGE – SECTION 3

CITY OF BALLWIN OFFICIAL POLICY

POLICE STATION TRAINING ROOM USAGE

Approved: 1994
Revised by Voice Vote: October 11, 2010
Revised by Voice Vote: December 11, 2023

TRAINING ROOM:

Free use of the Training Room at the Ballwin Police Department shall be restricted to Ballwin subdivision meetings, community information groups, and/or official City commissions, committees or functions such as Municipal Court. Under no circumstances shall use of the Training Room be permitted for private, for-profit, or non-profit purposes in which any political advertising is distributed.

OTHER FACILITIES:

With prior approval by the Board of Aldermen and/or City Administrator, other City facilities may be used by civic and community based groups subject to availability not withstanding standard procedures and commitments. Such usage shall be considered on a case-by-case basis. Free use for professional or official groups (i.e. Ballwin Days Committee) shall be permitted when sponsored and/or attended by City employees or the Board of Aldermen as a group.

CITY OF BALLWIN OFFICIAL POLICY

RECREATIONAL FACILITIES - USE OF

Approved by Ordinance # 2537: August 12, 1996
Revised by Voice Vote: October 11, 2010
Revised by Voice Vote: December 11, 2023

THE POINTE AT BALLWIN COMMONS & NORTH POINTE AQUATIC CENTER

City staff, elected officials, and immediate family members living in the same household as city staff and immediate family members living in the same household of elected officials will be entitled to free use of The Pointe At Ballwin Commons and North Pointe Aquatic Center.

The Planning & Zoning Commission, Board of Adjustment, and Parks & Recreation Citizen Advisory Committee will be entitled to free use of The Pointe At Ballwin Commons and North Pointe Aquatic Center. Family members of The Planning & Zoning Commission, Board of Adjustment, and Parks & Recreation Citizen Advisory Committee will be entitled to membership at The Pointe At Ballwin Commons and or a pass at North Pointe Aquatic Center at one-half off the resident membership rate for the pass type of their choosing.

**CITY OF BALLWIN
OFFICIAL POLICY**

RECREATIONAL FACILITIES - COMPLIMENTARY USE

Approved by Ordinance # 2537: August 12, 1996

Revised by Voice Vote: October 11, 2010

Golf: Revised by Voice Vote: March 9, 2015

Revised by Voice Vote: October 8, 2018

Revised by Voice Vote: December 11, 2023

GOLF

The Mayor, Board of Aldermen, and City Administrator, showing current identification, shall receive unlimited complimentary golf and riding cart privileges for themselves and a guest (exclusive and non-transferable).

Full-time and permanent part-time employees, members of the Planning & Zoning Commission, Board of Adjustment, and Parks and Recreation Citizen Advisory Committee showing current identification will receive complimentary golf and riding cart for themselves. Immediate family members living in the same household as full-time and benefit eligible part-time employees, Planning & Zoning Commission, Board of Adjustment, and the Parks and Recreation Citizen Advisory Committee can play golf at a reduced rate of one-half off the resident greens fee and riding cart.

Aldermen and Mayor currently receive 4 free 9-hole golf passes for guest use per year. After 4 free passes per year, additional passes will be provided at cost of the prevailing resident rate with no free golf cart.

HONORARY RECREATION PASSES

Honorary Recreation Passes have been issued only with the approval of the Board of Aldermen. Said passes shall entitle the recipient and his/her spouse to lifetime use of the City recreation facilities (golf course, community center, and pool) at no charge. This benefit shall also include free use of a riding or pull cart.

ELIGIBILITY REQUIREMENTS

All elected officials with a minimum of 10 years of elected service and city staff with 15 years of service will be granted an Honorary Recreation Pass. In addition, Honorary Recreation Passes may be granted by a vote of the Board of Aldermen. A list of current honorary pass holders will be kept on file at the Parks Department.

Honorary Recreation Passes, as well as any other staff, board, committee, or elected official recreation benefits are non-transferable.