



**BALDWIN COUNTY COMMISSIONERS
REGULAR MEETING
December 6, 2022
1601 N Columbia St, Suite 220
6:00 PM**

MINUTES

MEMBERS PRESENT

Henry Craig
John Westmoreland
Kendrick Butts
Emily Davis
Sammy Hall

OTHERS PRESENT

David McRee
Carlos Tobar
Dawn Hudson

CALL TO ORDER

Chairman Henry Craig called the Regular Meeting to order at 6:00 p.m.

INVOCATION

County Manager Carlos Tobar delivered the Invocation

PRESENTATION OF COLORS

Baldwin High School Naval JROTC presented colors.

PLEDGE OF ALLEGIANCE

Chairman Craig led the pledge.

APPROVAL OF MINUTES

Commissioner Emily Davis made a motion to approve the minutes of then November 15, 2022 Work Session, and the November 15, 2022 Public Hearing and Regular Meeting. Commissioner Kendrick Butts seconded the motion and it passed unanimously.

ADMINISTRATIVE / FISCAL MATTERS

Budget Resolution for Fiscal Year 2023

Assistant County Manager Dawn Hudson presented the Budget Resolution to adopt the budget for Fiscal Year 2023 beginning January 1, 2023 – December 31, 2023. She reported this is the same budget that was presented at the budget hearing. The County fee schedule is also included, and there have been no changes in the fee schedule since last year.

Vice Chairman John Westmoreland made a motion to adopt the Budget Resolution and fee schedule as presented. Commissioner Kendrick Butts seconded the motion and it passed unanimously.

A copy of the Budget Resolution and fee schedule is herewith attached and made an official part of the minutes at pages _____ and _____.

Alcoholic Beverage License Application

County Manager Carlos Tobar presented an alcoholic beverage license application for retail package beer and/or wine at 2119 North Jefferson Street.

Commissioner Sammy Hall made a motion to approve the alcoholic beverage license application as presented. Commissioner Emily Davis seconded the motion and it passed unanimously.

Enterprise Fleet Management Contract

Assistant County Manager Dawn Hudson presented the Enterprise Fleet Management Contract for the Board's consideration. She stated the Enterprise representative made a presentation to Commissioners at the November 15, 2022 Work Session. Ms. Hudson reported the program is a capital leasing program; therefore, sales tax can be used for funding. She stated this program is a better and more efficient way to manage the County's vehicles. The program will include Sheriff's Department vehicles as well as all other County vehicles.

Major Scott Deason addressed the Board supporting the program. He stated not only will the program provide monetary saving; but, the program will provide newer vehicles which have more safety features than the older model vehicles being driven now.

Commissioner Sammy Hall made a motion to approve the Enterprise Fleet Management Contract as presented. Vice Chairman John Westmoreland seconded the motion and it passed unanimously.

Resolution for 2022 Community Development Block Grant Language Access Plan (LAP)

County Manager Carlos Tobar reported the adoption of a Language Access Plan (LAP) for Limited English-Speaking Persons is a requirement of the Georgia Department of Community Affairs for the 2022 Community Development Block Grant funds. He stated the plan has been prepared to ensure compliance with HUD's guidance and Title VI of the Civil Rights Act of 1964. Baldwin County will translate written HUD related documents for groups that are at least 5% of the population eligible (and more than 50 persons) or 1,000 persons whichever is less.

Commissioner Emily Davis made a motion to adopt the Resolution for the 2022 Community Development Block Grant Language Access Plan as presented. Commissioner Kendrick Butts seconded the motion and it passed unanimously.

A copy of the Resolution is herewith attached and made an official part of the minutes at pages _____ and _____. A copy of the Language Access Plan is on file in the Commissioners' office.

Grant Awards

Assistant County Manager Dawn Hudson presented the following grant awards. She stated these awards are continuation grants.

Criminal Justice Coordinating Council (CJCC) Coronavirus Emergency Supplemental (CESF) funding to the Prosecuting Attorneys' Council of Georgia (PAC) for the period ending December 31, 2022 in the amount of \$14,000. She reported this funding supports essential personnel who can respond to the backlog of victim cases due to court closures or increased service needs due to the pandemic. No required match.

Criminal Justice Coordinating Council (CJCC) Community Based Victim Program for GA Porch in the amount of \$189,880 for the period ending September 30, 2023. No required match.

Workforce Innovation and Opportunity Act (WIOA) Dislocated Worker Program funding in the amount of \$549,469 for the period ending June 30, 2024. Ms. Hudson stated the County serves as fiscal agent for the program and receives an administration fee for services.

Workforce Innovation and Opportunity Act (WIOA) Adult Program funding in the amount of \$423,192 for the period ending June 30, 2024. Ms. Hudson stated the County also serves as fiscal agent for the program and receives an administration fee for services.

Commissioner Emily Davis made a motion to accept the four continuation grant awards as presented. Commissioner Kendrick Butts seconded the motion and it passed unanimously.

OLD BUSINESS

There was no old business to come before the Board.

NEW BUSINESS

There was no new business to come before the Board.

COUNTY MANAGER'S REPORT

County Manager Carlos Tobar presented an update on County projects to include the following: made presentation at Eggs & Issues on November 16th; City of Milledgeville officials are reviewing the draft Land Bank Authority Intergovernmental Agreement and expect to bring the matter before the Board at a subsequent meeting; waiting for City to sign Housing Revitalization Resolution in order for the County to submit it to DCA; Comprehensive Plan meeting was held November 30th and the Community Work Program will be distributed to Commissioners for their review and comments; revised Zoning map is available for Commissioners review; the Airport is closed; milling is complete; wind cone is installed and segmented Circle is in progress by electrical contractor; paving on runway is next task; three grants were submitted –\$1,999,428 application for park at Government Building, 1601 North Columbia Street; \$2,000,000 for aquatic center at Walter B. Williams park; and \$1,563,743 for streetscape improvements at Harrisburg Park.

Commissioner Sammy Hall asked questions about the proposed park at the Government Building. Commissioners Hall and Davis stated they would like to have had more information about this project prior to the submission of a grant application. They felt the Board should look at any plans for a proposed park before accepting the grant award to be sure that this is something the County should pursue.

PUBLIC COMMENT PERIOD FOR NON-AGENDA ITEMS

There were no public comments for non-agenda items to come before the Board.

EXECUTIVE SESSION

Commissioner Emily Davis made a motion to adjourn into Executive Session at 6:35 p.m. to discuss Personnel. Commissioner Kendrick Butts seconded the motion and it passed unanimously.

RECONVENE REGULAR MEETING

Vice Chairman John Westmoreland made a motion to reconvene the Regular Meeting at 7:45 p.m. Commissioner Emily Davis seconded the motion and it passed unanimously.

ADJOURNMENT

Commissioner Sammy Hall made a motion to adjourn the Regular Meeting at 7:45 p.m. Commissioner Emily Davis seconded the motion and it passed unanimously.

Respectfully submitted,

Henry R. Craig
Chairman

Cynthia K. Cunningham
County Clerk