



Public Services Committee Meeting

Meeting Date: October 14, 2025

Change Order Procurement – Henry H. Brigham Community Center 22REC181

Department:	Augusta Recreation & Parks Department
Presenter:	Tameka D. Williams, Director
Caption:	Motion to approve a change order in the amount of \$30,569 to the agreement with RD Brown for the construction of Henry Brigham Community Center. Funding is available in account 272-06-1312/54-13120 (22REC181).
Background:	The Henry H. Brigham Community Center requires installation of new exhaust fans in the steam and sauna areas of the men's and women's restrooms. The scope includes procurement and installation of two Greenheck SP-A0511W exhaust fans and associated duct, core drilling CMU walls, tying the exhaust fans into the existing lighting circuit, modification of ACT ceilings, and final cleanup with paint touchups as needed.
Analysis:	The department has reviewed this request with the Procurement Department and determined that R.D. Brown Contractors, Inc. (the original builder of the Henry Brigham Community Center) is the only vendor authorized to perform this work without voiding the existing building warranty. Utilizing another vendor would risk warranty protections and result in potential long-term costs. R.D. Brown also has unique familiarity with the facility's design, construction methods, and materials, ensuring compatibility and consistency in appearance.
Financial Impact:	The total cost is \$30,569. Funds are available in account 272-06-1312/54-13120. No additional General Fund appropriation is required.
Alternatives:	1. Competitive solicitation: Not recommended, as engaging another contractor would void the facility warranty and risk additional costs. 2. Defer action: Not recommended, as the exhaust fans are required for proper ventilation and facility operations.
Recommendation:	Approve the Change Order Procurement with R.D. Brown Contractors, Inc. in the amount of \$30,569 for the installation of exhaust fans and associated work at the Henry H. Brigham Community Center. Authorize the Mayor to execute all necessary documents.
Funds are available in the following accounts:	272-06-1312/54-13120

REVIEWED AND
APPROVED BY:

N/A