

**RFP 23-278 Ancillary Benefits for Dental, Life/AD&D and Long Term Disability,  
and Flexible Spending Account Insurance Services – Evaluation Sheet**  
**Stage 1 (55%)(Must have a raw score of 100 or higher and weighted score of 400 or higher to be considered further)**

Factor	Points	General Description	Rating							Total Administrative Service (TASC) 2302 International Lane Madison, WI 53704
			Scale 0 (Low) to 5 (High)							
			Anthem Blue Cross and Blue Shield 740 W. Peachtree Street NW Atlanta, GA 30308	Humana Insurance Company 1100 Employers Boulevard De Pere, Wisconsin 54115	Delta Dental Insurance Company 1130 Sanctuary Parkway Alpharetta, GA 30009	Aflac Benefit Solutions 421 W. Boy Scout Blvd., Suite 295 Tampa, FL 33607	Metropolitan Life Insurance Company/ Met Life Consumer Services, Inc. 200 Park Avenue York, NY 10166	United Concordia Ins. Company 1800 Center Street, Suite 2B 220 Camp Hill, PA 17011	Standard Insurance Company 1100 SW 6th Avenue Portland, OR 97204	
<b>LIFE, AD&amp;D, AND LONG TERM DISABILITY</b>										
PROGRAM DESIGN	10	Ability to meet all RFP requirements	Did Not Respond	Did Not Respond	Did Not Respond	Did Not Respond	Did Not Respond	Did Not Respond	4.3	Non-Compliant
	10	Matched benefit plan designs							4.3	
	5	Creative/Innovative Solutions							4.7	
<b>Points</b>	<b>25</b>								<b>13.3</b>	
PLAN ADMINISTRATION AND SERVICES	4	Reporting capabilities							4.0	
	4	Claim processing service							4.0	
	4	Claim processing timeliness							4.0	
	4	Administration Processes							4.0	
	4	Service/performance guarantees							4.0	
	8	Account Management – Staff Level/Experience							5.7	
	8	Employee/Member Services							5.7	
	5	Administration Resources							4.3	
	5	Technological Capabilities							4.7	
<b>Points</b>	<b>50</b>								<b>44.3</b>	
PROSPECTIVE CONTRACTOR'S CREDENTIALS AND RESPONSIVENESS	8	Experience related to performance of requested services							4.3	
	5	Financial/Administrative Stability							4.3	
	3	RFP Quality/Completeness							3.3	
	4	Character, Reputation, References							4.0	
	5	Overall Value Proposition							4.3	
<b>Points</b>	<b>25</b>								<b>20.3</b>	
<b>Total Phase 1</b>	<b>100</b>								<b>78.0</b>	
<b>Phase 2 (45%)</b> (Must have a minimum weighted score of 400 in Stage 1 to be considered in Stage 2) (Interview Evaluation Criteria (Optional) Presentation and Q&A Response)										
Interview Evaluation and Fees	10	Presentation by Team (Optional)								
	5	Q&A Response to Panel Questions (Optional)								
		Lowest Cost/Fee/ Projected Savings. Proposal (10 points) Enclosed in a separate sealed envelope. Will NOT be disclosed in any part of the RFP								
	10	a. Lowest Cost/Fee – 10								5
	6	b. Second 6								
	4	c. Third 4								
	2	d. Fourth 2								
1	a. Fifth 1									
<b>Total Phase 2</b>	<b>25</b>	<b>Cumulative Total (Total Possible Score 125)</b>							<b>5</b>	
<b>Total Phase 1 and 2</b>	<b>125</b>	<b>The cumulative evaluation scores will be calculated utilizing the following percentage.</b>							<b>83</b>	

Evaluator: Cumulative Date: 9/25/23

Procurement Department Representative: \_\_\_\_\_ Nancy Williams \_\_\_\_\_

Procurement Department Completion Date: 9/25/23

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and Flexible Spending Account Insurance Services – Evaluation Sheet**  
**Stage 1 (55%)(Must have a raw score of 100 or higher and weighted score of 400 or higher to be considered further)**

Factor	Points	General Description	Weighted Scores							Total Administrative Service (TASC) 2302 International Lane Madison, WI 53704	
			Anthem Blue Cross and Blue Shield 740 W. Peachtree Street NW Atlanta, GA 30308	Humana Insurance Company 1100 Employers Boulevard De Pere, Wisconsin 54115	Delta Dental Insurance Company 1130 Sanctuary Parkway Alpharetta, GA 30009	Aflac Benefit Solutions 421 W. Boy Scout Blvd., Suite 295 Tampa, FL 33607	Metropolitan Life Insurance Company/ Met Life Consumer Services, Inc. 200 Park Avenue York, NY 10166	United Concordia Ins. Company 1800 Center Street, Suite 2B 220 Camp Hill, PA 17011	Standard Insurance Company 1100 SW 6th Avenue Portland, OR 97204		
<b>LIFE, AD&amp;D, AND LONG TERM DISABILITY</b>											
PROGRAM DESIGN	10	Ability to meet all RFP requirements	Did Not Respond	Did Not Respond	Did Not Respond	Did Not Respond	Did Not Respond	Did Not Respond	43.3	Non-Compliant	
	10	Matched benefit plan designs							43.3		
	5	Creative/Innovative Solutions							23.3		
<b>Points</b>	<b>25</b>								<b>110.0</b>		
PLAN ADMINISTRATION AND SERVICES	4	Reporting capabilities							16.0		
	4	Claim processing service							16.0		
	4	Claim processing timeliness							16.0		
	4	Administration Processes							16.0		
	4	Service/performance guarantees							16.0		
	8	Account Management – Staff Level/Experience							45.3		
	8	Employee/Member Services							45.3		
	5	Administration Resources							21.7		
	5	Technological Capabilities							23.3		
<b>Points</b>	<b>50</b>								<b>231.7</b>		
PROSPECTIVE CONTRACTOR'S CREDENTIALS AND RESPONSIVENESS	8	Experience related to performance of requested services							34.7		
	5	Financial/Administrative Stability							21.7		
	3	RFP Quality/Completeness							10.0		
	4	Character, Reputation, References							16.0		
	5	Overall Value Proposition							21.7		
<b>Points</b>	<b>25</b>								<b>104.0</b>		
<b>Total Phase 1</b>	<b>100</b>								<b>445.7</b>		
<b>Phase 2 (45%)</b> (Must have a minimum a minimum weighted score of 400 in Stage 1 to be considered in Stage 2) (Interview Evaluation Criteria (Optional) Presentation and Q&A Response)											
Interview Evaluation and Fees	10	Presentation by Team (Optional)							0		
	5	Q&A Response to Panel Questions (Optional)							0		
		Lowest Cost/Fee/ Projected Savings. Proposal (10 points) Enclosed in a separate sealed envelope. Will NOT be disclosed in any part of the RFP									
		a. Lowest Cost/Fee – 10								50	
		b. Second 6								0	
		c. Third 4								0	
	d. Fourth 2								0		
	a. Fifth 1								0		
<b>Total Phase 2</b>	<b>25</b>	<b>Cumulative Total (Total Possible Score 125)</b>							<b>50</b>		
<b>Total Phase 1 and 2</b>		<b>The cumulative evaluation scores will be calculated utilizing the following percentage. Phase 1 is 55% and Phase 2 is 45% = Total possible score 331.25</b>							<b>267.6</b>		

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Procurement Department Completion Date: 9/25/23