



**COST PROPOSAL  
RFP # 24-180**

**MISDEMEANOR PROBATION SUPERVISION SERVICES  
FOR THE  
AUGUSTA, GEORGIA STATE COURT**

**SEPTEMBER 26, 2023 11:00 a.m.**



**AUGUSTA, GEORGIA DEPARTMENT OF PROCUREMENT  
535 Telfair Street, Suite 605  
Augusta, Georgia 30901**

**Presented by:  
CSRA PROBATION SERVICES, INC.  
802-D Oakhurst Drive  
Evans, Georgia 30809  
706.210.7071  
[www.csraprobation.com](http://www.csraprobation.com)**

## Section 10 – Cost

*The Cost Proposal shall be provided in a separate sealed envelope included in your proposal. The Cost Proposal shall include current information and shall be arranged and include content as described below:*

### Section 1 – Introduction

*The Proposer shall include an introduction which outlines the contents of the Cost Proposal.*

We offer our services at no cost to the court and government entity. Service fees are directly paid by the sentenced probationer to CSRA with no cost incurred by the Court for any of the services listed in our proposal. The court order directs the probationer to pay a monthly supervision fee to CSRA in an amount approved by the Court and specified in the contract. A probationer is never charged more than the contract amount and is never charged the supervision fee in advance.

### Section 2 – Completed Cost Proposal Forms

*The Proposer is required to complete the Cost Proposer Forms provided (Exhibit 2).*

Per instructions provided within RFP 24-180, we have provided our Cost Proposal, including the fully executed Fee Schedule Exhibit 2.

- Wage Rates for CSRA – Augusta office

<b>Employee Classification</b>	<b>Salary Range per year</b>
Manager/Supervision	\$35,000 to \$55,000
Probation Officer / Case Manager	\$30,000 to \$35,000
Court Service Officer	\$24,000 to \$28,000
Accounting / Administration	\$20,000 to \$25,000

**EXHIBIT 2**

**MISDEMEANOR PROBATION SUPERVISION SERVICES  
REQUESTED FEE SCHEDULE**

Respondents must provide cost for each of the service descriptions items listed below to be considered for evaluation for an award. Failure to do so will deem your response "Non-Responsive and Non-responsible." Fee structure collected from the probationer is the only compensation that will be allowed to the vendor. No additional compensation will be provided.

Item No.	SERVICE DESCRIPTION	UNIT OF MEASURE	COST OF SERVICE	EXTENDED COST
1	Standard Probation Supervision	Per month	\$ 41.00	\$ 492.00 12 months
2	Intensive Probation Supervision	Per month	\$ 41.00	\$ 492.00 12 months
3	Community Service Work Coordination	Per hour	\$ N/A	N/A
4	Community Service Work Coordination/Supervision	Per hour	\$ N/A	N/A
5	Substance Abuse Detection Screens (Drug Screens)	Per drug screen	\$ 20.00 6 panel	\$ 20.00
6	Electronic Monitoring	Per day	\$ 10.00 GPS	\$ 300.00 30 days
7	Remote Alcohol Monitoring	Per day	\$ 6.00	\$ 180.00 30 days
8	Domestic Violence Counseling	Per Session	\$ N/A	N/A
9	Anger Management	Per Session	\$ N/A	N/A
10	Substance Abuse Treatment Assessment	Per Assessment	\$ N/A	N/A
11	Job Placement	Per Session	\$ 0.00	\$ 0.00
12	Financial Responsibility	Per Session	\$ 60.00	\$ 60.00
13	Client Training Materials for	Per Book	\$ N/A	N/A
14	Pretrial Diversion	Per Month	\$ 41.00	\$ 492.00 12 months
15	Bond Supervision	Per Month	\$ 41.00	\$ 492.00 12 months

FEE Proposal shall be submitted in a separate sealed envelope with the following information on the outside of it: RFP: 24-180 Misdemeanor Probation Supervision Services

**EXHIBIT 2 (Cont.)****MISDEMEANOR PROBATION SUPERVISION SERVICES FEE SCHEDULE**

Please provide any additional services that may be offered along with the costs associated with each service. Only the above listed items will be considered during the initial evaluation for an award. All additional Services will only be considered if an award is made.

Service Description	UNIT OF MEASURE	COST OF SERVICE	EXTENDED COST
Pay Only Supervision	Per month	\$ 41.00	\$ 123.00 for max of 3 months
ACCI LikeSkills Workbooks	Per course	\$ 60.00	\$ 60.00
Administrative Fine Collection Program	% of amount collected	35% of monies collected	
Substance Abuse Lab Confirmation Screen	Per confirmation screen	\$ 25.00	\$ 25.00
Alcohol Test (EtG)	Per test	\$ 20.00	\$ 20.00
Outreach Smartphone GPS Monitoring	Per day	\$ 6.00	\$ 180.00 for 30 days
SCRAM Transdermal Alcohol Monitoring	Per day	\$ 10.00	\$ 300.00 for 30 days

**SUBMITTED BY:****NAME:** GINNY KENT, CEO**COMPANY:** CSRA PROBATION SERVICES, INC.**ADDRESS:** 802-D OAKHURST DRIVE**CITY/STATE:** EVANS, GEORGIA 30809**TELEPHONE NO.** 706-210-7071 **FAX NO.** 706-210-7076**EMAIL:** gkent@csraprobation.com

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