



Evaluation Sheet RFP Item # 23-142 Internal Auditing Services
for Augusta, GA – Finance Department
RFP Date: Tuesday, September 12, 2023 @ 11:00 a.m. Via ZOOM
Evaluation Date: Thursday, October 5, 2023 @ 3:00 p.m. via ZOOM

Vendors			Baker Tilly US, LLP 205 N. Michigan Ave. Chicago, IL 60601	UHY Advisors Mid-Atlantic, Inc. 8601 Robert Fulton Drive, Suite 210 Columbia, MD 21046	Plante & Morgan, PLLC 3000 Town Center, Suite 100 Southfield, MI 48075		Baker Tilly US, LLP 205 N. Michigan Ave. Chicago, IL 60601	UHY Advisors Mid-Atlantic, Inc. 8601 Robert Fulton Drive, Suite 210 Columbia, MD 21046	Plante & Morgan, PLLC 3000 Town Center, Suite 100 Southfield, MI 48075
Phase 1			Ranking of 0-5 (Enter a number value between 0 and 5)				Weighted Scores		
Evaluation Criteria	Ranking	Points	Scale 0 (Low) to 5 (High)						
1. Completeness of Response • Package submitted by the deadline • Package is complete (includes requested information as required per this solicitation) • Attachment B is complete, signed and notarized	N/A	Pass/Fail	PASS	PASS	FAIL		PASS	PASS	PASS
2. Qualifications & Experience	(0-5)	15	4.4	4.4			66.2	65.6	0.0
3. Organization & Approach	(0-5)	20	4.5	4.7			89.0	93.8	0.0
4.Scope of Services Firm’s ability to provide services addressed in Section 3 - Scope of Services to include the following: a) Firms Experience specifically in reference to internal audits, compliance audits and operational performance reviews. b) Relevant Project Experience and Performance on Past Similar Projects c) Demonstrated knowledge and familiarity with local government and consolidated government operations. d) Availability of staff to provide services. Provide a timeline detailing the points at which deliverables reports will be provided. The detailed timeline should complement the scope of work, showing the expected sequence of tasks and the resource requirements for the consultant per assigned task.	(0-5)	20	5.0	4.0			100.0	80.0	0.0
5.Financial Stability	(0-5)	5	4.8	4.8			23.8	23.8	0.0
6. References	(0-5)	5	4.6	4.6			23.1	22.8	0.0
7. Proximity to Area (only choose 1 line according to location of the company - enter the ranking value for the one line only)									
Within Richmond County	5	10					0.0	0.0	0.0
Within CSRA	5	6					0.0	0.0	0.0
Within Georgia	5	4					0.0	0.0	0.0
Within SE United States (includes AL, TN, NC, SC, FL)	5	2					0.0	0.0	0.0
• All Others	5	1	5.0	5.0			5.0	5.0	0.0
Phase 1 Total - (Total Maximum Ranking 30 - Maximum Weighted Total Possible 375)			28.2	27.4			307.1	290.9	0.0
Phase 2 (Option - Numbers 8-9) (Vendors May Not Receive Less Than a 3 Ranking in Any Category to be Considered for Award)									
8. Presentation by Team	(0-5)	10					0.0	0.0	0.0
9. Q&A Response to Panel Questions	(0-5)	5					0.0	0.0	0.0
10. Cost/Fee Proposal Consideration (only choose 1 line according to dollar value of the proposal in relation to all fee proposals - enter the point value for the one line only)							Cost/Fee Proposal Consideration		
Lowest Fees	5	10		5.0			0.0	50.0	0.0
Second	5	6	5.0				30.0	0.0	0.0
Third	5	4					0.0	0.0	0.0
Forth	5	2					0.0	0.0	0.0
Fifth	5	1					0.0	0.0	0.0
Total Phase 2 - (Total Maximum Ranking 15 - Maximum Weighted Total Possible 125)			5.0	5.0			30.0	50.0	0.0
Total (Total Possible Score 500) Total (May not Receive Less Than a 3 Ranking in Any Category)									
Total Cumulative Score (Maximum point is 500)			33.2	32.4			337.1	340.9	0.0
Internal Use Only									
Evaluator: Cumulative Date: 10/12/23									
Procurement Department Representative: _____ Nancy Williams _____									
Procurement Department Completion Date: 10/12/23									