AUGUSTA REGIONAL AIRPORT

(706) 798-3236 • Fax: (706) 798-1551 • 1501 Aviation Way • Augusta, Georgia 30906 • www.flyags.com

Augusta Aviation Commission Meeting Minutes
October 29, 2026
10:00 a.m.
Orwen Aviation Commission Chambers
2nd Floor - Terminal Building

Commission Members: **Commissioner Michael Cioffi; Commissioner Randy Sasser; Commissioner Larry Harris; Commissioner Charles Larke; Commissioner Kay Roland; Commissioner James Germany; Commissioner Dan Troutman; Commissioner Marshall McKnight; Commissioner Wilbert Barrett; Commissioner Davis Beman via Teams**

Absent: **Commissioner Ronic West; Commissioner William Fennoy**

Staff: **Mr. Herbert L. Judon, Jr.; Ms. Lauren Smith; Mr. Robert Kerr – Staff Attorney; Mr. Kenneth Hinkle; Mr. Stephen Hedden; Ms. Elizabeth Giles; Ms. Jennifer Humphrey; Ms. Diane Johnston; Ms. Catherine Highsmith; Mr. DeAndre Davis; Chief Beal**

Others: **Ms. Dana-Lynn McIntyre – Augusta Press; Mr. Robert Moore – Foth; Ms. Pamela Davison; Ms. Jennifer Carroll – Reimagined Parking; Mr. Edwin Scott – Mead & Hunt; Ms. Risa Bingham; Mr. Cedric Johnson**

CALL TO ORDER & PRAYER – Vice-*Chair Commissioner Michael Cioffi called the meeting to order at 10:04 a.m. and Commissioner Barrett offered prayer.*

Vice-Chair Commissioner Cioffi requested a motion to remove item II.A. Employee Highlight: Sergeant Valentine from the agenda due to illness and placed at the next meeting agenda.

I. AGENDA, MINUTES & CONSENT – Chairwoman Ronic West

A. October 29, 2026, Augusta Aviation Commission Meeting Agenda
Motion by Commissioner Sasser 2nd by Commissioner Larke to approve the amended October 29, 2026, Augusta Aviation Commission Meeting Agenda

Discussion; Unanimous Ayes; Motion Carries

B. September 24, 2026, Augusta Aviation Commission Meeting Minutes
Motion by Commissioner Barrett 2nd by Commissioner Roland to approve September 24, 2026, Augusta Aviation Commission Meeting Minutes
No Discussion; Unanimous Ayes; Motion Carries

C. August & September 2026 Statistics
Commissioner Troutman 2nd by Commissioner Sasser to accept August & September 2026 Statistics
No Discussion; Unanimous Ayes; Motion Carries

D. Consent Items
1. Director Action Requests – VI. A (Approved in Augusta Aviation Marketing Committee Meeting)
Mr. Germany requested to remove item VI. A from the consent agenda for further discussion.

II. EMPLOYEE RECOGNITION

A. Employee Highlight: Sergeant Valentine – Chief Beal
Moved to the next meeting agenda.

B. Diane Johnston Retirement – Mr. Judon
Mr. Judon spoke about Diane's journey at AGS.

III. COMMITTEE REPORTS

A. Marketing Committee Report – Commissioner Michael Cioffi
Mr. Cioffi updated the Commission that the Marketing Committee voted on the updated Sponsorship & Charitable Contributions Policy – Amendment #5 with recommended amendments.

Commissioner West joined the meeting at 10:17a.m.

IV. FINANCIALS – Mr. Stephen Hedden

A. September Financials
Commissioner Troutman expressed concern regarding the past due balance from Orchid Island Aviation, Inc. and advised requiring a form of payment such as credit card for fuel purchases while collecting on the current balance. Mr. Sasser mentioned that placing a lien on the aircraft is an option.

Motion by Commissioner Troutman 2nd by Commissioner Barrett to accept the September Financials
No Discussion; Unanimous Ayes; Motion Carries

Commissioner Larke left the meeting at 10:29am

V. INFORMATION ITEMS – 2 minutes each

A. Operations Update – Mr. Kenneth Hinkle
1. *Parking during the Long-Term Lot A Construction is going well*
2. *General Aviation activity is picking up again due to Augusta National opening*
3. *NBAA Conference in Las Vegas was successful with networking; possibly 4 developers interested in AGS*

B. Communications Update – Ms. Lauren Smith
1. *Mr. Judon Interview with News Channel 12 WRDW*

2. *Air Dot Show Invitation to Atlanta Air Show this weekend, AGS Air Show dates April 24 – 25, 2027*
3. *November 13, 2026, Movie Night at AGS*
4. *December 12, 2026, Santa Fly-In and opportunity to sponsor children for the event*

C. Construction Update – Ms. Elizabeth Giles
1. *NetJets progress & NW Road Development going well*
2. *Long-term Lot A final paving scheduled for Monday, November 2, 2026, and then striping will begin*
3. *Mead & Hunt, working on the design for the next phase, will add approximately 150 more parking spots*
4. *SE apron expansion ready for closeout; working on design for the connectors*
5. *East side VIP encountered issues with city planning & review due to tree ordinance – AGS needs permanent exemption with the local ordinance requirements to help remove the hurdle from this and future projects; however, the project has been advertised and is in procurement – Mr. Judon stated he will ask Director Cameron with Augusta-Richmond County Planning & Development to put in writing that AGS shall be exempt from the tree ordinance.*

D. Business Update – Ms. Diane Johnston
1. *SCASD Grant; ORD service*
2. *NBAA, highlighting hangar & property, advertisement in Site Selection magazine, our website, AGS business page updated*
3. *Commission notified of the need for access road to the SE industrial area*

E. Public Safety Update – Chief Beal
1. *10% increase in call volume this year*
2. *ARFF apparatus, letter to proceed then moving forward*
3. *Foam transition complete and ahead of state mandates*

VI. DIRECTOR ACTION REQUESTS

A. Augusta Regional Airport (AGS) – Sponsorship & Charitable Contributions Policy – Amendment #5 – Ms. Lauren Smith

Motion by Commissioner Harris 2nd by Commissioner Sasser to approve Sponsorship & Charitable Contributions Policy – Amendment #5 with recommended edits covered during the Marketing Committee Meeting

Discussion; 8 Ayes – Commissioner Germany voted Nay; Motion Carries

B. Augusta Regional Airport (AGS) – Security Camera Improvements (Bid #26-150) Amendment #1 to Work Authorization #24 – Ms. Elizabeth Giles

Motion by Commissioner Troutman 2nd by Commissioner Sasser to approve Security Camera Improvements (Bid #26-150) Amendment #1 to Work Authorization #24 as written with two contingencies: #1, provide a copy of the previous evaluation report by the firm out of Nashville [Herring Technology] to Mead & Hunt (whether it [the report by the firm from Nashville] is [used] scope-wise or not, at least they [Mead & Hunt] will have it) and #2, that this [Amendment #1 to WA #24] be considered enough work to get the maximum [functionality] we can out of the cameras and that we [the Augusta Aviation Commission] hear a plan B within 60 days of what we need to do to address the things that we have known about for a long time [regarding the new ARFF/MOC center and other deficiencies of the existing system].

Discussion; Unanimous Ayes; Motion Carries

Commissioner McKnight left the meeting.

C. Augusta Regional Airport (AGS) –– United States Department of Transportation (US DOT) Small Community Air Service Development (SCASD) Grant Award Acceptance – Ms. Diane Johnston

Motion by Commissioner Troutman 2nd by Commissioner Roland to approve United States Department of Transportation (US DOT) Small Community Air Service Development (SCASD) Grant Award Acceptance

Discussion; Unanimous Ayes; Motion Carries
Mr. Troutman directed staff to notify US DOT of contact update within the contract due to Diane Johnston's retirement – Mr. Judon to notify/request contact update/change with US DOT contact.

D. Augusta Regional Airport (AGS) – Budget Inclusion to fund FY2027 Airport Salary Study Implementation – Mr. Herbert L. Judon, Jr.
Motion by Commissioner Harris 2nd by Commissioner Roland to approve Budget Inclusion to fund FY2027 Airport Salary Study Implementation – Commissioner Troutman stated the motion be clearly noted that the Augusta Aviation Commission is approving the recommendation and action from the July 30, 2026, Augusta Aviation Personnel Committee Meeting.
Discussion; Unanimous Ayes; Motion Carries

E. Augusta Regional Airport (AGS) – FY2027 Airport Salary Study Results, Methodology, & Implementation – Mr. Herbert L. Judon, Jr.
Motion by commissioner Barrett 2nd by Commissioner Roland to approve FY2027 Airport Salary Study Results, Methodology, & Implementation
Discussion; Unanimous Ayes; Motion Carries

VII. EXECUTIVE SESSION

Motion by Commissioner Sasser 2nd by Commissioner Harris at 11:50a.m. to enter Executive Session to discuss Potential Litigation, Real Estate & Personnel Matters.
No Discussion; Unanimous Ayes; Motion Carries

A. To Discuss Potential Litigation, Real Estate & Personnel Matters
Requested to remain in Executive Session: Airport Legal Counsel, Mr. Robert Kerr; Mr. Herbert L. Judon, Jr.

Motion by Commissioner Troutman 2nd by Commissioner Cioffi to exit Executive Session at 12:22p.m.
No Discussion; Unanimous Ayes; Motion Carries

Motion by Commissioner Troutman 2nd by Commissioner Cioffi to execute the Closed Meeting Affidavit
No Discussion; Unanimous Ayes; Motion Carries

VIII. COMMISSION COMMENTS / ACTION REQUESTS

A. Augusta Regional Airport (AGS) – Proposed Ordinance Update – Ms. Ronic West/Mr. Herbert L. Judon, Jr.
Motion by Commissioner Sasser 2nd by Commissioner Harris to hold another workshop, which will be Workshop #7 scheduled for November 18, 2026, beginning at 8:00am and continuing after regularly scheduled business if needed.
Discussion; Unanimous Ayes; Motion Carries

B. 2027 Commission & Committee Selection Process – Nominating Committee – Ms. Ronic West
Discussion: January Augusta Aviation Commission Meeting Agenda will not have consent items from scheduled Committee meetings.
Per Commissioner Sasser, the Nominating Committee will be appointed during the November 18, 2026, Augusta Aviation Commission Meeting

C. November & December Augusta Aviation Commission Meeting Dates – Ms. Jennifer Humphrey
Potential November Meeting Date: November 19, 2026
Motion by Commissioner Troutman 2nd by Commissioner West to schedule the Augusta Aviation Commissioner Meeting November 18, 2026, regularly scheduled time.
Discussion; 6 Ayes Mr. Harris voted Nay; Motion on the Floor with continued discussion

Motion to reconsider by Commissioner Troutman 2nd by Commissioner Harris
Discussion; Unanimous Ayes; Motion Carries

Potential December Meeting Date: December 17, 2026
Motion by Commissioner Cioffi 2nd by Commissioner Sasser to schedule the Augusta Aviation Commissioner Meeting December 17, 2026, regularly scheduled time.
Discussion; Unanimous Ayes; Motion Carries

GENERAL DISCUSSION

ADJOURN MEETING

Motion to adjourn by Commissioner Harris 2nd by Commissioner Cioffi
No Discussion; Unanimous Ayes; Motion Carries

Meeting Adjourned at 12:50 p.m.

_____ _____

Ronic West Chairman **Date**
Augusta Aviation Commission

Note: Items within brackets [ ] are intended to clarify intent.