



Print Form

Sole Source Justification (Reference Article 6, Procurement Source Selection Methods and Contract Awards, § 1-10-56 SOLE SOURCE PROCUREMENT)

Vendor: Electro-Mech E-Verify Number: _____

Commodity: Scoreboards (4)

Estimated annual expenditure for the above commodity or service: \$ 29,260.00

Initial all entries below that apply to the proposed purchase. Attach a memorandum containing complete justification and support documentation as directed in initialed entry. (More than one entry will apply to most sole source products/services requested).

- X 1. SOLE SOURCE REQUEST IS FOR THE ORIGINAL MANUFACTURER OR PROVIDER, THERE ARE NO REGIONAL DISTRIBUTORS. (Attach the manufacturer's written certification that no regional distributors exist. Item no. 4 also must be completed.)
- _____ 2. SOLE SOURCE REQUEST IS FOR ONLY THE AUGUSTA GEORGIA AREA DISTRIBUTOR OF THE ORIGINAL MANUFACTURER OR PROVIDER. (Attach the manufacturer's — not the distributor's — written certification that identifies all regional distributors. Item no. 4 also must be completed.)
- _____ 3. THE PARTS/EQUIPMENT ARE NOT INTERCHANGEABLE WITH SIMILAR PARTS OF ANOTHER MANUFACTURER. (Explain in separate memorandum.)
- _____ 4. THIS IS THE ONLY KNOWN ITEM OR SERVICE THAT WILL MEET THE SPECIALIZED NEEDS OF THIS DEPARTMENT OR PERFORM THE INTENDED FUNCTION. (Attach memorandum with details of specialized function or application.)
- X 5. THE PARTS/EQUIPMENT ARE REQUIRED FROM THIS SOURCE TO PERMIT STANDARDIZATION (Attach memorandum describing basis for standardization request.)
- _____ 6. NONE OF THE ABOVE APPLY. A DETAILED EXPLANATION AND JUSTIFICATION FOR THIS SOLE SOURCE REQUEST IS CONTAINED IN ATTACHED MEMORANDUM.

The undersigned requests that competitive procurement be waived and that the vendor identified as the supplier of the service or material described in this sole source justification be authorized as a sole source for the service or material.

Name: Marilyn Newton Department: Recreation and Parks Date: 8-3-2026

Department Head Signature: Jamika D. Williams Date: 8/3/26

Approval Authority: Andy Peretz Date: 8/11/26

Administrator Approval: (required – not required) _____ Date: _____

COMMENTS:

AUGUSTA-RICHMOND COUNTY GEORGIA

PURCHASING DEPARTMENT

123703

DEPARTMENT NAME

Recreation Parks

DEPARTMENT NUMBER

101-06-1223-531110

James Q. Williams

DEPARTMENT HEAD

Eisenhower Ballfield

REQUISITION

REQUISITION

REQUISITION DATE

2/31/26

PURCHASE ORDER NUMBER

PURCHASE ORDER DATE

Eisenhower			Ballfield			VENDOR		NAME OF BIDDER		NAME OF BIDDER		NAME OF BIDDER	
						PHONE NUMBER							
						QUOTED BY							
ITEM NO	DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	
1	Electro-Mech												
2	Scoreboard Company												
3	20 Industrial Blvd												
4	Nightsville, GA												
5	310916												
6													
7	319-40-1360												
8	W1310, Multisport 10ft x 5ft	4	7560.00	30240									
9													
10	318-60-0060, 5ft Tall, Ext	4	760.00	3040									
11													
12	332-40-4000-5ft x 100ft Widescreen	4	940	3760									
13													
14	544-10-4825 Carrying Case	4	160	640.00									
15	Console												
16													
17													
18													
19	Discount								-9,420				
20													
21													
TOTAL BID			\$	37,680	\$				\$				
SHIPPING CHARGES													
DELIVERY TIME FROM RECEIPT OF PURCHASE ORDER													
Total				29,260.00									

MEMORANDUM

TO: Andy Penick, Director, Procurement Department
FROM: Tameka D. Williams, Director, Recreation and Parks
DATE: August 3, 2026
RE: Scoreboards (Eisenhower Athletic Fields)

This memorandum provides justification for requesting approval of a Sole Source Procurement for Athletic Field Scoreboards from Electro-Mech pursuant of Article, 1-10-56, Sole Source Procurement specifically Item #5: "The parts/equipment are required from this source to permit standardization."

The Augusta Recreation & Parks Department maintains and operates numerous Athletic Fields used for football and multi-purpose sports across the county. Over time, the Department desires to standardize Electro-Mech scoreboards for these facilities. This standardization is intentional and necessary to ensure consistency, safety, and maintenance efficiency and cost control.

The requested scoreboards must match existing installations in terms of:

- Dimensions and specifications
- Anchor systems and foundation sleeves
- Breakaway and safety features
- Replacement components and accessories
- Installation methods and hardware compatibility

Scoreboards from alternative manufactures are not fully compatible with existing foundations, sleeves and field layouts currently installed at multiple County facilities. Introducing different manufactures would require field-by-field modifications, custom adapters, or removal and replacement of existing concrete footings, resulting in unnecessary cost and operational disruption.

Standardizing scoreboards from a single manufacturer provides the following critical benefits:

- Consistent safety performance: Uniform engineering standards reduce the risk of structural failure or inconsistent play conditions.
- Reduced maintenance complexity: Maintenance staff are trained on a single system, with standardized replacement parts and procedures.
- Inventory efficiency: Spare parts, hardware, and accessories can be stocked universally and deployed across multiple facilities.
- Faster repairs and reduced downtime: identical components allow quicker response following storm damage, vandalism or wear.
- Regulatory and sport compliance: Existing installations meet league and safety requirements; mixing systems increases compliance risk.

Selecting a different manufacturer for each scoreboard would result in:

- Removal and replacement of existing concrete foundations and sleeves
- Additional engineering and installation costs
- Increased long-term maintenance and parts inventory costs
- Higher training and labor costs for staff
- Increased risk of incompatibility and future procurement inefficiencies

These additional expenses would outweigh any potential short-term cost savings from Competitive procurement and would not represent prudent stewardship of public funds.

For the reasons stated above, procurement of athletic field scoreboards from Electro-Mech is required to establish departmental standardization. This sole source request is justified Under Item #5, to permit standardization, as provided in the Sole Source Justification Form and Augusta-Richmond County Procurement Code 1-10-56. Approval of this request will ensure continuity of operations, long-term cost efficiency, and consistent safety standards across Augusta-Richmond County athletic facilities.

**QUOTATION**

Quote Date: July 30, 2026

Quote Number: 0093896

Rev. 7/30/2026 16.46307

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Quote Prepared For:

Recreation, Parks & Facilities
2027 Lumpkin Rd
Augusta, GA 30906

Contact Information and Notes:

Recreation, Parks & Facilities
2027 Lumpkin Rd
Augusta, GA 30906

Customer ID		Payment Terms		Good Through		Sales Rep	
GAAUGUST47		NET 30 DAYS		10/28/2026		Jim Ledford	
Qty.	Item ID	Description			Unit Price	Amount	
4	319-40-1360	LX1360, MULTISPORT, 10FT X 5FT			7,560.00	✓	30,240.00
4	318-60-0060	ID PANEL, 5FT TALL, EXT COKE			760.00	✓	3,040.00
	Width	4 Feet Wide					
	Location	Left					
4	332-40-4000	SL-400 WIRELESS SYSTEM			940.00	✓	3,760.00
	Wireless Type	SL-400 EMBEDDED RX EMBEDDED TX					
4	544-10-4825	CARRYING CASE, CONSOLE			160.00	✓	640.00

Quote NotePrice **DOES NOT** include installation

Quote Prepared For:

Person: Daren Newton

Phone: 706 796-5025

Email: DNewton@augustaga.gov

Net Order: 37,680.00

Less Discount: 9,420.00

Freight: 1,000.00

Sales Tax: 0.00

Quote Total: 29,260.00

Thank you for allowing us the opportunity to quote. Please call if you have any questions. To convert this quotation directly into an order, please provide a signature, purchase order number, and date on the lines shown below.

Signature of Authorized Purchaser_____
Purchase Order Number_____
Date

**QUOTATION**

Quote Date: July 30, 2026

Quote Number: 0093896

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Standard Terms and Conditions

Payment Terms:

Upon acceptance of this proposal, unless another payment schedule is agreed upon in writing, the following Standard Payment Terms shall be applicable:

If Contract includes installation

50% Down payment
40% Due prior to shipping
10% Due upon completion of the installation

If Contract is supply only (no installation)

50% Down payment
50% Due prior to shipping.

Installation

Unless otherwise, specifically indicated on the attached quotation *and/or* indicated on the attached installation responsibility checklist, this proposal does **not** include the following materials and/or services:

-Stamped Engineered Drawings
-Additional Structure Dictated by Stamped Drawings
-Providing Conduit/Raceways
-Electrical Disconnect or Distribution Equipment
-Licensing or Permitting

-State & Local Taxes
-Providing Electrical Service to Location
-Installation of Foundations
-Unloading or Storing of Scoreboards
-Inside Delivery of Scoreboards

Exclusions

In the event that Electro-Mech Scoreboard Co. is under contract to perform all of, or a specified portion of the installation of the scoreboard, signage, and/or equipment outlined in the attached quotation, unless otherwise stated the proposal does **NOT** include: stamped engineered drawings or costs associated with the addition of structure or footings dictated/required by engineered drawings, auguring/digging of footings, supply, pouring or finishing of concrete, rebar cages for footing reinforcement, metal fabrication for base plates or structure, costs associated with the amendment of unsuitable soils (including but not limited to encountering water/water table, rock removal, backfilling of voids created by rock removal, sandy or silty soil, etc.), removal of excavated materials, or additional return trips due to circumstances not directly controlled by Electro-Mech Scoreboard Co. (e.g. improper power provided, inclement weather, restricted access to the site, etc.)

Assumptions

In the event that Electro-Mech Scoreboard Co. is under contract to perform all of, or a specified portion of the installation of the scoreboard, signage, and/or equipment outlined in the attached quotation, unless otherwise stated it will be the responsibility of the Owner/Purchaser to ensure the following criteria is met: Electro-Mech will have unobstructed access to the site/location during normal business hours (this access will include entranceways large enough to accommodate the size boom trucks, cranes, and/or lifts as required to perform the scope of work), a clear, unobstructed radius of 50 foot (minimum) around the scoreboard location for the duration of the installation, manufacturer's required power at the location prior to installation, access to power disconnect/breaker(s) for the scoreboard circuit(s), the Owner/Purchaser will be responsible for having a licensed electrician make final power termination.

Deviance

If the scoreboard delivery or installation encounters any instance that requires deviation from the agreed upon scope of work and/or pricing, the project may be stopped or delayed until a mutually agreed upon solution is negotiated between the Owner and Electro-Mech Scoreboard Co.

Acceptance

The undersigned declares that they have authority to enter into agreement on behalf of the Customer, and acknowledges & agrees to the above stated Terms & Conditions for the attached quotation. Further it is acknowledged that any changes to the agreed upon scope of work that affects pricing must be in writing and will be the responsibility of the Customer. Verbal agreements, changes, or discussion related to pricing or scope of work changes *will not* be valid.

Thank you for allowing us the opportunity to quote. Please call if you have any questions. To convert this quotation directly into an order, please provide a signature, purchase order number, and date on the lines shown below.

Signature of Authorized Purchaser_____
Purchase Order Number_____
Date