



## Meeting Name

Meeting Date: July 29, 2025

StageFront Presentation System for Beazley Room AV Upgrade as a Sole Source Procurement.

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<b>Department:</b>	Information Technology
<b>Presenter:</b>	Reggie Horne, Interim CIO
<b>Caption:</b>	Approve Agreement with StageFront for Beazley Room AV Upgrade as a sole source procurement.
<b>Background:</b>	<p>The Information Technology Department has been exploring options for upgrading the Audio-Visual (A/V) presentation system in the Beazley Room of the Municipal Building. The Beazley Room is a larger public multi-purpose meeting room that is often used by a variety of Elected Officials, Boards, Committees, Departments, and Outside Agencies for meetings, presentations, and public forums.</p>
<b>Analysis:</b>	<p>The A/V equipment in the Beazley Room has reached end of life and is in need of an upgrade to better meet the needs of the Government and the Public who often use this room. Virtually all aspects of the A/V system will be upgraded making for a better experience and increased capabilities.</p> <p>The total cost of this implementation by StageFront Presentation Systems is \$40,357.00 to be funded from the IT capital budget (272-01-5410). Ongoing maintenance costs will be added to an existing maintenance contract and will be paid from the IT operating budget.</p>
<b>Financial Impact:</b>	<p>Up-front implementation costs to be funded from the IT Capital Budget. Ongoing annual costs to be funded from the IT Department's Operating Budget.</p>
<b>Alternatives:</b>	N/A
<b>Recommendation:</b>	Approve Agreement with StageFront for Beazley Room AV Upgrade
<b>Funds are available in the following accounts:</b>	272015410
<b><u>REVIEWED AND APPROVED BY:</u></b>	N/A