



# INFORMATION TECHNOLOGY

**Reggie Horne**  
Interim Chief Information Officer

**Gary Hewett**  
Deputy Chief Information Officer

To: Mr. Darrell White, Interim Director, Procurement  
From: Mr. Reggie Horne, Interim CIO *RH*  
Date: July 15, 2025  
Subject: Request for Approval – Upgraded A/V System for the Beazley Room

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The Information Technology Department has been exploring options for upgrading the Audio-Visual (A/V) presentation system in the Beazley Room of the Municipal Building. The Beazley Room is a larger public multi-purpose meeting room that is often used by a variety of Elected Officials, Boards, Committees, Departments, and Outside Agencies for meetings, presentations, and public forums.

The A/V equipment in the Beazley Room has reached end of life and is in need of an upgrade to better meet the needs of the Government and the Public who often use this room. Virtually all aspects of the A/V system will be upgraded making for a better experience and increased capabilities.

The total cost of this implementation by StageFront Presentation Systems is \$40,357.00 to be funded from the IT capital budget (272-01-5410). Ongoing maintenance costs will be added to an existing maintenance contract and will be paid from the IT operating budget.

I am sending this request through Procurement for sole-source authorization. I am requesting sole-source approval as StageFront is the vendor that IT has previously worked with in the Commission Chambers, the Beasley Room, the IT Training Room, and the AUD Walker Street Office. This will allow for standardization and a singular maintenance contract. Upon your review and approval, this item will be submitted to the Augusta Commission for final approval.

Thank you in advance for your consideration and response.

Approve/Deny: *D White*  
Mr. Darrell White, Interim Director, Procurement

Date: *7/15/25*

Attachment

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## Rev. 09/10/12