



Central Services Department

Ron Lampkin, Interim Director
Maria Rivera-Rivera, Deputy Director

2760 Peach Orchard Road, Augusta, GA 30906
(706) 828-7174 Phone (706) 796-5077 Fax

MEMORANDUM

TO: Geri Sams, Director, Procurement Department

FROM: Ron Lampkin, Interim Director, Central Services Department

DATE: January 3, 2024

SUBJECT: Emergency Memo – Carrie J Mays Community Center Water Leaks

In accordance with §1-10-57 Emergency Procurements, I respectfully ask you to accept this communication as notification of an emergency at Carrie J Mays relating to the repairs needed to the broken control valve and sidewalk.

Several leaks were reported coming from the pipes under the sidewalk at Carrie J Mays Community Center. Upon further inspection, it was found that these leaks were causing craters in the sidewalk, and that the pipes and sprinkler systems would require repairs. In addition to the repairs to the piping and sprinklers, the sidewalk would need to be replaced. Key Fire Protection was called to the facility to make the emergency repairs, as it was imperative that these repairs take place in order to prevent potential injury to citizens and employees that utilize the sidewalk area.

Please process a purchase order to Key Fire Protection in the amount of \$32,500.00 for the repairs to the leaks and replacement of the sidewalk.

If you have any questions or concerns, please contact the Central Services Department.

RL/mcrr

**AUGUSTA-RICHMOND COUNTY GEORGIA
PURCHASING DEPARTMENT**

DEPARTMENT NAME: Central Services Department

DEPARTMENT NUMBER: varies, see below

DEPARTMENT HEAD: 

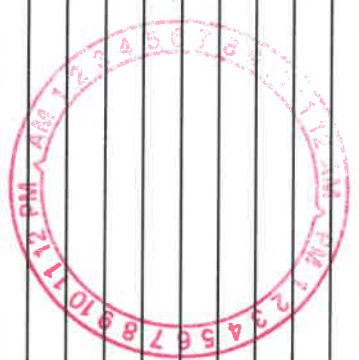
REQUISITION:

REQUISITION DATE: 1/8/2024

PURCHASE ORDER NUMBER:

PURCHASE ORDER DATE:

ITEM NO	DESCRIPTION	Quantity	NAME OF BIDDER		NAME OF BIDDER		Total Price	Unit Price	Total Price	Unit Price	Total Price
			Unit Price	Total Price	Unit Price	Total Price					
VENDOR			Key Fire Protection								
PHONE NUMBER			(706) 790-3473								
QUOTED BY			Jennifer Hendrick								
1	DEMO OF OLD SLAB, REPLACED DAMAGED LEAKING CONTROL VALVE, POURED FLOWABLE FILL BACK UNDER FOOTER AND SLAB, SIDEWALK REPOURED, SITE CLEANED UP FROM DIRT AND DEBRIS AT CARRIE J MAYS COMMUNITY CENTER	1	\$ 32,500.00	\$ 32,500.00							
2											
3											
4	*EMERGENCY										
5	Invoice #15692 - work has already been completed by vendor										
6											
7											
8	Funding is available in the following accounts:										
9	GL: 330-05-1120/53.19120										
10	JL: 224-05-2114/53.19120										
11											
12											
13											
14											
15											
16											
17											
18											
19											
20											
21											
TOTAL BID											
			\$	32,500.00							
SHIPPING CHARGES											
DELIVERY TIME FROM RECEIPT OF PURCHASE ORDER											



KEY FIRE PROTECTION ENTERPRISES, LLC
3200 MIKE PADGETT HWY
AUGUSTA, GA 30906
Phone: (706) 790-3473
Fax: (706) 738-2119



INVOICE NO
15692

CUST Aug-Richmnd cnty Acct Dept.
535 Telfair St., STE 800
Augusta, GA 30901

SITE Carrie J Mays
1014 11th Avenue
Augusta, GA 30901

ACCOUNT NO	INVOICE DATE	TERMS	DUE DATE		PAGE
ACCDEPT	1/3/2024	Net 0	1/3/2024		1

ORDER SS4527, po Per Lamkin

DESCRIPTION Emergency Service call
Demo of old slab, Replaced damaged leaking control valve, poured flowable fill back under the footer and slab of the building, Sidewalk repoured, site cleaned up from dirt and debris.

ITEM NO	QUANTITY	DESCRIPTION	UNIT PRICE	EXTENDED
	1	Labor and Materials	32500.00	32,500.00*

* means item is non-taxable

TOTAL AMOUNT 32,500.00